

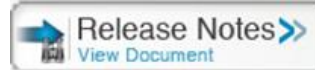


Version 18.0 Update Document

© RFMS, Inc.
3073 Palisades Court
Tuscaloosa, AL 35405

This update to the Windows version of the RFMS Business Management System includes many new features and enhancements. The update also includes many "behind the scenes" changes that increase processing speed and other performance related functions. This document explains only the new features contained in this update. For all changes see the release notes on the download web

page. Click the release notes button to find these.



To see what you may have missed in previous updates click here.



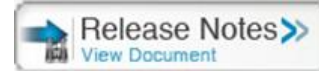
[For directions on loading updates to the RFMS software, click here.](#)

The same documentation is included in the online help system and can be accessed by pressing the F1 button at any RFMS screen. If there is something on the screen that you either don't recognize or understand, check this document or refer to the Help Files pressing F1.

Documentation Conventions

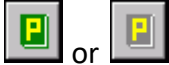
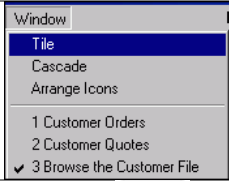
 Notes:	Indicates extra Information
	This symbol indicates a best practice or an example.
<u>Setup</u> >System Setup	Indicates Menu item shortcuts: An underlined letter indicates this is a "hot key". On Main menus click the Alt button plus that key to go directly to that field or function. On Drop Down menus just type that key.
Field Name	Indicates a Field Name or button Name
Important	Important information
Screen Shots	To conserve space the screen shots are seldom actual size and may have blank spaces or other non-essential information cropped from them.
	Links to other documents or web pages are included when additional explanations are available. Click the notebook to find that information.
Links to other topics	Various places in this document have links to other topics in the document. To return to the original topic click Alt + left arrow. Try it out with the link to the left!
User Defined FIELD	RFMS has many fields that can be user defined. In the documentation, these will be shown in all capitals with the abbreviation UD before the field name. 

Update Release Notes	Update documents contain only the new features contained the software updates. For all changes see the release notes on the download web page. Click the release notes button to find these.
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RFMS Button and Menu Conventions

	Exit the current screen. Can also use the Escape key on the keyboard.
	Access the help file. Can also use the F1 Key on the keyboard.
	Activates or selects the highlighted record.
	Add a new record. Can also use the Insert key on the keyboard.
	Make changes to a record.
	Delete a record.
	Add or View Notes on a record.
	View all notes and Client Management Remarks related to a record.
	Find a record using specific fields. Changes to blue when a find is in process.
	Resets a filter to the default settings.
	Refresh the browse without resetting the filters
	Saves the current information and exits the screen.
	Exits the screen without saving the newly entered information.
	Exact match required in a search.
	Partial match only required in a search.
or Ctrl-S	Text search Reminder: this searches the browse list from the highlighted record down only. When beginning a search, it is best to begin at the top of the list.
	Print a document or go to a report menu.
	Allows adding, changing or deleting the graphic, non-graphic files or web sites.

	Tag Untag Tagall or Un-tagall record(s). Selects records
	View details of a record.
	Send an email or RFMS mail message regarding the highlighted record.
	View the history of a record.
 or 	View the pdf history of reports for the highlighted record.
 or 	Click to view the tracking record created for every record insert made into Orders, Quotes, and Bid Pro Estimates. If gray, no records are present.
	Brings up the Client Management remote actions screen and allows adding a CMM action or relate a CMM record to this record. Yellow indicates that CMM information is associated with the highlighted record
	With all date fields in RFMS, hit the D key to fill in today's date, type in a date, use the up and down arrows to move the date one day at a time or click F8 to bring up the calendar and then choose the date.
	The bottom part of the screen lists all windows open in the current module. The one currently being viewed is checked. To view a different window, click it with the mouse.
 + 	Access to customizing the tool bar
	Disabled Field. If set in <i>>Utilities>System Options>System Wide>General > (Set Up Global Interface System Options or Override Global Interface System Options)</i>
	Required Field. If set in <i>>Utilities>System Options>System Wide>General > (Set Up Global Interface System Options or Override Global Interface System Options)</i>
Edit Menu	The Edit Menu can be used as a shortcut to the toolbar options. <i>>Edit></i>

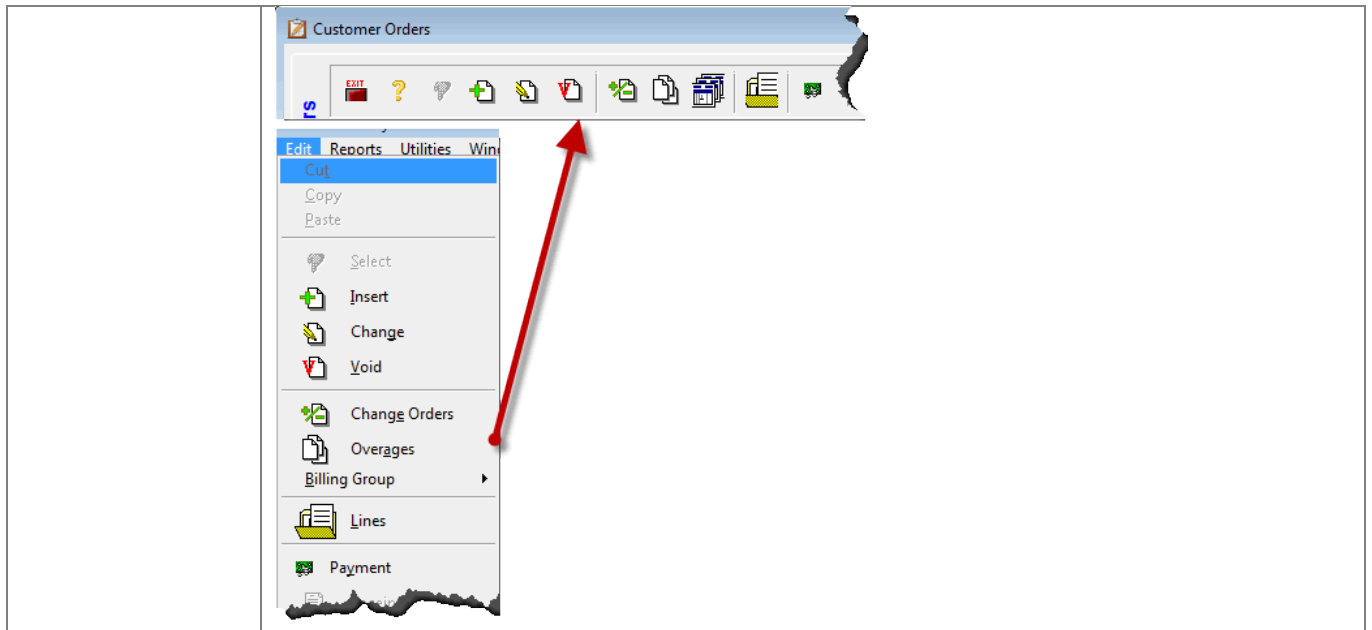


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System Wide

Utilities

Email Configuration

Utilities>System Options>Email Configuration or Utilities>Set Up>Email Configuration

The ability to send a Test Email to verify if the Email Configuration is set up correctly has been added.

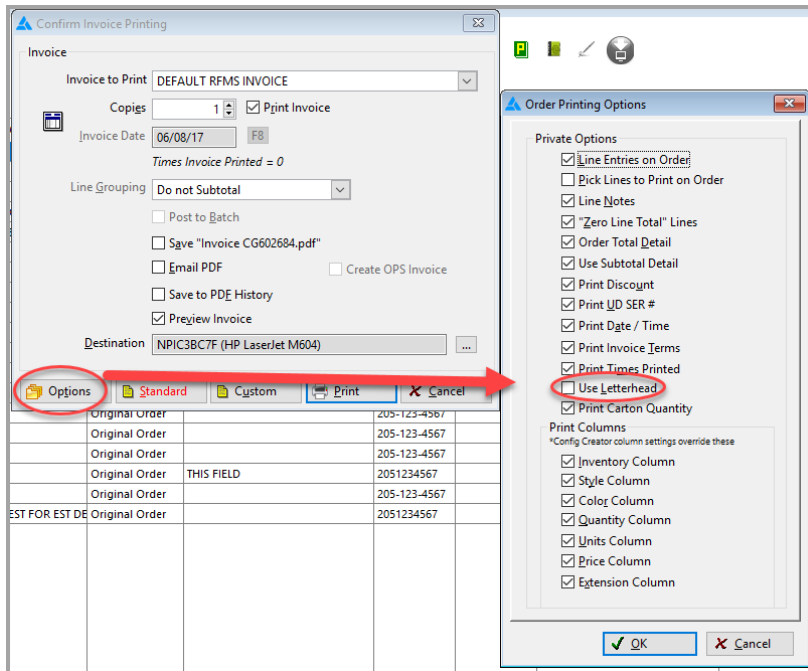
The screenshot shows the 'Email Configuration (Outbound Mail Only)' dialog box. It has several sections: 'Send Single Email' and 'Send Mass Email', both with radio buttons for 'Use SMTP Server' and 'Use Outlook' (the latter is selected). Below these is 'Personal Information' with fields for 'Your Real Name (e.g., 'Bob Salesman')', 'Your Email Address', a checked 'Automatically BCC' checkbox, and a 'Signature' text area. To the right is 'SMTP Server Information' with fields for 'Outbound (SMTP) Server Name', 'SMTP Port' (set to 0), 'Login User Name', and 'Login Password'. Below that is 'SMTP Authentication' with checkboxes for 'Outbound Server Authentication Required', 'Use secure connection (TLS)', and fields for 'User Name for Authentication' and 'Password for Authentication'. At the bottom left, the 'Test Email Setup' button is highlighted with a red circle. At the bottom right are 'OK' and 'Cancel' buttons.

The screenshot shows the 'Test Email - Message (HTML)' window. It has a ribbon menu with 'File', 'Message', 'Insert', 'Options', 'Format Text', 'Review', 'Help', and 'ADOBE PDF'. The 'Message' tab is active, showing options like 'Cut', 'Copy', 'Paste', 'Format Painter', 'B', 'I', 'U', 'A', 'Text Color', 'Background Color', 'Align Left', 'Align Center', 'Align Right', 'Justify', 'Decrease Indent', 'Increase Indent', 'Address Book', 'Check Names', 'Attach File', 'Attach Item', 'Signature', 'Assign Policy', 'Follow Up', 'High Importance', 'Low Importance', and 'View Templates'. Below the ribbon, there are fields for 'To...', 'Cc...', and 'Subject' (containing 'Test Email'). The main body of the email contains the text 'This is a test.'

System Options

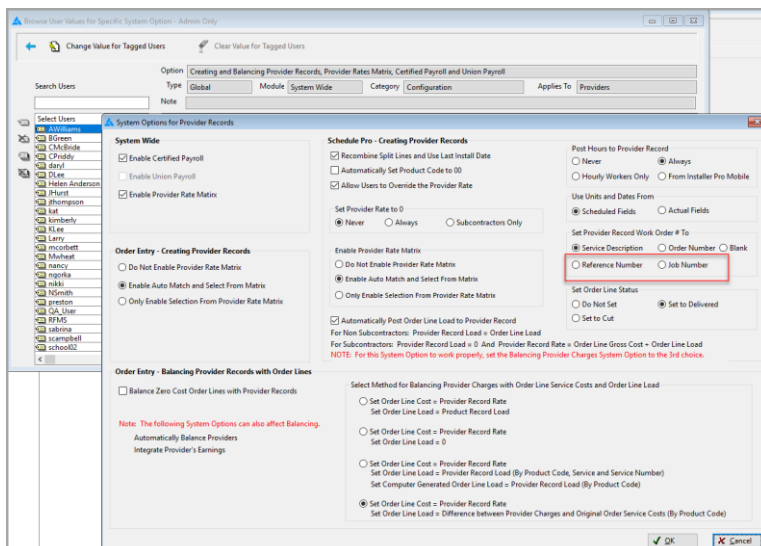
Use Letterhead Stationary for Invoices

This system option has been removed. The ability to use Letterhead has been moved to the Print Options screen.



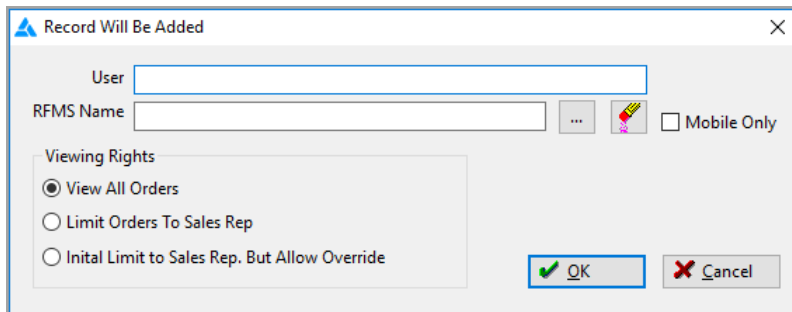
Creating and Balancing Provider Records, Provider Rates Matrix, Certified Payroll, and Union Payroll

The ability to Set Provider Record Work Order # to Reference Number from Schedule Pro and Job Number have been added.



Users

User can now be added manually. Manually entered users can be designated as Mobile Only. This means they will be excluded from the browse when selecting a user in RFMS Core.



The screenshot shows a dialog box titled "Record Will Be Added". It contains a "User" text field, an "RFMS Name" text field with a browse button (...), a "Mobile Only" checkbox, and a "Viewing Rights" section with three radio buttons: "View All Orders" (selected), "Limit Orders To Sales Rep", and "Initial Limit to Sales Rep. But Allow Override". At the bottom right are "OK" and "Cancel" buttons.

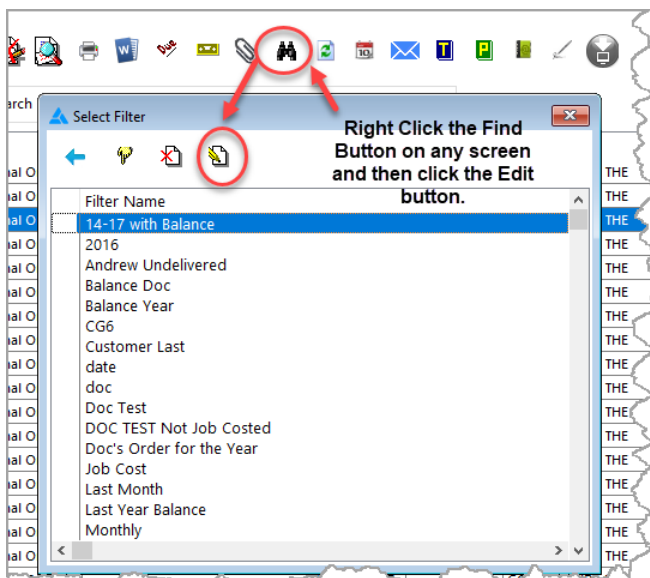
Interface Mode

Interface Mode gives the ability to determine which fields are required when inserting or editing a record. It gives the ability to protect the data entered by making fields read only with or without masking the data.

For more information, click [here](#).

Load Filters

The ability to edit Filter names has been added to the Select Filter screen.



PDF File Location

When a user uses the Save As PDF in RFMS, the default location is now My Documents\RFMS_PDF.

All pdfs that are created by the system that do not allow for the user to select the location are now created in the Temp folder.

Product Templates

Calculate Line Total check box has been added to Select Product Templates screen for Customer Orders and BidPro.

Select Product Template

Product Templates

☐ Show templates with names like:

Calculate Line Total ☒ **Export Master Record** ☒

Product Template Name	PC	Style / Name	Style / Item Number	Color / Description	Color / Item Number
CARPET TEMPLATE	80	PREP	768		
CERAMIC TEMPLATE	06	FIELD	54612	RAINIER	

Products in selected Product Template

PC	Style / Name	Private Style / Name	Style / Item Number	Color / Description	Color

☒ Default to Export Master Record checked ☒ Default to all Template Lines tagged

User must check this check box for the line total to be calculated.

In Order Entry, if user does not check this check box, when template lines are inserted, the line will have a quantity (if Default Quantity is set up in Templates) and Price (if one is available), but line total will be \$0.



Notes:

Default Quantity only applies to Items.

06	54613	MOUNTAIN	RAINIER	0	0	1.00	CTN	27.16	0.00	None
80		PREP		-----	-----	1.00	HR	224.36	0.00	None
1	01	13.17 FOOT GOODS	BLUEISH	13.17	0.00	0.00	SF	1.23	0.00	None
2	02	AURORA	CANYON SUNSTON	12.00	0.00	0.00	SF	1.45	0.00	None
80	768	PREP		-----	-----	1.00	HR	224.36	0.00	None
80		CARPET INSTALL		-----	-----	1.00	SY	157.05	0.00	None
05	NG25	GROUT - DAP WALL	NATURAL GREY	0	0	1.00	EA	6.25	0.00	None

If the box is not checked, each line will have to be edited to have line totals recalculated.

If each line is not edited, then you will run the risk of sending inaccurate estimates/invoices to clients.

In BidPro, if the Calculate Line Total box is not checked, then the Line Total will be \$0 when template lines are added. If the Calculate Line Total is checked, then the line total will be calculated based on whatever default Gross Profit Percent is set on the estimate or in BidPro.

Order Entry

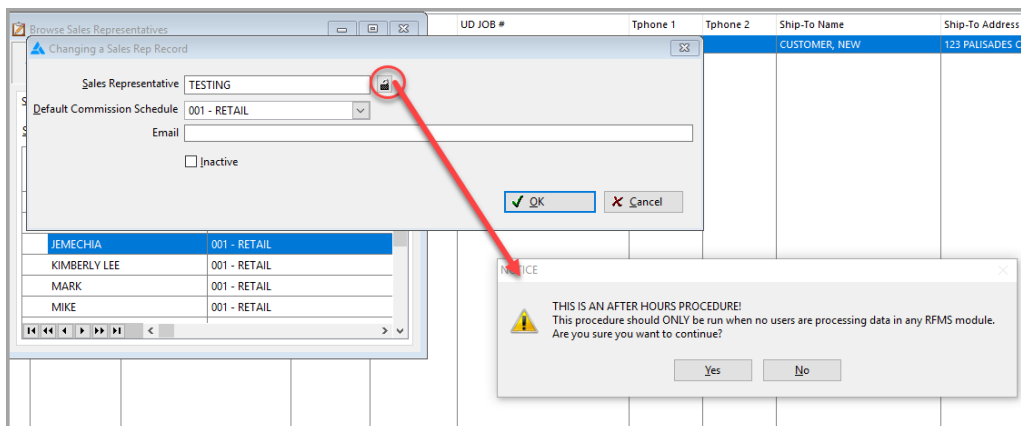
Utilities

Sales Representatives

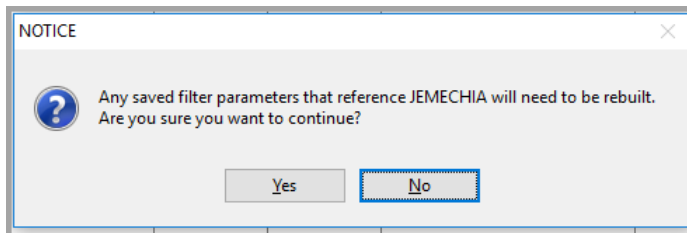
Utilities>Set Up>Sales Representatives

The ability to edit a Sales Representatives name has been added.

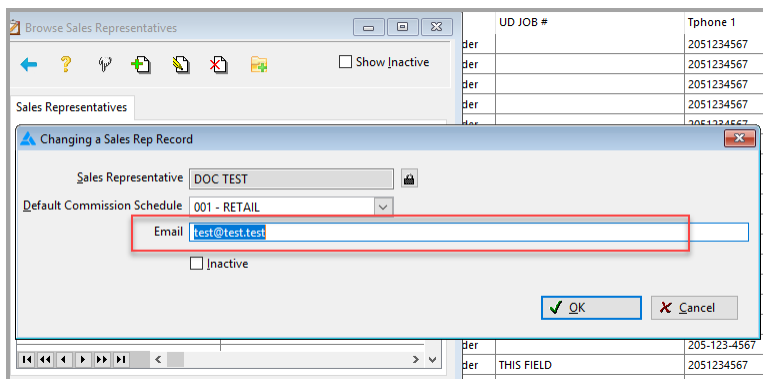
The name must be unlocked to make the change. Also, the change needs to be made after hours since it is affecting every module of RFMS.



When the change is made, it effects current and past activity, and all saved filters will have to be rebuilt.



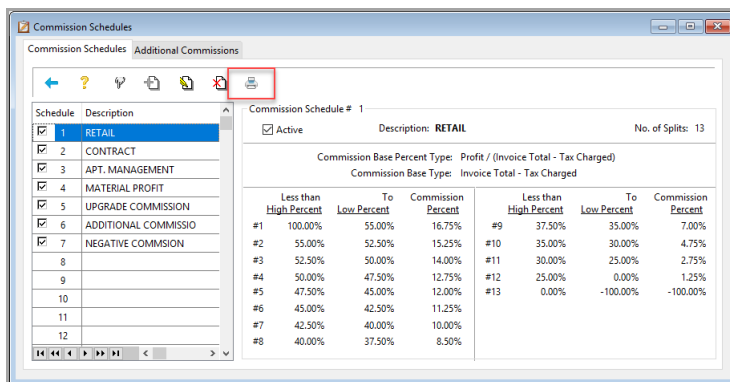
The ability to add an Email Address to a Sales Representative has been added.



Commissions

Utilities>Commissions

The ability to print commission schedule has been added.

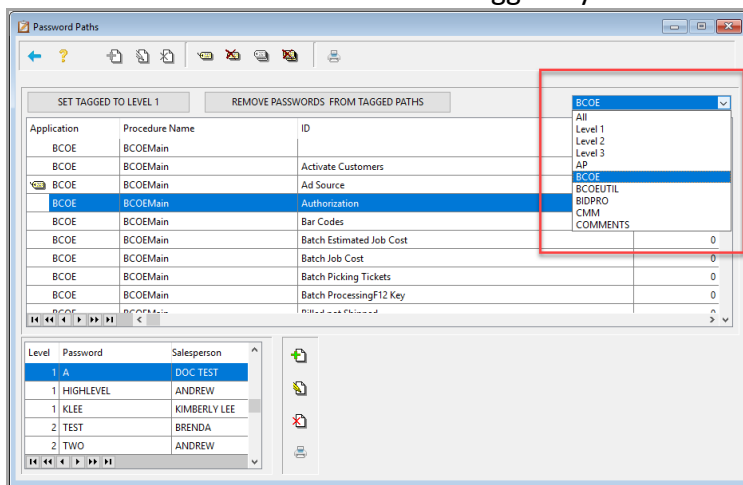


Description: RETAIL		No. of Splits: 13	
Commission Base Percent Type: Profit / (Invoice Total - Tax Charged)			
Commission Base Type: Invoice Total - Tax Charged			
Commission Schedule # 1			
	Less Than <u>High Percent</u>	To <u>Low Percent</u>	Commission <u>Percent</u>
#1	100.00%	55.00%	16.75%
#2	55.00%	52.50%	15.25%
#3	52.50%	50.00%	14.00%
#4	50.00%	47.50%	12.75%
#5	47.50%	45.00%	12.00%
#6	45.00%	42.50%	11.25%

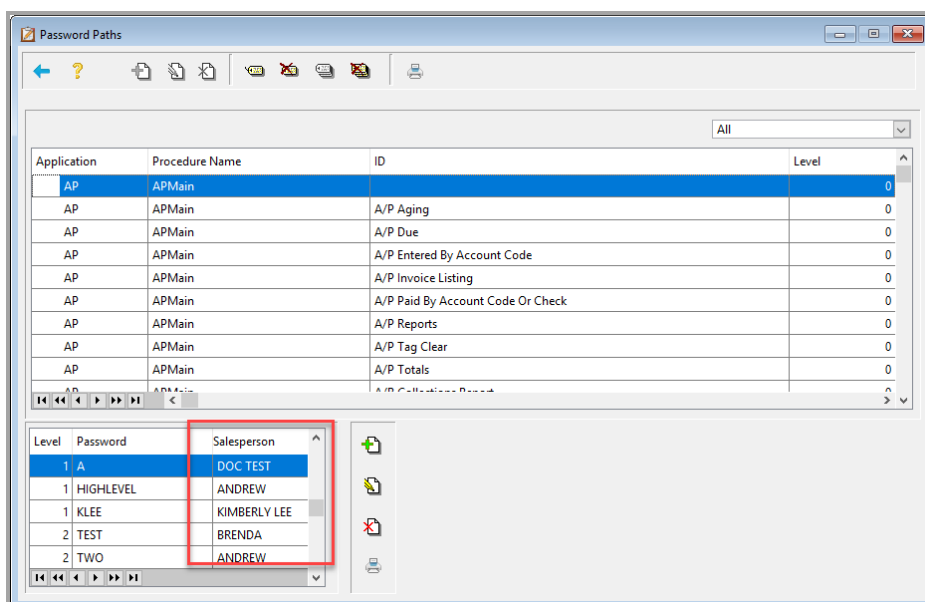
Maintain Passwords

Utilities>Maintain Passwords

Passwords can now be filtered and tagged by Levels and Modules on the Password Paths screen.



The Salesperson has been added to the lower browse screen and prints on the Password List.



Page No: 1
05/25/18
1:03PM

DOCUMENTATION-MENUS & REPORTS
PASSWORD LIST

Level	Password	Lock Level	Salesperson
1	A	☐ Lock Level	DOC TEST
1	KLEE	☐ Lock Level	KIMBERLY LEE
4	1111	☐ Lock Level	DOC TEST

Customer Orders

[Measure Date Prompt](#) has been added to the Customer Order Browse.

Customer Orders

Search: TECHNICAL

Store	Order No	Customer Type	Ordered	UD ED Date	Entered	Amount	Control	Customer #	UD Date2 MD	Hold Type
**	CG602603	INSTALLER	03/14/16		03/14/16	79,182	CG602603	3,424		
**	CG602613	DOCUMENTATION	03/17/16		03/17/16	79,194	CG602613	3,424		
**	CG602614	DOCUMENTATION	03/17/16		03/17/16	79,195	CG602614	3,424		
**	CG602618	DOCUMENTATION	03/28/16		03/28/16	79,200	CG602618	3,424		
**	CG602625	DOCUMENTATION	03/31/16		03/31/16	79,207	CG602625	3,424		
**	CG602635	DOCUMENTATION	04/20/16		04/20/16	79,218	CG602635	3,424		
**	CG602636	DOCUMENTATION	04/20/16		04/20/16	79,219	CG602636	3,424		

The Hold Checkbox for Statements has been changed to a Put Statements on Hold button so that it can be password protected and has been moved to Hold Info Tab.

RFMS Order Entry for DOCUMENTATION-MENUS & REPORTS

File Edit Reports Utilities Window Help Mail Web Orders Dashboard

Customer Order - ST000001

Original Order

Order # ST000001 F8

Hold Type

Main Info Additional Info **Hold Info**

Back Ordered status of Inventory now shows on the Order Line.

Original Order

Order # ST000003 F8 Order Date 07/28/17 F8 Iphone 1 205-123-4567

Sold To: GOOD, GLINDA THE
123 YELLOW BRICK ROAD
EMERALD CITY, OZ 123456
County: MUNCHKIN LAND

Sales Rep #1 DOC TEST 100.00%

Tax Status Taxable

Price	Total	Status	Line #	Est Del	Store	Item Seq
16.67	6,945.89	Back Ordered 05/18/16	0001			
26.00	650.00	On Order 08/31/17	0002	07/31/17		
0.00	0.00	Gen PO	0003	07/31/17	n/a	

A column has been added to the Line Browse to show the Costed Status. If a line is in None or Gen PO status, the column will be blank. If a line is On Order or has been received from BOL (Inventory record shows Date Received, but not Invoice Date or Invoice Number), then the column will read Not Costed. If Inventory record shows Date Received, Invoice Number and Invoice Date, then the column will read as Costed.

Original Order

Order # ST000003 F8 Order Date 07/28/17 F8 Iphone 1 205-123-4567

Sold To: GOOD, GLINDA THE
123 YELLOW BRICK ROAD
EMERALD CITY, OZ 123456
County: MUNCHKIN LAND

Sales Rep #1 DOC TEST 100.00%

Tax Status Taxable

Overhead	Use Tax	Qty/Run	Location	UD SER #	Supplier	Style Number	Color Number	Color Seq	Num	Price	List Seq	Supplier Name	Supplier Description	Costed Status
0.0000					DOC U. MENT	TEST3				7,524,375	1,000,000	AMERICAN PATRIOT	BLAZING BLUE	Not Costed

When importing from Services, the User Defined (Serial Number) field now populates from Products.

Changing Customer Order Line - Invoice CG602601

Line Number 0002

Product Code 81 CARPET INSTALLATION

Svc. No.: CP/BA-G

Svc. Desc.: CPT-(BASIC)-GLUEDOWN

UD SER # SF

For an item, if the carton qty is different from the stocking qty, it will show on the Edit Line screen.

When editing lines, the Active/Inactive status will be checked when setting the status to Gen PO. A Gen PO status will not be allowed on an Inactive product.

Select Line Screen

The columns on the Select Lines screen (such as Combine, Split, Copy Quote, Export Quote, etc.) can now be sorted.

Number	Group	Product Code	Roll/Item # [+2]	Style/Item [+1]	Color/Description	Width
0004	104	11-LUXURY & VINYL TILE	*UnRef*	03008 SPRAY CLEANER - V	03008 SPRAY CLEANER	----
0001	1	01-CARPET	*UnRef*	18TH HOLE - 12'	DILLY DALLY	12.0
0002		03-REMNANTS	*UnRef*	ACANTHUS - 1'8"X2'8"	GREEN	----
0003	1	01-CARPET	*UnRef*	PRIVATE STYLE	PRIVATE COLOR	12.0

Line Group: CARPET MATERIALS AND INSTALLATION \$8,310.00

Number of Lines: 4 Lines Tagged: 0

Line Ship-To

Order Ship-To has been added to the Import Ship-To screen.

Customer Order - ST000003

Adding Line Ship-To Information

Line Ship-To Information

Invoice Number: ST000003

Line Number: 0002

First Name:

Last Name:

Address #1:

#2:

City:

State:

Zip:

Contact:

Telephone #1:

Ship Via:

Copy Paste

Delete OK Cancel

Line Group: NON

Line Item / Description Width Length Quantity Units Price

Y RED	15.00	15.00	25.00	SY	25.00
ING BLUE	10	8	15.00	EA	15.00

Line Item Total: \$7,595.89

Summary:

Misc. Charges	0.00
Sales Tax	379.79
Misc. Tax	0.00
Order Total	\$7,975.68
Balance Due	\$5,825.68
Grand Total	\$7,975.68

Adjust Total: 9.49

Main Info Additional Info Hold Info

Schedule Pro Attachments A0 / CM Providers Receipts Payment Notes Express Save Cancel



Notes:

In Auto PO Generation, if one of the first two highlighted options are selected (Default or Import From Order Line) the selected order ship to will remain as the PO ship to.

Auto PO Generation

Type of PO #'s to Use

☒ Special Order # (Customer Invoice #)

☐ Stock PO # ("ST")

Use as Sidemark

☒ Sold to Name ☐ Invoice #

☐ Ship to Name ☐ Tele #1

☐ Ship to Address ☐ Cust PO #

☐ Job I.D.

☒ Assign to Customer Order Lines

☒ Transfer Line Notes to PO Lines

☒ Transfer Line Notes to Inventory

☐ Transfer Line Areas to PO Cuts

☒ Import Ship-To from Customer Order

**This will not apply to E-Commerce Records

☒ Use Default Selection Method

☐ Import from Order Line

☐ Import from Store Ship-To

☐ Import from Customer Ship-To

Import Builder Information from Customer Order

☐ Import Builder Info from Sold-To Name

☐ Import Subdivision Info from Ship-To Name

OK Cancel

Payment



The Reference Information from the Payment screen now shows on the Receipt History.

Customer Payment

Customer: GOOD, GLINDA THE
 Invoice: ST000003
 Store: "" - DOCUMENTATION COMPANY

Due: 5,975.68
 Payment: 150.00
 Balance: 5,825.68

Payment Date: 05/22/18 F8
 Reference: THIS FIELD
 Expiration:
 Register: 001 - CASH/CHECKS (Store: "")
 Merchant Code: RIFY *** Default Merchant ***
 Voice Authorization:
 Approval Code:
 Check: 0.00 E D Total Paid: \$150.00
 Cgsh: 150.00 E D
 Card: 0.00 E D Tended: 150.00
 Discount: 0.00 E D Change Due: 0.00
 Discount Account: 405 F8 00 F8
 DISCOUNTS TO CUSTOMERS
 Comments: TEST AGAIN
 Clear OK Cancel

DOCUMENTATION COMPANY
 112 MAIN ST
 ANYWHERE, USA 55555
 (205) 123-4456

Page: 1

Sold To: GOOD, GLINDA THE
 123 YELLOW BRICK ROAD
 EMERALD CITY, OZ 123456

Ship To: GOOD, GLINDA THE
 123 YELLOW BRICK ROAD
 EMERALD CITY, OZ 123456

Order Date: 07/28/17

Receipt History

Order Number: ST000003

Receipt Number	Pay Date	Cash	Check	Credit Card	Discount	Total Payment	Finance Charge
90981	05/22/18	2,000.00	0.00	0.00	0.00	2,000.00	0.00
90982	05/22/18	150.00	0.00	0.00	0.00	150.00	0.00

Ref: REFERENCE
 Ref: THIS FIELD

The ability to add a sub code to the Discount Account has been added.

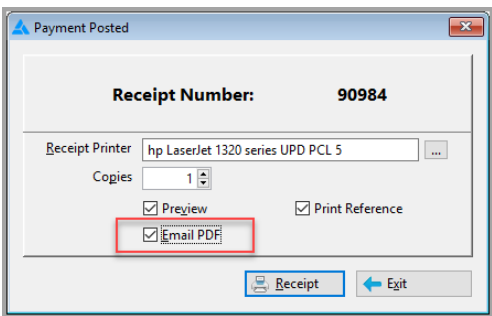
Customer Payment

Customer: OZ, WIZARD
 Invoice: ST000011
 Store: "" - DOCUMENTATION COMPANY

Due: \$25
 Payment: 0.00
 Balance: \$25

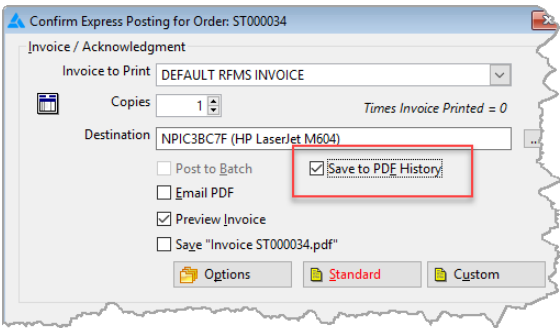
Payment Date: 05/25/18 F8
 Reference:
 Expiration:
 Register: 001 - CASH/CHECKS (Store: "")
 Merchant Code: RIFY *** Default Merchant ***
 Voice Authorization:
 Approval Code:
 Check: 0.00 E D Total Paid: \$0.00
 Cgsh: 0.00 E D
 Card: 0.00 E D Tended: 0.00
 Discount: 0.00 E D Change Due: 0.00
 Discount Account: 405 F8 00 F8
 DISCOUNTS TO CUSTOMERS
 Comments:
 Clear OK Cancel

The ability to email a PDF copy of a receipt has been added to the Payment Posted screen.



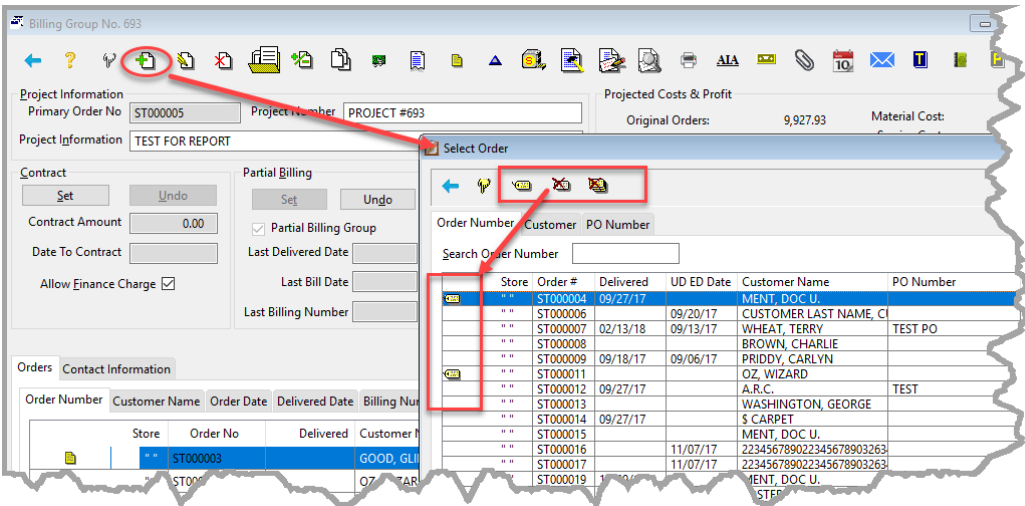
Express Checkout

The ability to Save to PDF has been added to Confirm Express Posting screen.



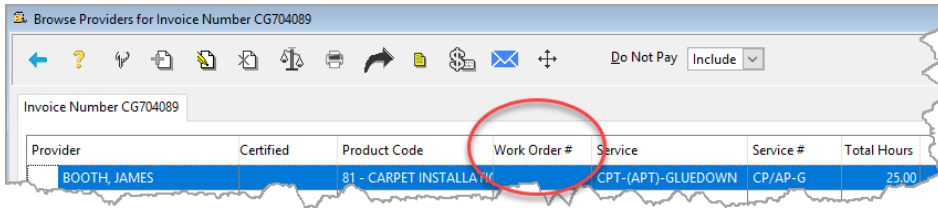
Billing Groups

While in a Billing Group, click . The Select Order screen will open. On the Select Order screen, the ability to tag has been added to allow for adding multiple orders to the Billing Group at once.



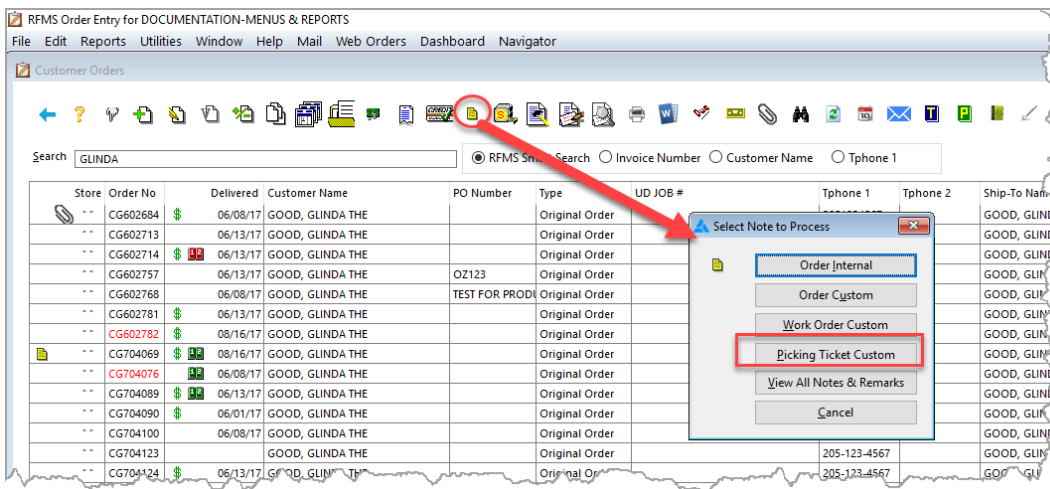
Providers

The Work Order Number column has been added to the Provider Browse screen.



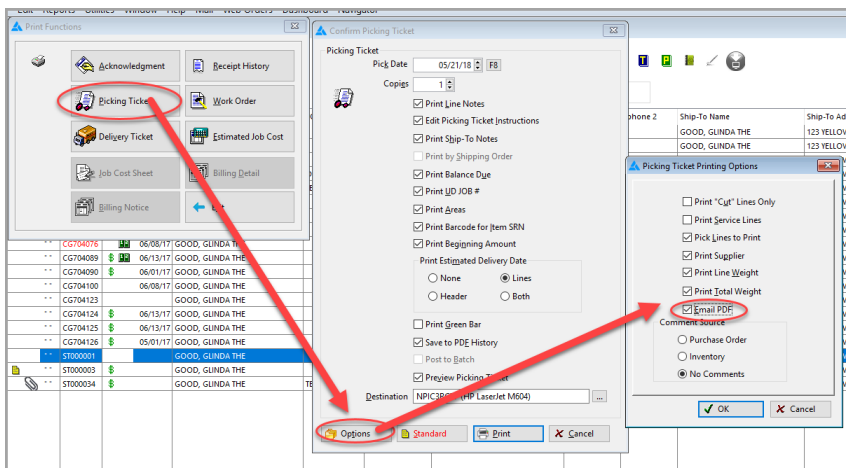
Picking Ticket

Picking Ticket Notes can now be added and viewed in the Notes window.

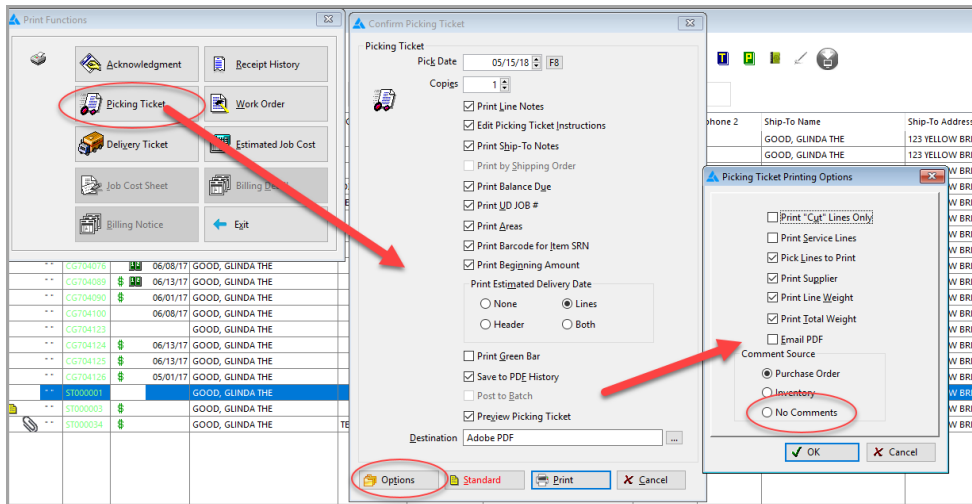


The Picking Ticket will now save to PDF History (if the box is checked) when Print Preview is exited without printing.

The option to Email a PDF of the Picking Ticket has been added.



An option has been added on the Picking Ticket Print Options to not Print Comments.



The Original Purchase Order number and Line number have been added to the Picking Ticket.

Page 1 05/21/18 12:33PM		Picking Ticket DOCUMENTATION COMPANY		Invoice: ST000001	
Sold To GOOD, GLINDA THE 123 YELLOW BRICK ROAD EMERALD CITY, OZ 123456		Ship To GOOD, GLINDA THE 123 YELLOW BRICK ROAD EMERALD CITY, OZ 123456		Pick Date: 05/21/18	
Customer Purchase Order: Sales Representative: DOC TEST		Tphone 1 : 2051234567			
Paid In Full: Yes		UD JOB #: THIS FIELD			
Prod Code	Roll/Item No.	Width	Beginning Amount	Required Amount	Ending Units
13	W3000198		150.00C		SF
*Line #0001 WTSOM YELLOWSTONE/YELLOWSTONE			Supplier: WILSONA		
			Est. Del. Date PO# CG703713 - Line: 0003		
UD SER #: W3000198 Run Lot: - Width x Length: 0X0					

The Picking Ticket now has a barcode at the bottom that can be scanned to process the Delivery Ticket for the inventory that was set to Staged by the Picking Ticket. This is done from *Inventory>File>Process Delivery Tickets From Picking Tickets*.

Work Orders

The Work Order will now save to PDF History (if the box is checked) when Print Preview is exited without printing.

Work Orders now displays the user who printed it.

05/23/18 11:13AM		Page 1 Printed By: SSentell	
WORK ORDER			
Sold To GLINDA THE GOOD 123 YELLOW BRICK ROAD EMERALD CITY, OZ 123456		Install At GLINDA THE GOOD 123 YELLOW BRICK ROAD EMERALD CITY, OZ 123456	
Order Number CG704089	Order Date 04/05/17	PO Number	Tphone 1 2051234567

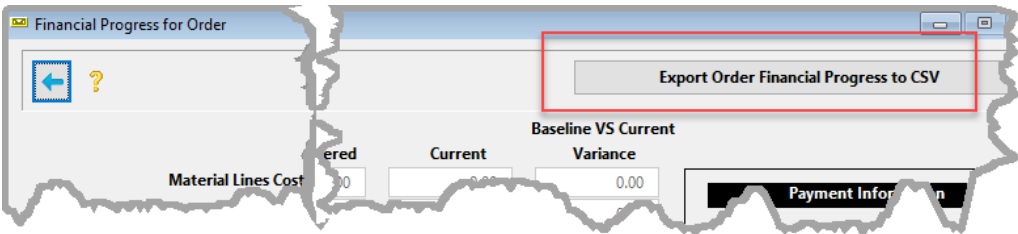
Item Inventory Browse Screen

Columns for Buy Quantity and Carton Count have been added to the Item Inventory Browse screen.

Store	PC	Item Number	Supplier	Sidemark	Unit Cost	Buy Qty	Carton Count	Sequence	Reference Number
06	0031	DALTILE	CUSTOMER LAST, CUSTO		1.957			11	45,455
06	0083	DALTILE	TEST, SINGLE SEARCH/		3.590	There are 1 LF per CT	There are 0 CT available	1	45,599
07	07HWO	CAIN & BULTMAN			15.000			1	45,475
06	12345	TEST			100.000			1	45,497
06	12345	TEST 2	MENT, DOC U.		100.000	There are 20 BX per BX	There are 0 BX available	2	45,499
06	12345	TEST 2	MENT, DOC U.		100.000	There are 20 BX per BX	There are 0 BX available	3	45,506

Baseline/Financial Progress

Financial Progress data can be exported to CSV for a single Order, Billing Group or CMM Project. It can also be exported for all open Orders or all Billing Groups with open Orders.

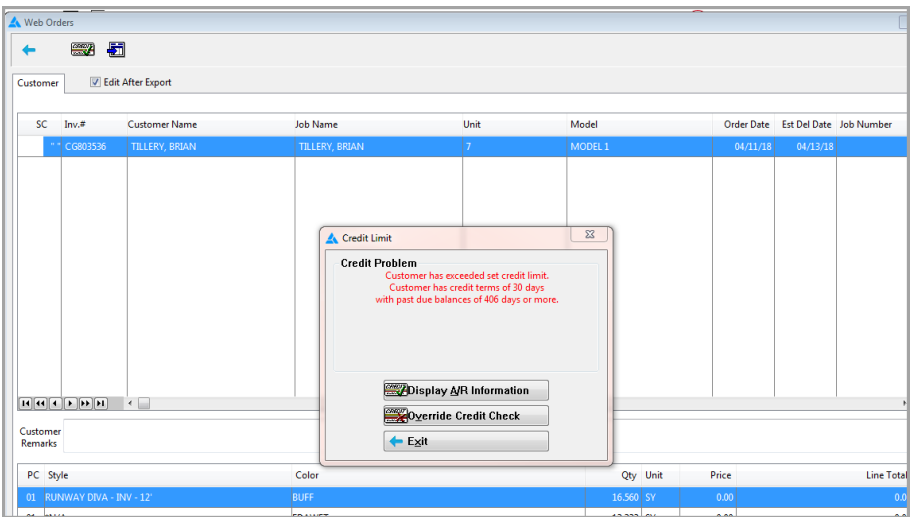


Web Orders

Order Tracking is now posted for move from Web Orders to regular Orders.

Date	Time	User Name	Type	Action Description	Data Source	Source Table	Source Name	Destination	Destination Table	Destination Name
03/24/17	10:10 AM	CMCBRIDE	NEW	ADD NEW ORDER	WEB ENTRY			RFMS CORE	ORDER	CG704036

The system now does a credit check when exporting to an order.

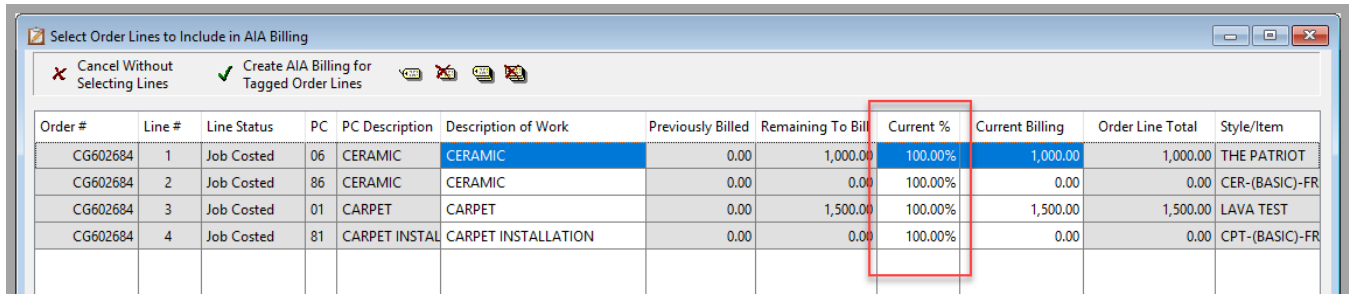


AIA Billing

The ability to use the [Copy Browse feature](#) has been added to the AIA Billing screen.

Current Billing can now be a negative amount.

The ability to type in a percentage in the Current % column has been added. This is used to calculate the Current Billing Amount.



Order #	Line #	Line Status	PC	PC Description	Description of Work	Previously Billed	Remaining To Bill	Current %	Current Billing	Order Line Total	Style/Item
CG602684	1	Job Costed	06	CERAMIC	CERAMIC	0.00	1,000.00	100.00%	1,000.00	1,000.00	THE PATRIOT
CG602684	2	Job Costed	86	CERAMIC	CERAMIC	0.00	0.00	100.00%	0.00	0.00	CER-(BASIC)-FR
CG602684	3	Job Costed	01	CARPET	CARPET	0.00	1,500.00	100.00%	1,500.00	1,500.00	LAVA TEST
CG602684	4	Job Costed	81	CARPET INSTAL	CARPET INSTALLATION	0.00	0.00	100.00%	0.00	0.00	CPT-(BASIC)-FR

Word Merge

The following fields have been added to the Invoice Word Merge file:

- Customer Number

The following fields have been added to the Quote Word Merge file:

- Customer Number
- Discount Amount-This is the amount set when using [Allow Price Modifier](#).
- Discount Percentage-This is the amount set when using [Allow Price Modifier Discount Percent](#).

The following fields have been added to the BidPro Word Merge file:

- Customer Number

The ability to sort by Line Group Description has been added to the Invoice and Quote Word Merge files.

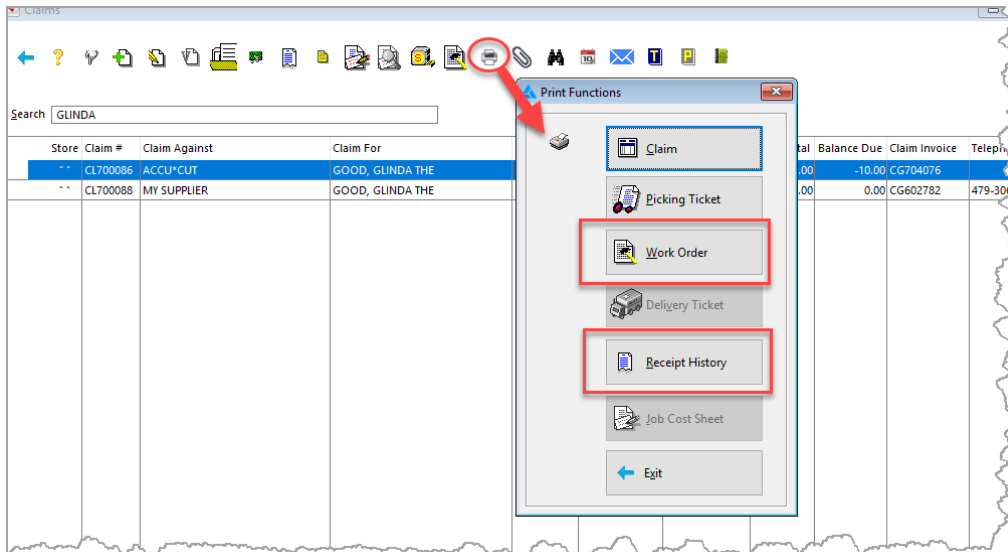
The ability to Pick Lines to Print has been added to the Quote Word Merge.

The Invoice Word Merge file now follows the Order Entry rules for changing the title from Acknowledgement to Invoice.

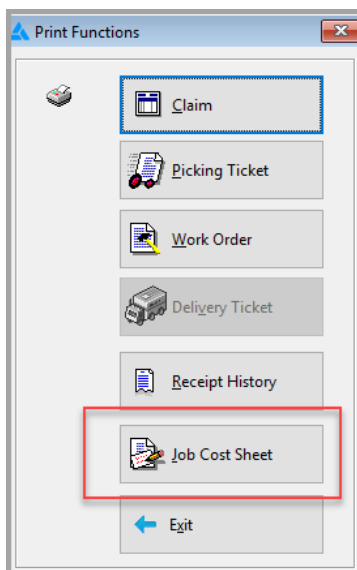
The Quote Word Merge File now follows Order Entry option for being named Quote or Estimate.

Claims

The ability to print the Work Orders and Receipt History from Claims has been added to the Print Functions screen.



The ability to reprint the Job Cost Sheet in Claims has been added.



Customers

Additional Information

Tax Exempt Certification Type has been added. These types can be set up under *Utilities>Set Up>Certification Type*.

Changing a Customer Record

Customer Information Additional Information Additional Commissions Active Customer Change Status

Bus. License # SS / FEIN Tax Type Taxable Tax ID Tax ID Expires 12/25/15 F8 Certification Type DOB Ship Via Contact #1 Contact #2

☒ Mailings Allowed ☐ Calls Allowed ☒ Print Invoice when Batch Job Costing

Export EDI NONE

Browse Certification Type

Description
EXHIBIT
RESALE
SERVICE OFFERING

OK Cancel

Customer List Report

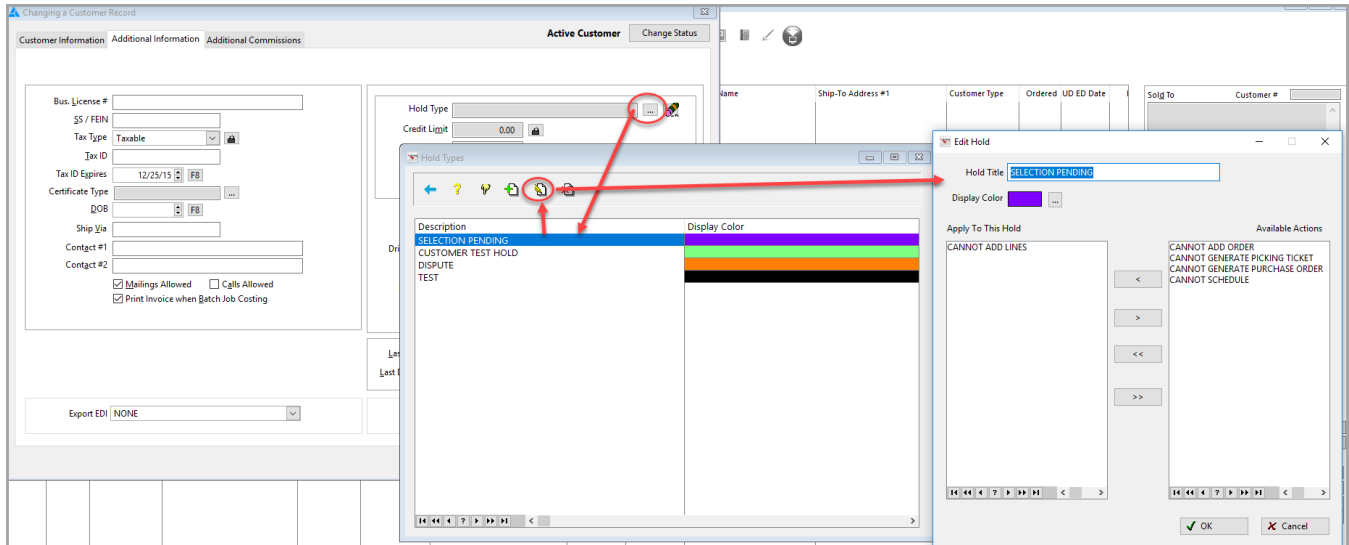


The Credit Limit, Terms, Tax Type, Certificate Type has been added to the CSV.

	A	B	C	Y	Z	AA	AB	AC	AD
1	Store	Customer Addr1		us	ActiveSinc	CreditLim	Terms	TaxType	CertificateType
2	" "	223456789	30 CHARAC	VE		0	10%	Exempt	
3	" "	A.R.C.	7735 OLD	VE		10000	NET 10TH	Taxable	
4	" "	AARON, C	29 TERRI	VE		15		Taxable	
5	" "	ADVANTA	1641 N. M	VE		0	NET 10TH	Taxable	
6	" "	AMASON	1820 RICE	TIVE	20070510	0		Taxable	
7	" "	AMERICA	P.O. BOX 2	VE		0		Taxable	
8	" "	ANDERSO	WILLOW 7	VE		5000	NET 10TH	Taxable	
9	" "	APLIN, GORDON		VE		0		Taxable	
10	" "	ARD	2135 UNIV	VE				Taxable	

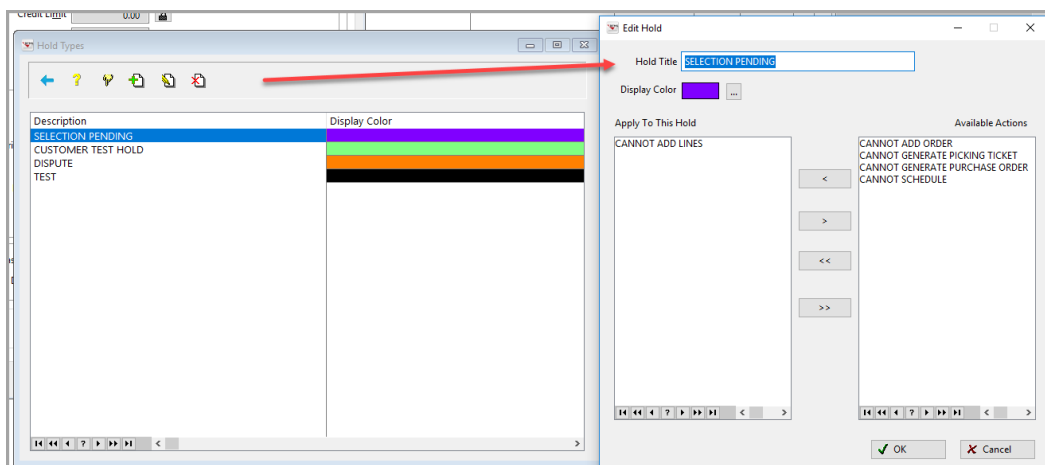
Hold Type

Utilities>Set Up>Hold Types or File>Customers>Changing a Customer Record>Additional Information>Hold Type>



The ability to create and add Hold Types to a Customer has been added. The actions available to add to the hold are

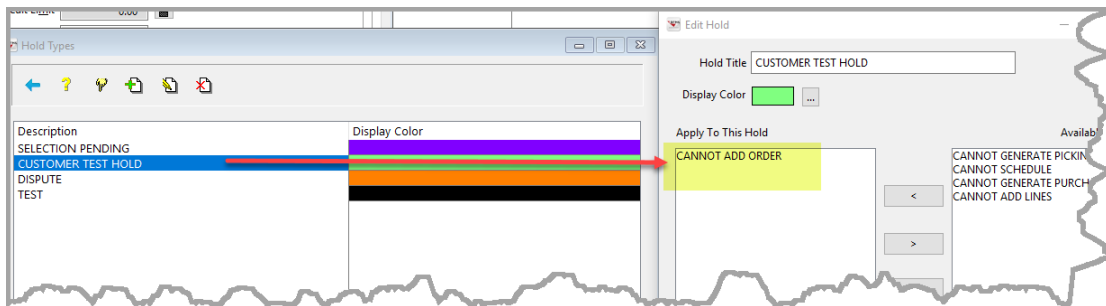
- Cannot Add Order
- Cannot Add Lines
- Cannot Generate Purchase Order
- Cannot Generate Picking Ticket
- Cannot Schedule



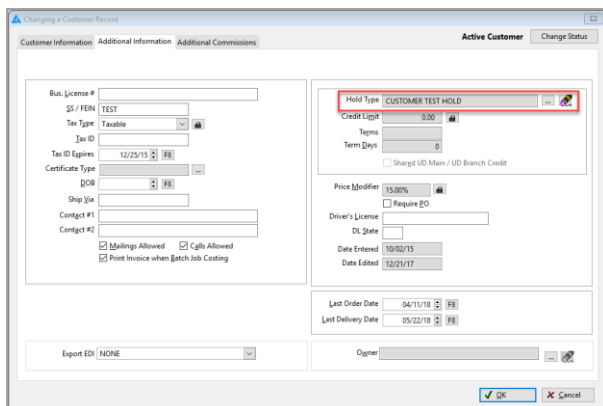
The Hold Type can be selected from the Drop-Down Menu.

Display Color will determine whether Customer Names in Customers and Order Numbers in Browse Customer Orders screens will show in default Black or assigned color.

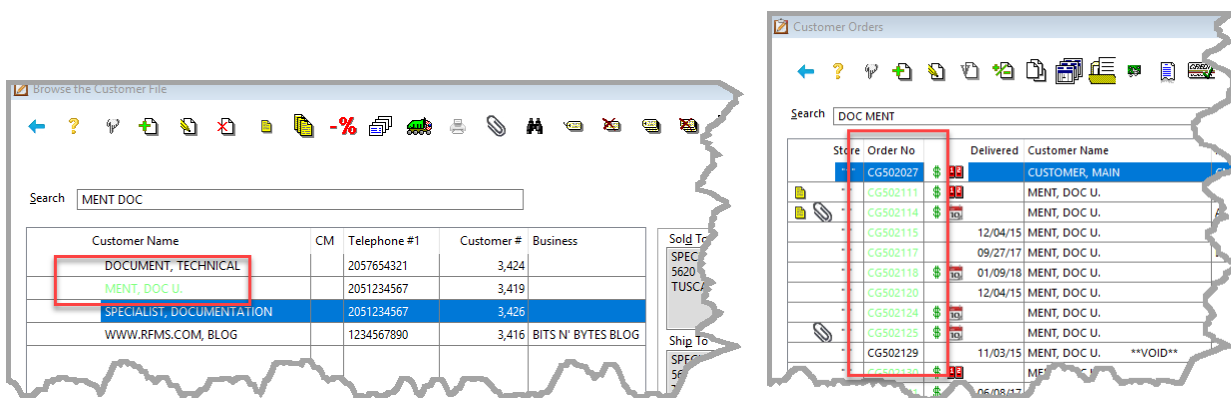
For Example, a Hold Type called Customer Test Hold is created. The only hold on this type is Cannot Add Order.



This Hold Type is selected for Doc U. Ment.



On the Customer Browse screen, Doc U. Ment is now written in Green and on the Order Browse screen, the Order Number is now in Green.



Inventory

The ability to sort by the Available column has been added.

RFMS Order Entry for DOCUMENTATION-MENUS & REPORTS

File Edit Reports Utilities Window Help Mail Web Orders Dashboard Navigator

Roll Inventory

Search TEST

Store	PC	Roll Number	Style	Color	Dye Lot	Width	Used	Reserved	Soft Resv	Available(+)	SY	Location	Price
"1"	01	TEST	*PRIVATE STYLE	NEW COLOR		12.00	500.00	0.00	0.00	-500.00	-666.67	B	\$0.00
" "	01	CG6026720001	HORSE OF ANOTHER CO	OIL CAN		500.00	265.00	0.00	0.00	-250.00	-13,888.89		\$10.00
" "	01	CG6027740001	YELLOW BRICK ROAD 12	OZ		12.00	150.00	0.00	0.00	-149.00	-198.67		\$90.00
" "	01	DEMO ROLL	18TH HOLE - 12"	FALLING RAIN		12.00	102.00	0.00	0.00	-27.00	-36.00	W4	\$18.00
" "	01	#ST086300001	1111	111		12.00	25.00	0.00	0.00	-15.00	-20.00		\$9.00
" "	01	CG6025570004	CHAMPIONS	HOUNDSTOOTH		12.00	25.00	0.00	0.00	-10.00	-13.33		\$0.00
" "	01	CG6026330006	LAVA TEST	BLACK STONE		12.00	IN-TRANSIT	0.00	0.00	-2.00	-2.67		\$0.00
" "	01	07940647	NO CONTEST	STEEPLE CHASE	A148751	12.00	80.00	0.00	0.00	0.00	0.00	C4	\$9.60

The ability to sort by Date Received has been added.

Search TEST

Bundle

Store	PC	Roll Number	Reserved	Soft Resv	Available	SY	Location	Price	Quality	PO Number	Received(+)	Private Supplier
"1"	01	TEST	0.00	0.00	-500.00	-666.67	B	\$0.00		CG704102000	04/21/17	PRIVATE SUPPLIER
" "	01	CG7041320001	0.00	0.00	0.00	0.00		\$0.00		CG704132000	06/07/17	DOC U. MENT
" "	01	CG7040690001	0.00	0.00	125.00	208.33		\$11.00		CG704069000	06/13/17	DOC U. MENT

Reports

Receipt Recap

Reports>Receipt Recap

The ability to sort by Customer Name has been added to the Receipt Recap Report.

Receipt Recap Report

☐ All Registers

Register 001 CASH\CHECKS

Filter By ☒ Receipt ☐ Date

Beginning Receipt # 1

Ending Receipt # 90984

☒ Output to CSV File

Export File Name RFMSCSV.CSV

☐ Print Discount Receipts Only

☐ Subtotal by Store

☒ All Stores Single Store F8

☐ Subtotal by User

☐ Print Discount Report

Last Receipt 0

☒ Preview

Sort By ☒ Receipt ☐ Date ☐ Customer

Print Cancel

Provider Earnings Report

Reports>Provider Earnings

Pay Type, Pay Cycle, Special Period, Direct Deposit, and Department fields are now sticky on the Provider's Earnings Report.

The ability to select Departments from a drop-down menu has been added to the Print Earnings screen.

The screenshot shows the 'Print Earnings' dialog box. The 'Report Type' is set to 'Preliminary Print'. The 'Provider' is set to '- All Providers -'. The 'Print Name' is set to 'Sold-To Name'. The 'Beginning Installation Date' is '01/01/80' and the 'Ending Installation Date' is '12/31/79'. The 'Pay Date' is '05/15/18'. The 'Pay Type' is 'Subcontractors (1099)'. The 'Pay Cycle' is empty. The 'Special Period' is 'Include'. The 'Direct Deposit' is 'Direct Deposit'. The 'Department' dropdown menu is open, showing options: '-All Departments-', '-All Departments-', 'GENERAL DEPARTMENT', and 'KIMBERLY'. The 'Break after each Store' checkbox is checked. The 'Break after each Provider' checkbox is unchecked. The 'Print Grand Total' checkbox is unchecked. The 'Print Hours' checkbox is checked. The 'Print Preview' checkbox is checked. The 'Output CSV To' field is 'RFMSCSV.CSV'. The 'Legal Paper (8 1/2" x 14")' checkbox is checked. The 'Print' button is highlighted.

A Direct Deposit drop-down menu has been added to the Preliminary and Final reports.

The screenshot shows the 'Print Earnings' dialog box. The 'Report Type' is set to 'Preliminary Print'. The 'Provider' is set to '- All Providers -'. The 'Print Name' is set to 'Sold-To Name'. The 'Beginning Installation Date' is '01/01/80' and the 'Ending Installation Date' is '12/31/79'. The 'Pay Date' is '05/15/18'. The 'Pay Type' is 'Subcontractors (1099)'. The 'Pay Cycle' is empty. The 'Special Period' is 'Include'. The 'Direct Deposit' dropdown menu is open, showing options: 'Direct Deposit', 'Direct Deposit', 'Non Direct Deposit', and 'Both'. The 'Department' dropdown menu is also open, showing options: 'Both' and 'Subtotal by Store'. The 'Break after each Store' checkbox is checked. The 'Break after each Provider' checkbox is unchecked. The 'Print Grand Total' checkbox is unchecked. The 'Print Hours' checkbox is checked. The 'Print Preview' checkbox is checked. The 'Output CSV To' field is 'RFMSCSV.CSV'. The 'Legal Paper (8 1/2" x 14")' checkbox is checked. The 'Print' button is highlighted.

Provider's Earnings History Report

Reports>Provider's Earnings History

The ability to print a Summary Report on the Provider's Earnings History Report has been added. To be able to print, Abbreviated Report and Summary Report must be checked.

Provider's Earnings History

☒ Abbreviated Report ☒ Summary Report

Sort Order: Provider Name

☐ Break on Sort Order

Print Name: Ship-To Name

Provider: - All Providers -

Work Order: -

Pay Type: - All Pay Types -

Product Code: All Service Product Codes

Delivered Status: Both

Paid Status: Both

Order Number: F8

Ship-To Name: F8

Special Period: Include

Do Not Pay: Include (suppress reason)

Do Not Accrue: Include "Do Not Accrue"

☒ Output to File (Comma delimited .CSV format)

Export File Name: RFMSCSV.CSV

Order Date: ☒ Use Order Date From: 01/01/80 To: 12/31/79

Install Date: ☐ Use Install Date From: 01/01/80 To: 12/31/79

Delivery Date: ☐ Use Delivery Date From: 01/01/80 To: 12/31/79

Pay Date: ☐ Use Pay Date From: 01/01/80 To: 12/31/79

HR Pay Date: ☐ Use HR Pay Date From: 01/01/80 To: 12/31/79

☐ Print Legend ☒ Print Hours ☒ Print Preview ☐ Combine

Letter Paper (8 1/2" x 11")

Reset Print Cancel

Page 1	DOCUMENTATION-MENUS & REPORTS	DOCUMENTATION
05/21/18	PROVIDER'S EARNINGS HISTORY REPORT	112 MAIN ST
3:10PM	For Store: " "	ANYWHERE, USA 55555
Provider		Total Earnings
** Earnings for		\$56.35
** Earnings for A-1 SHARPENING		\$81.20
** Earnings for 0123456789212345678931&23		\$50.00
** Earnings for 1099 SUPPLIER		\$215.00
** Earnings for 15TH ST. CAR WASH		\$109.95
** Earnings for 84 LUMBER COMPANY		\$314.73
** Earnings for AAA COOPER		\$91.00

Pay Status has been added to the CSV.

Y	Z	AA	AB	AC	AD	AE	AF	AG	AH
ShipToZip	WorkerNu	DoNotAcc	Cust_Nam	JobNum	ProjectNo	BillGrp	Primary_I	Fringe	Pay Status
35442	0	0	MENT, DOC U.					0	OK to Pay
35405	0	0	SPECIALIST, DOCUMENTATION					0	OK to Pay
35452	0	1	CUSTOMER LAST, CUSTOMER FIRST					0	OK to Pay
354	0	1	CUSTOMER LAST, CUSTOMER FIRST					0	OK to Pay
35045	0	0	CUSTOMER LAST NAME, CUSTOMER FIRST					0	OK to Pay
35444	0	1	CORNERSTONE HOMEBUILDERS LLC.					0	OK to Pay
351112	0	1	CUSTOMER MAIN CUSTOMER					0	OK to Pay

The Store Name has been also added to this report.

Page 1
05/15/18
1:42PM

DOCUMENTATION-MENUS & REPORTS
PROVIDER'S EARNINGS HISTORY REPORT
For Store: **

DOCUMENTATION
112 MAIN ST
ANYWHERE, USA 55555

Provider	Order Number	Order Date	Delivery Date	Install Date	Work Order	Do Not Accrue	PC	Total Earnings	Date Paid	Paid HR
** Earnings for										
	CG602833	04/01/16		07/07/17	CPT-(BAS	☐	81	56.00	07/07/17	
	CG602848	05/13/16		03/09/17	CPT-(BAS	☐	81	0.35		
								\$56.35		
** Earnings for A-1 SHARPENING										
A-1 SHARPENING	CG002979	09/24/10	01/08/11	12/12/07		☒	00	81.20	01/10/08	
								81.20		

or 1099

Batch Job Cost

Reports > Batch Job Cost

The Batch Job Cost screen has been redesigned for easier understanding and access.

Batch Job Costing

General List Filters Print Options

Delivery Date
☒ Custom 05/22/18 F8
☐ UD ED Date
☐ Invoice Date
☒ Use Provider's Install Date as 1st option for Del Date

☐ Invoice Date Required
☐ Include Orders On Hold
☐ Ship-To County Required
☒ All Lines in a Delivered Status

☐ Provider Information Required
☐ Auto Balance Providers
☐ Ignore Orders Without Lines
☒ Preview Result Report

Overhead Margin 0.00% (Material & Labor)
Discount Rate 0.00%
Due Date F8
Sort Order Order Number
Report Destination hp LaserJet 1320 series UPD PCL 5

Gross Profit Percent
Minimum 0.00% Maximum 100.00%

Labor Profit Percent
Minimum 0.00% Maximum 100.00%

UD ED Date
☐ Use UD ED Date
Begin 01/01/80 F8 End 12/31/79 F8

Customers
☒ All Customers
Customer F8

Process Cancel

The Delivery Date can now be selected on the Batch Job Cost screen.

The screenshot shows the 'Batch Job Costing' window with the 'General' tab selected. In the 'Delivery Date' section, the 'Custom' radio button is selected and highlighted with a red box, with the date '05/22/18' and 'F8' entered. Other options include 'UD ED Date', 'Invoice Date', and a checked option 'Use Provider's Install Date as 1st option for Del Date'. To the right, there are checkboxes for 'Invoice Date Required', 'Include Orders On Hold', 'Ship-To County Required', 'All Lines in a Delivered Status', 'Provider Information Required', 'Auto Balance Providers', 'Ignore Orders Without Lines', and 'Preview Result Report'. Below these are fields for 'Overhead Margin', 'Discount Rate', 'Due Date', 'Sort Order', 'Report Destination', 'Gross Profit Percent', 'Labor Profit Percent', 'UD ED Date', and 'Customers'. At the bottom right are 'Process' and 'Cancel' buttons.

The Option to Ignore Orders Without Lines has been added to the Batch Job Cost screen.

This screenshot is similar to the previous one but highlights the 'Ignore Orders Without Lines' checkbox in the 'General' tab, which is now checked and highlighted with a red box. The 'Delivery Date' section remains the same with 'Custom' selected. The 'UD ED Date' section shows 'Begin' as '01/01/80' and 'End' as '12/31/79'. The 'Customers' section has 'All Customers' checked. The 'Process' and 'Cancel' buttons are at the bottom right.

Batch Job Cost results can now be sent to CSV.

Batch Job Costing

General List Filters Print Options

Job Cost Sheet

Copies: 1 ☐ Post to Batch

Unit to Print: Total Unit Cost

☒ Print Commissions

Destination: hp LaserJet 1320 series UPD PCL 5

Invoice

Invoice to Print: DEFAULT RFMS INVOICE

☒ Print Invoice ☒ Print Overages

☐ Email PDF ☒ Save to PDF History

Send Email to: Order Email Address

Copies: 1 ☐ Post to Batch

Destination: NPIC3BC7F (HP LaserJet M604)

☒ Output CSV To: RFMSCSV.CSV

NOTE: It is NOT RECOMMENDED that you set your printer Destination to a PDF generator

Process Cancel

All conditions that need to be corrected when an order cannot be Job Costed are now displayed on the Batch Job Cost Report.

Page 4
05/22/18
1:12PM

DOCUMENTATION-MENUS & REPORTS
BATCH JOB COST REPORT
RESULT TYPE: Unsuccessful

	Invoice Store Number	Delivery Date	Customer
1. "	CG104112		WHEAT'S REMNANT
			Result: Order Line not in a proper status. Line Number(s) = 4,5,6,10,12,13,14,15,16,17,18
2. "	CG104399		MILLER, SHIRLEY
			Result: Order Line not in a proper status. Line Number(s) = 1,2,9
3. "	CG202057		WAR CONSTRUCTION
			Result: Order Line not in a proper status. Line Number(s) = 1,2,3,4,5,6,7,9,10,12,13,15,17,19,20,21,24,25,28,29,31
4. "	CG202560		REAGAN, LORRAINE
			Result: Order Line not in a proper status. Line Number(s) = 22
5. "	CG202632		DOUG HOLLYHAND REALTY INC.
			Result: Order Line not in a proper status. Line Number(s) = 2
6. "	CG202776		EDWARDS, INC., H. A.
			Result: Order Line not in a proper status. Line Number(s) = 1,2,3,4,5,8,9,15
7. "	CG202777		WAR CONSTRUCTION
			Result: Order Line not in a proper status. Line Number(s) = 1,2,4,9,10,11,12,14,15
8. "	CG202812		LOLLAR, ZACK
			Result: Order Line not in a proper status. Line Number(s) = 3
9. "	CG202875		MORROW CONSTRUCTION

The Purchase Order Number of Uncosted Inventory has been added to the report.

Quote Information Report

Reports>Quote Information Report

The Quote Information Report now includes exported orders that have had the Export Date cleared. A ^ will mark these records in the Days to Conversion field if the quote was exported but is missing the export date.

DOCUMENTATION-MENUS & REPORTS											
05/22/18 10:32AM		Quotes Information Report									
Exported Sales Report: 05/05/11 To: 05/31/18											
For Store Location " "											
Invoice Number	Quote Date	Customer Name	Exported Date	Est. Del. Date	Material	Inst Svc	Misc Charge	Net Sale	Gross Profit %	Invoice Total	Days to Conversion
Sales for No Desc											
ES200101	01/15/12	HOPKINS, JACK			0.00	0.00	0.00	0.00	0.00%	0.00	Not Converted
ES200102	01/15/12	HOPKINS, JACK			8.34	0.00	0.00	8.34	93.05%	9.09	Not Converted
ES202693	11/14/12	**NONAME**			404.64	227.50	0.00	632.14	71.28%	632.14	Not Converted
Subtotals for No Desc					412.98	227.50	0.00	640.48	71.57%	641.23	
					(3 Orders, Avg	\$213.74					
Sales for BUILDER/GEN CON											
ES000049*	01/11/17	MORROW CONSTRUCTION		01/11/17	0.00	0.00	0.00	0.00	70.43%	0.00	Not Converted^
ES000049*	01/11/17	MORROW CONSTRUCTION		01/11/17	28,223.07	11,850.31	0.00	40,073.38	70.43%	40,073.38	Not Converted^
ES101000*	05/09/11	MORROW CONSTRUCTION		12/25/11	0.00	0.00	0.00	0.00	100.00%	0.00	Not Converted
ES101000*	05/09/11	MORROW CONSTRUCTION		12/25/11	217,444.79	0.00	0.00	217,444.79		217,444.79	Not Converted
ES101101	05/18/11	MORROW CONSTRUCTION	05/11	05/18/11	46.00	233.18	0.00	719.96	00.00%	719.96	7 Days
^ - indicates exported but missing export date											
* - indicates 2 salespersons, amounts split											
** - indicates Related Quote and will not be included in totals											
*** Print Parameters Do Not Apply to Related Quotes ***											
Page No: 1											

Products

Roll/Item Products

Product information fields are now editable for imported records

Add/View/Edit Prices



Cost/Price Comparison option is now hidden for UK, AU, and NZ.

General Range Edit

File>General Range Edit

Measure flag can no longer be added to Items or Rolls via General Range Edit. All products were being marked Measure and causing the system to slow down. We recommend that users only sync the following to the cloud:

- All Services (to be associated with checklist items)
- Frequently used add-on type products such as Pad, Adhesive, Grout, etc. (to be associated with checklist items)
- Frequently sold primary flooring products such as carpets, tiles, planks, etc. (to be added to Measure Project Templates)

The option to edit Freight as a Percentage of Cost has been added.

The screenshot shows the 'General Range Edit' dialog box. In the 'Edit' section, under the 'Cost' group, the option 'Freight as Percent of cost' is selected and highlighted with a red box. Other options in the 'Cost' group include 'Adv Rebate', 'Contract Inst.', 'Freight', 'Load', 'Load as Percent of cost', 'Load Percent', 'Pad Cost', 'Pur Rebate', 'Retail Inst.', 'Special Roll', 'Special Cut', and 'Special Item'. The 'Text Fields' section contains various options like 'Supplier', 'Supplier Style', 'Style/Item Number', 'Supp Color/Desc', 'Collection', 'UD SER #', 'Toxicity #', 'Private Supplier', 'Private Style', 'Priv Color/Desc', 'Priv Collection', 'Private UD SER #', 'FOB', 'Manufacturer', 'Product Code', 'UD Product', 'Fiber Type', 'Unit of Measure', 'Construction', 'Price Code', 'Sample', 'Cut Gap', 'Max T-Seams', 'Waste Factor', 'Inventory User #', 'Cut Gap Type', and 'Copy Supplier to Private'. The 'Toggles' section includes 'Active Status', 'Measure Product', 'Remove Samples', and 'Cut Square'. Below the 'Edit' section, there are input fields for 'Only for: Old Adv Rebate' (0.0000) and 'New Adv Rebate' (0.0000). The 'Range Criteria' section contains a list of criteria buttons: 'Product Code', 'UD SER #', 'Entry Type', 'Private UD SER #', 'Manufacturer', 'EC Acct #', 'Supplier', 'UD Product', 'Private Supplier', 'Fiber Type', 'Style/Name', 'Units', 'Private Style/Name', 'Fob Point', 'Style #', 'Product Sets', 'Private Style #', 'Dates', 'Collection', 'Cost', and 'Private Collection'. At the bottom, there are 'Reset Parameters', 'OK', and 'Exit' buttons.

The Toxicity # can now be edited in General Range Edit.

This screenshot shows the same 'General Range Edit' dialog box, but with the 'Toxicity #' option in the 'Text Fields' section highlighted with a red box. Additionally, the input fields for 'Only for: Old Toxicity #' and 'New Toxicity #' are highlighted with a red box. The 'Freight as Percent of cost' option is no longer selected. The rest of the dialog box, including the 'Range Criteria' section and the bottom buttons, remains the same as in the previous screenshot.

The FOB can now be edited in General Range Edit except for EC or Gateway products.

General Range Edit

Edit

Cost

- ☐ Adv Rebate
- ☐ Contract Inst.
- ☐ Freight
- ☐ Freight as Percent of cost
- ☐ Load
- ☐ Load as Percent of cost
- ☐ Load Percent
- ☐ Pad Cost
- ☐ Pur Rebate

Text Fields

- ☐ Supplier
- ☐ Supplier Style
- ☐ Style/Item Number
- ☐ Supp Color/Desc #
- ☐ Supp Color/Desc #
- ☐ Collection
- ☐ UD SER #
- ☐ Toxicity #
- ☐ Private Supplier
- ☐ Private Style
- ☐ Private Style #
- ☐ Priv Color/Desc
- ☐ Priv Color/Desc #
- ☐ Priv Collection
- ☒ Private UD SER #
- ☐ Manufacturer
- ☐ Product Code
- ☐ UD Product
- ☐ Fiber Type
- ☐ Unit of Measure
- ☐ Construction
- ☐ Price Code
- ☐ Sample
- ☐ Cut Gap
- ☐ Max T-Seams
- ☐ Waste Factor
- ☐ Inventory User #
- ☐ Cut Gap Type
- ☐ Copy Supplier to Private

Toggles

- ☐ Active Status
- ☐ Measure Product
- ☐ Remove Samples
- ☐ Cut Square

Fields that are BLANK are IGNORED

Option EXCLUDES ECommerce, ECommerce w/ Gateway ID ,Gateway Products

☒ Only for: Old FOB Point New FOB Point

Range Criteria

Product Code UD SER #

Entry Type Private UD SER #

Manufacturer EC Acct#

Supplier UD Product

Private Supplier Fiber Type

Style/Name Units

Private Style/Name Fob Point

Style# Product Sets

Private Style# Dates

Collection Cost

Private Collection

Reports

Price List Report

Reports>Price List Report

SRP will now be included on the CSV report when Regular (Letter) Size and Print SRP are selected.

General Price List

Report to print

- ☐ Full (Legal) Size
- ☒ Regular (Letter) Size

Report On

- ☒ Roll Goods Only
- ☐ Roll Only
- ☐ Services Only

Select Order to Sort Report

- ☒ PC+Suppl+Sty/It+It Num
- ☐ PC+Suppl+Sty
- ☐ PC+Suppl+It Num+It Name
- ☐ Suppl+Sty/It+It Num
- ☐ Suppl+Prv Sty
- ☐ Suppl+It Num+It Name
- ☐ Style/Item
- ☐ Private Style
- ☐ Item Number

Prices to print

- ☒ Price 1, use label: Price 1
- ☒ Price 2, use label: Price 2
- ☒ Price 3, use label: Valued Customer
- ☒ Price 4, use label: Price #4
- ☒ Price 5, use label: Level 4
- ☒ Price 6, use label: Level 5
- ☐ Price 7, use label: Sale Price
- ☐ Price 8, use label: Price #8
- ☐ Price 9, use label: Price #9
- ☐ Price 10, use label: Price #10
- ☐ Price 11, use label: Builder
- ☐ Price 12, use label: Price #12

☒ Print SRP

Information to Print

- ☒ Private Style
- ☒ Priv Style Number
- ☐ Style
- ☐ Style Number
- ☒ Commissions
- ☐ Pile Weight
- ☐ Priv Supplier
- ☐ Supplier
- ☐ Color/Desc
- ☐ Bar Codes
- ☐ ID #
- ☐ Size
- ☐ Collection

Printing Options

- ☐ Break after each supplier/product code
- ☐ Double Space
- ☒ Print preview 1 copies
- Printer: NPIC3BC7F (HP LaserJet M604)

Output Options

- ☒ Print to CSV File: RFMCSV.CSV

[illegible]

Cost List Report

Reports>Cost List Report

The Cost Source is now included on the CSV.

[illegible]

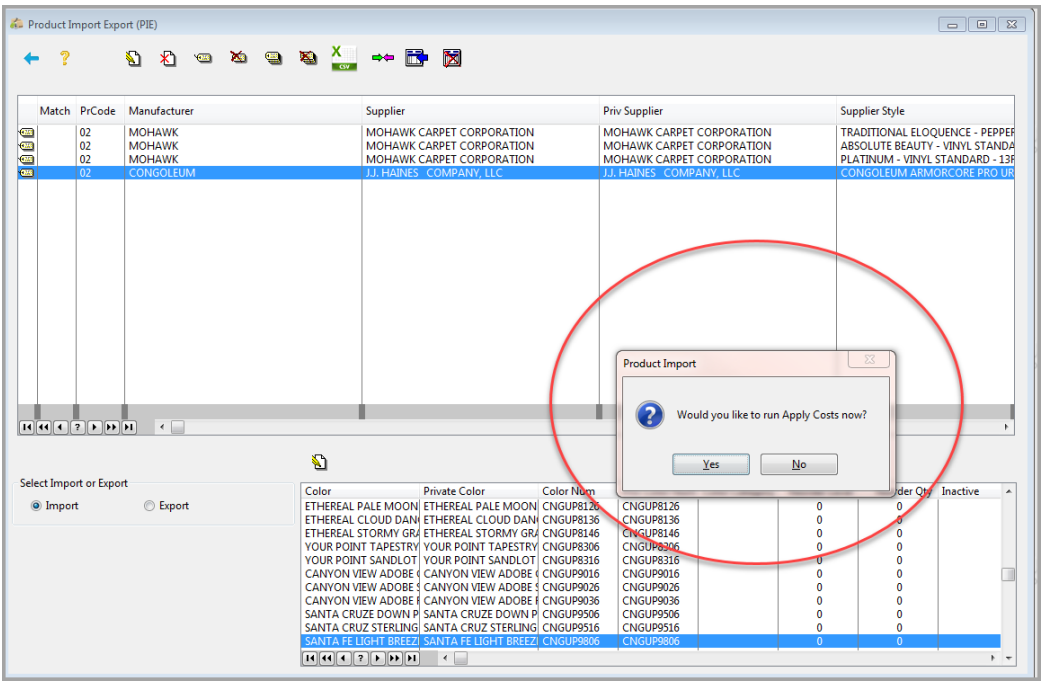
Product Import/Export (PIE)

Utilities>Product Import/Export (PIE)

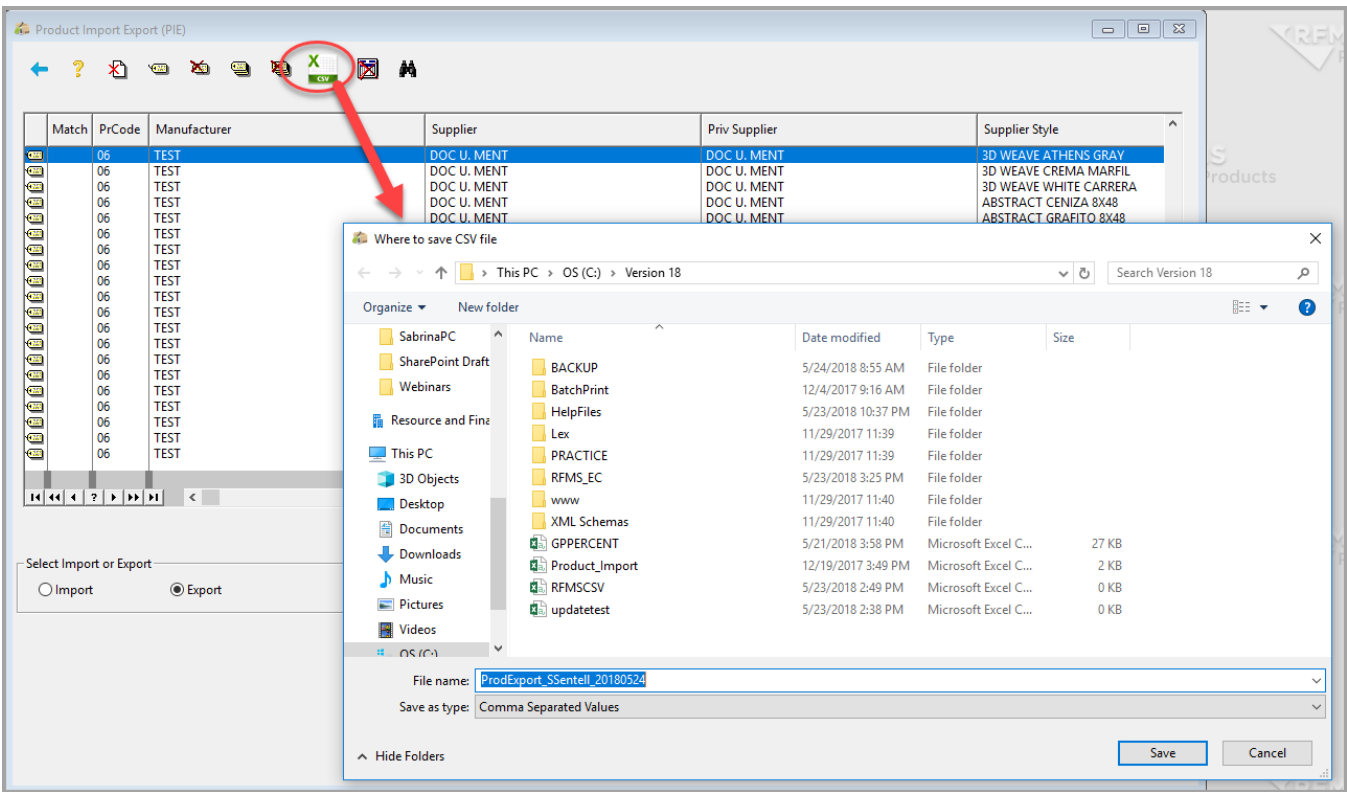
The ability to import and export thickness has been added. It displays on the Import screen.

[illegible]

After importing, the user is now prompted to run Apply Costs.

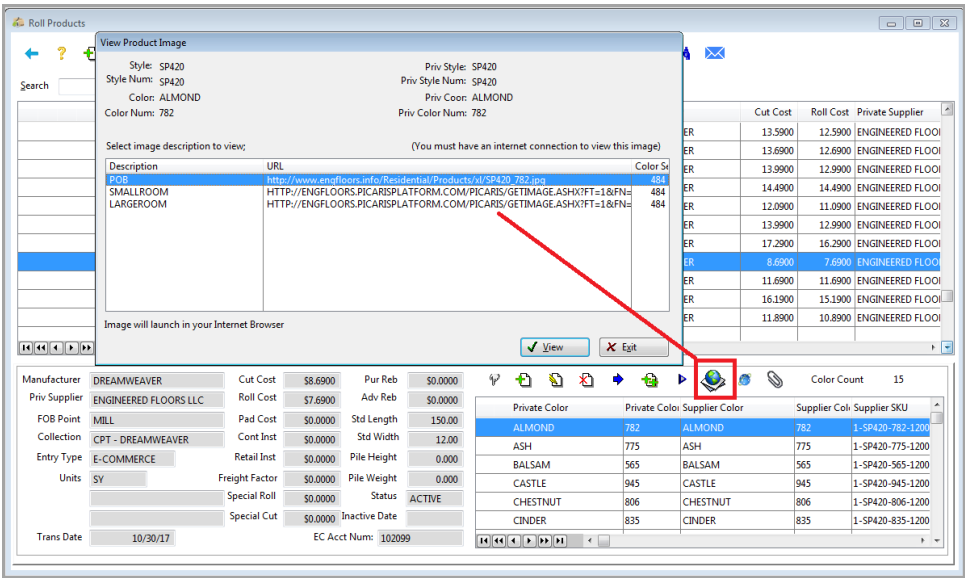


The option to select which folder to export the CSV to has been added.



Web Services

The ability to access Room Renderings for certain suppliers has been added to the Product Browse if this web service is available.

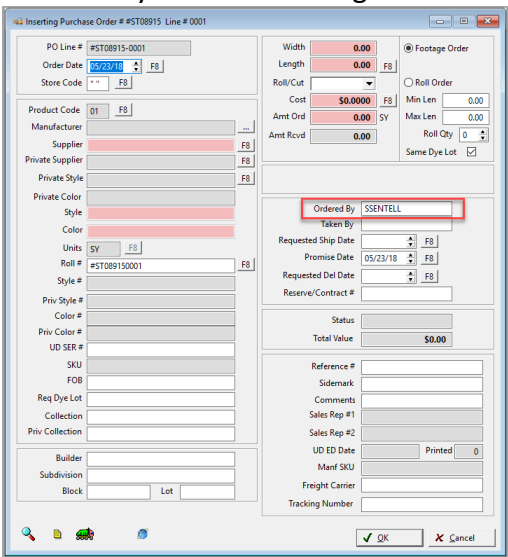


Inventory

Purchase Orders

Create a New PO

The Ordered By field will auto populate with user name. This is the Windows User Name. User can type over if they want something different. This will also happen for Auto PO.



Browse Screen

Contract Information is now visible on the Purchase Order screen.

The screenshot shows the 'Purchase Orders' window. At the top, there is a search bar with '704132' entered. Below it is a table with columns: PO # - Line #, Order Name, Private Color / Description, Promise Date, Length, Qty-Ord, Qty-Rcvd, and Unit Cost. The table contains two rows: CG704132-0001 (MAGIC MIRROR) and CG704132-0002 (GLASS SLIPPER). Below the table, there are several input fields for Supplier, Phone, Account #, E-Mail, and various dates and times. A red box highlights the 'Reserve/Contract#' field, which is set to 'CONTRACT INF'. Other fields in the box include 'Sales Rep #1' (DOC TEST) and 'Sales Rep #2' (TESTING).

PO # - Line #	Order Name	Private Color / Description	Promise Date	Length	Qty-Ord	Qty-Rcvd	Unit Cost
CG704132-0001	06/07/17	MAGIC MIRROR	06/07/17	15.00	20.00	20.00	\$5.0000
CG704132-0002	06/07/17	GLASS SLIPPER	06/10/17	0.00	5.00	0.00	\$250.0000

Editing Purchase Orders

If another related record is open at the time a Purchase Order is edited, a warning message will now appear when attempting to save the changes. Users will not be permitted to save changes until related record is closed.

The screenshot shows the 'Changing Purchase Order' window for PO Line # WH002096-0002. The window contains various input fields for Order Date, Store Code, Product Code, Manufacturer, Supplier, Private Supplier, Item #, Name, Description, Units, Description #, Priv Item #, Priv Name, Private Desc, Private Desc #, Item Size, FOB, Req Dye Lot, Collection, Priv Collection, Builder, Subdivision, Block, Lot, and various dates and times. A red box highlights the 'Reserve/Contract#' field, which is set to 'CONTRACT INF'. Other fields in the box include 'Sales Rep #1' (DOC TEST) and 'Sales Rep #2' (TESTING). A warning dialog box is displayed in the center, stating: 'Purchase Order cannot be saved while Customer Order is open. Would like to try again?'. The dialog box has 'Yes' and 'No' buttons.

Answering "Yes" will take the user back to the Purchase Order Edit screen, allowing them to wait until the related record is closed.

Item Amount on a Purchase Order now supports 4 decimal places.

Printing

The Print Date and Print Time can now be printed on the Purchase Order.

The screenshot shows the 'Printing Purchase Orders' dialog box. At the top, 'PO Type' is set to 'Large Print Standard Purchase Order' and the 'Printer' is 'hp LaserJet 1320 PCL 5 (Copy 1)'. The 'Copies' field is set to 1. A grid of checkboxes allows selecting various items to print. The 'Print Date' and 'Print Time' checkboxes are checked and highlighted with a red box. Other options include 'Print Private Style', 'Print Roll #', 'Print Bar Code', 'Print Line Total', 'Print Req. Dye Lot', 'UD SER #', 'Print Private Color', 'Print SKU #', 'Print Notes', 'Print Order Total', 'Print UD ED Date', 'Print Manf SKU #', 'Print Store Codes', 'Print Ref #', 'Print Salesrep', 'Print Builder Info.', 'Print Unit Cost', 'Print PO Cuts', 'Print Ordered By', 'Print Standard Msg #1', 'Print Standard Msg #2', 'Print Standard Msg #3', and 'Print Standard Msg #4'. There are buttons for 'Configure', 'Colors in PO Boxes' (From, Ship To, Supplier), 'Restore Default', 'Text Color', and 'Background'. At the bottom, there are 'Email Options' (Email PDF, Use Supplier Email) and a 'PDF File Name' field. The 'Print' and 'Cancel' buttons are at the bottom right.

The screenshot shows a printed 'PURCHASE ORDER' form. The header includes 'PO NUMBER CG704132', 'ACCOUNT NUMBER 9999999999999999', 'DATE 05/23/18', and 'Page No. 1'. The 'DATE' and 'Page No.' fields are highlighted with a red box. The form is divided into sections: 'From' (DOCUMENTATION COMPANY, 112 MAIN ST, ANYWHERE, USA 55555, Tel: (205) 123-4456), 'Ship To' (DOCUMENTATION COMPANY, STORE ADDRESS, FAX: 111-222-3333, NORTHPORT, AL 35476), and 'Supplier' (DOC U. MENT). The PO number 'CG704132' is printed vertically on the right side.

The Ordered By field has been added to the Print Options

The screenshot shows the 'Printing Purchase Orders' dialog box, similar to the first one, but with an additional checkbox, 'Print Ordered By', which is checked and highlighted with a red box. The other settings and options are the same as in the first screenshot.

PURCHASE ORDER 02:05PM

PO NUMBER **#ST08801** ACCOUNT NUMBER DATE 05/24/18 Page No. 1

From
DOCUMENTATION COMPANY
112 MAIN ST
ANYWHERE, USA 55555
Tel: (205) 123-4456

#ST08801

Ship To
DOCUMENTATION COMPANY
112 MAIN ST
ANYWHERE, USA 55555
Tel: (205) 123-4456

Supplier
1099 SUPPLIER

PO #: **#ST08801-0001**

Roll / Item #: _____

Promise Date: 08/10/16

Order Date: 08/10/16 Style / Name: MULTIPLE TEST Roll / Cut: Cut

Color / Desc: WHITE Width: 12.00

Product Code: 01

Ordered By: SAB

View All Notes has been added to the Purchase Order Browse screen.

Purchase Orders

Search: TEST

PO # - Line #	Ordered	SC	PC	Supplier	Status	Private Style / Name	Private Color / Description	Promise Date	Length	Qty-Ord	Qty-Rcvd	Unit Cost
#ST05937-0001	07/22/05	01	01	SHAW INDUSTRIES	Canceled	ACADEMY 15	DECO BEIGE	07/27/05	70.00	116.67	0.00	\$6.4780
#ST06120-0001	02/02/06	01	01	MOHAWK CARPET CORP	Canceled	ACRE LANE	CONCRETE	02/03/06	1.00	1.33	0.00	\$5.2920
#ST06120-0002	02/02/06	01	01	MOHAWK CARPET CORP	Satisfied	ACRE LANE	CONCRETE	02/03/06	1.00	1.33	1.33	\$5.2920
#ST06120-0003	02/02/06	01	01	MOHAWK CARPET CORP	Canceled	ACRE LANE	CONCRETE	02/03/06	1.00	1.33	0.00	\$5.2920
#ST06121-0001	02/02/06	01	01	SHAW INDUSTRIES	Canceled	ABANDON	FAURE MOSS	02/02/06	1.00	1.33	0.00	\$12.2040
#ST06652-0001	03/01/07	01	01	MOHAWK RESIDENTIAL	Canceled	ABBOTT LANE	DO		6.00	8.00	0.00	\$5.2920
#ST07453-0001	05/27/09	07	01	TEST	Satisfied	TEST	TEST	05/27/09	0.00	1.00	1.00	\$0.0010
#ST08440-0001	08/28/12	01	01	TEST	Canceled	TEST				26.67	0.00	\$9.0000
#ST08675-0001	07/21/15	01	01	BEAULIEU	Satisfied	TEST FOR PRODUCTS			20.00	20.00		\$135.0000
#ST08676-0001	07/21/15	01	01	BEAULIEU OF AMERICA	Satisfied	TEST FOR PRODUCTS			66.67	66.67		\$225.0000
#ST08709-0001	10/23/15	03	01	TEST	Satisfied	PATRIOT PRIDE			50.00	50.00		\$50.0000
#ST08711-0001	11/06/15	06	01	TEST	Satisfied	BLOGGING			50.00	50.00		\$150.0000

Supplier: PHILADELPHIA 02

Phone: 800-872-7429

Account #: 118156

E-Mail:

Manufacturer: CARPET ONE

Private Supplier: ACADEMY 15

Color: DECO BEIGE

Roll #: #ST059370001

SKU:

Units: SV

Length: 70.00

Qty: 116.67

Unit Cost: \$6.4780

Total Cost: \$969.13

FOB:

Sidemark: TEST PO

Comments: D18830722 CANCEL #

Reference #: 642663

Reserve/Contract#:

Sales Rep #1:

Sales Rep #2:

Select Note to Process

Purchase Order Note

View All Notes

Cancel

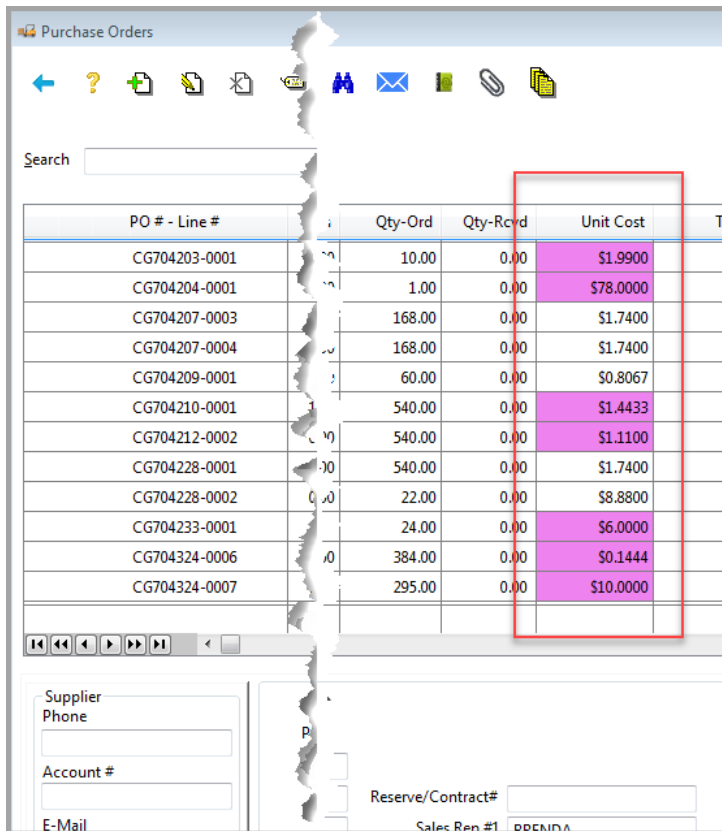
The Purchase Order Browse screen can now be sorted by PO Ordered Date.

Purchase Orders

Search:

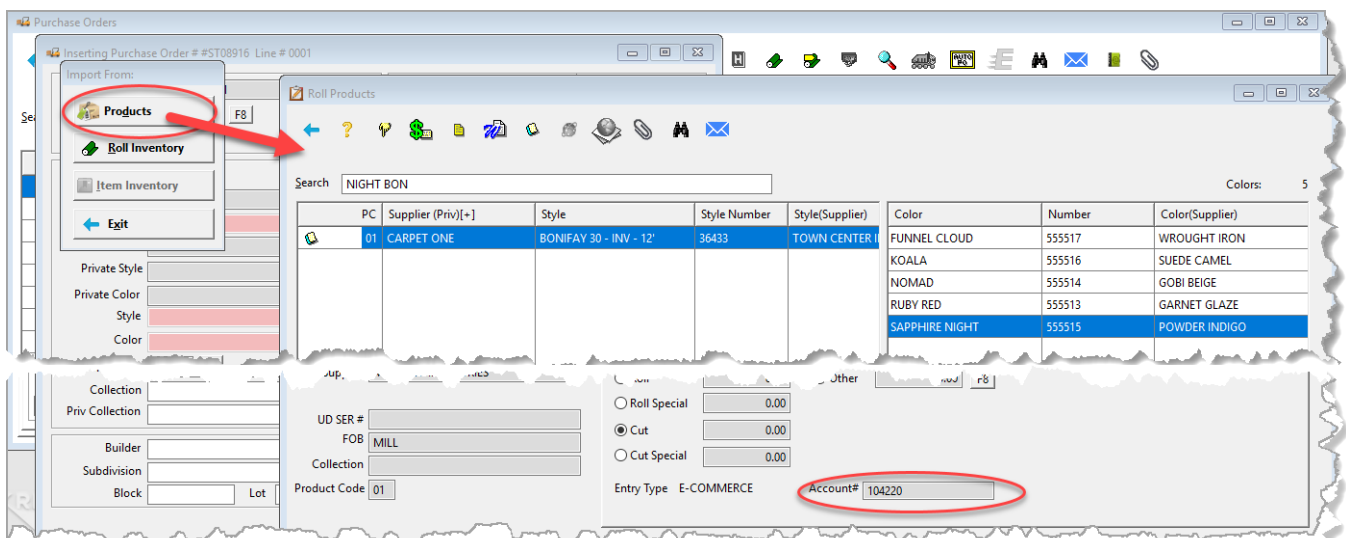
PO # - Line #	Ordered[+]	SC	PC	Supplier
CG602615-0004	01/14/16	01	01	DREAM WEAVER
CG602618-0009	01/14/16	01	01	DIXIE HOME RETAIL
CG602729-0001	04/28/16	01	01	BEAULIEU OF AMERICA
CG602764-0001	06/15/16	01	01	BEAULIEU OF AMERICA
CG602935-0002	09/29/16	01	01	SHAW INDUSTRIES, INC
CG602949-0002	10/10/16	01	01	SHAW

In the Purchase Order Browse screen, Unit Cost will now show in pink if Special Cost was entered on the Purchase Order. This does not apply to Satisfied or Cancelled POs.



PO # - Line #	Qty-Ord	Qty-Rcvd	Unit Cost	T
CG704203-0001	10.00	0.00	\$1.9900	
CG704204-0001	1.00	0.00	\$78.0000	
CG704207-0003	168.00	0.00	\$1.7400	
CG704207-0004	168.00	0.00	\$1.7400	
CG704209-0001	60.00	0.00	\$0.8067	
CG704210-0001	540.00	0.00	\$1.4433	
CG704212-0002	540.00	0.00	\$1.1100	
CG704228-0001	540.00	0.00	\$1.7400	
CG704228-0002	22.00	0.00	\$8.8800	
CG704233-0001	24.00	0.00	\$6.0000	
CG704324-0006	384.00	0.00	\$0.1444	
CG704324-0007	295.00	0.00	\$10.0000	

When selecting a record from Products on the Purchase Order screen, if the Product is an E-Commerce record, then the EC Account Number will display.



Inserting Purchase Order # ST08916 Line # 0001

Import From:

- Products
- Roll Inventory
- Item Inventory
- Exit

Private Style

Private Color

Style

Color

Collection

Priv Collection

Builder

Subdivision

Block

Lot

UD SER #

FOB

Collection

Product Code

Style

Style Number

Style(Supplier)

Color

Number

Color(Supplier)

Colors: 5

01 CARPET ONE BONIFAY 30 - INV - 12' 36433 TOWN CENTER

Funnel Cloud 555517 Wrought Iron

Koala 555516 Suede Camel

Nomad 555514 Gobi Beige

Ruby Red 555513 Garnet Glaze

Sapphire Night 555515 Powder Indigo

Roll Special 0.00

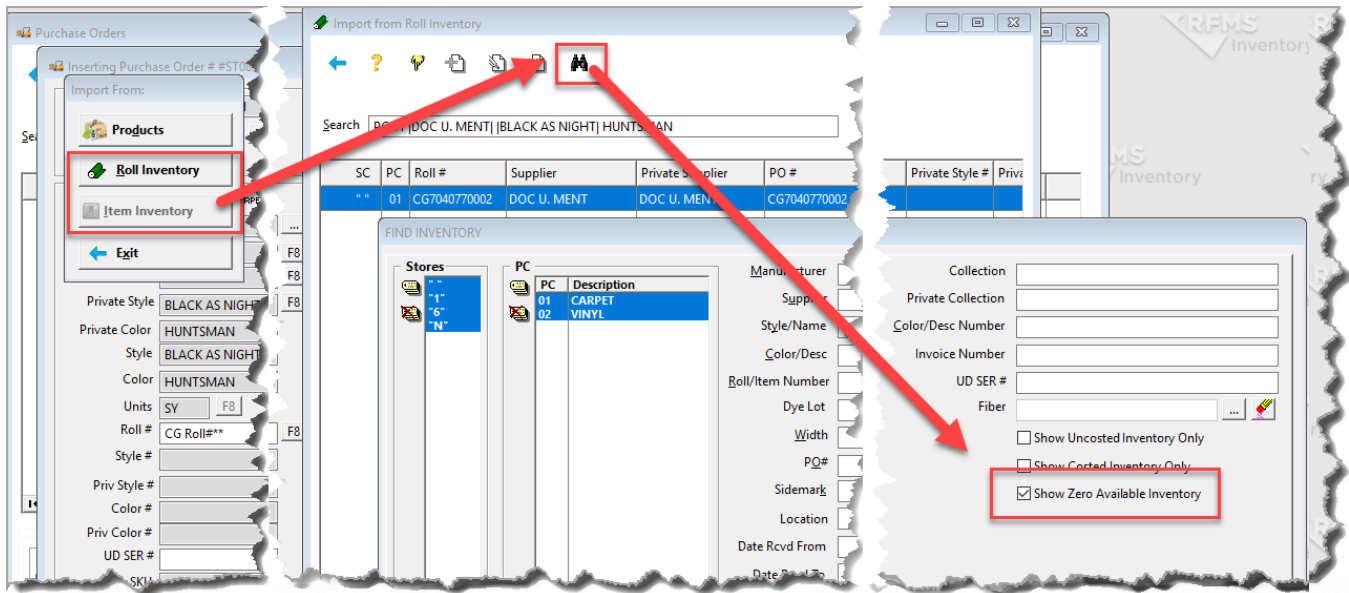
Cut 0.00

Cut Special 0.00

Entry Type E-COMMERCE

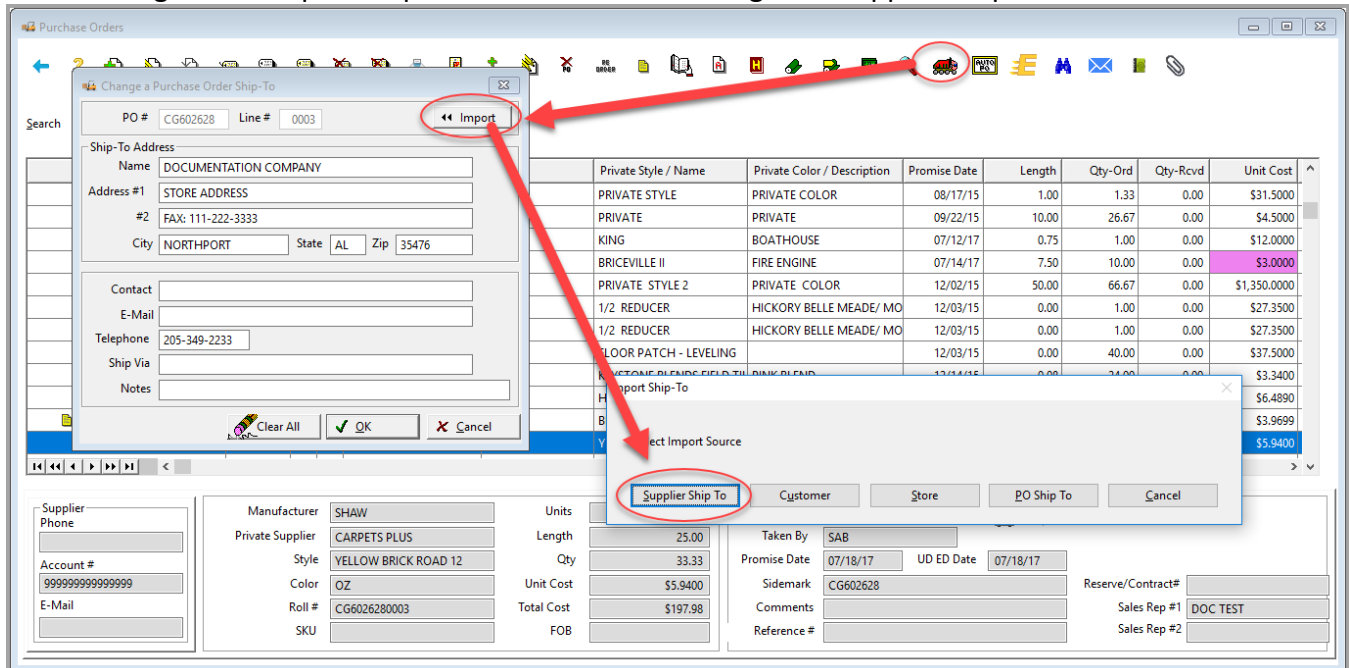
Account# 104220

When selecting a record from Roll/Item Inventory, the “Show Zero Available Inventory” checkbox has been added to the Find Inventory screen.



Add/View/Edit Ship-To

The wording on the Import Ship-To screen has been changed to Supplier Ship To to reduce confusion.



Auto PO Generation



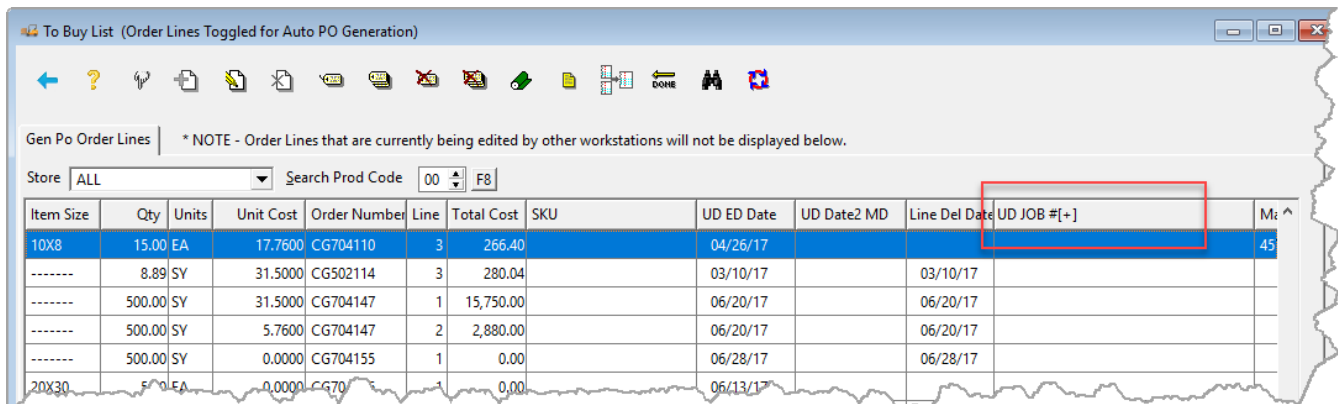
In the Find screen for Auto PO Generation, Invoice Number has been relabeled as Order Number to eliminate confusion between Vendor Invoice and Customer Order Numbers.

The screenshot shows the 'Auto PO Generation - Find' window. On the left, there are two lists: 'Stores' (032, 052, 053, 054, 055, 056, 067, 073, 080, 083, 084, 086) and 'PC' (01 CARPET, 02 VINYL, 03 REMNANTS, 04 PAD, 05 CERAMIC SUPPLIES, 06 CERAMIC TILE, 07 WOOD, 08 SUPPLIES, 09 SUNDRIES, 10 AREA RUGS, 11 VINYL TILE/SUPPLIES, 12 TOOL RENTAL, 13 LAMINANTS, 14 LAMINATE SUPPLIES, 15 SAMPLES, 16 TEST, 17 IN STORE USE, 18 TEST 123, 19 COUPON). On the right, there are input fields for 'Supplier', 'Style/Name', 'Color/Description', 'Order Number' (highlighted with a red box), 'Est Del Date From' (01/01/80), 'Est Del Date To' (12/31/79), 'Measure Date From' (01/01/80), and 'Measure Date To' (12/31/79). Each date field has a small 'F8' button next to it.

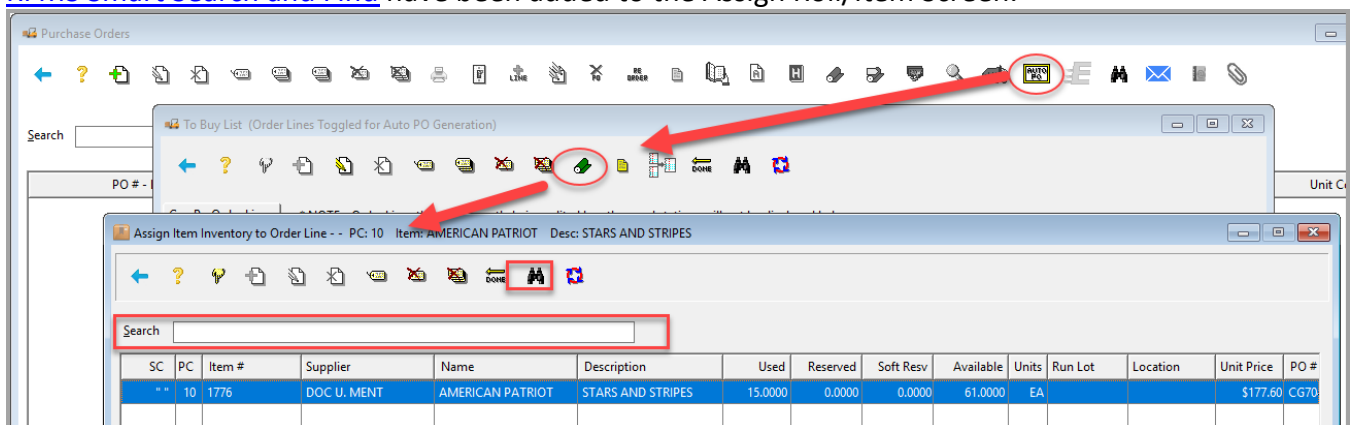
The ability to Clear/Save/Load a filter on the Auto PO Find Screen  has been added.

The screenshot shows the 'Auto PO Generation - Find' window. The 'Stores' list now includes '1"', '6"', and 'N"'. The 'PC' list includes '01 CARPET', '02 VINYL', '03 REMNANTS', '04 PAD', '05 WALL PAPER', '06 CERAMIC', '07 WOOD', '08 SUPPLIES', '09 SUNDRIES', '10 AREA RUGS', '11 LUXURY & VINYL TILE', '12 DRAPERIES', '13 LAMINATES', '14 SAMPLES', '15 ** UNDEFINED **', '16 ** UNDEFINED **', '17 ** UNDEFINED **', '18 ** UNDEFINED **', and '19 GUM'. At the bottom left, there are three buttons: 'Clear' (with a filter icon), 'Save', and 'Load', which are highlighted with a red box. At the bottom right, there are 'OK' and 'Cancel' buttons.

The ability to sort by the User Defined [Job Number Prompt](#) has been added to the Auto PO screen.

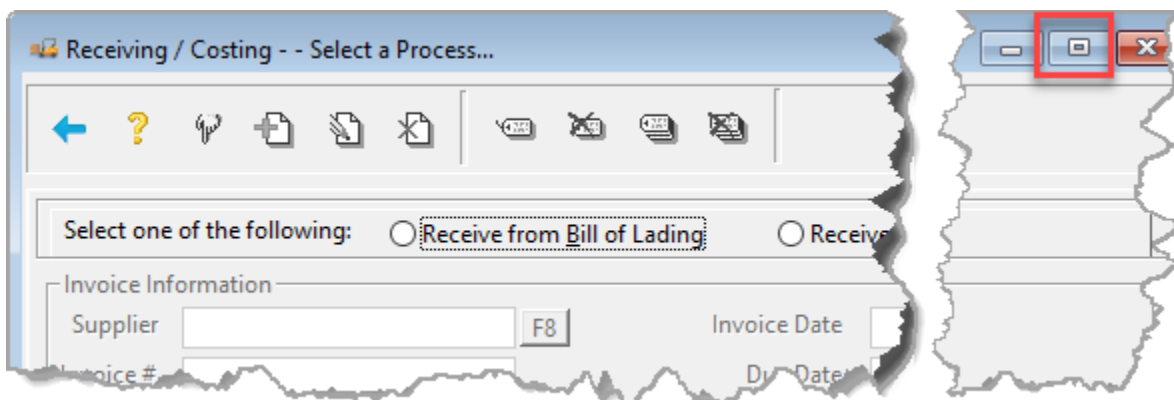


[RFMS Smart Search and Find](#) have been added to the Assign Roll/Item Screen.



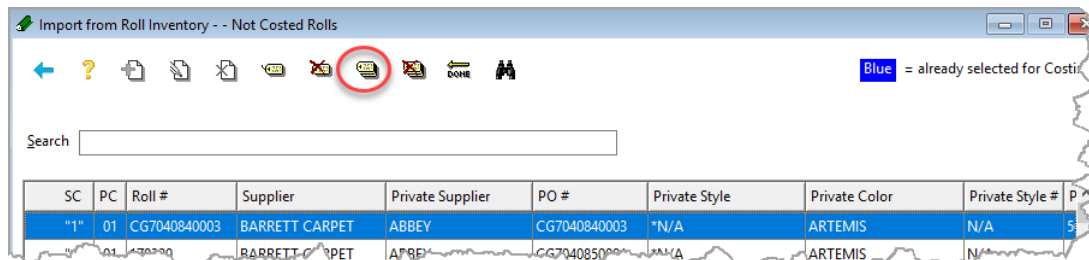
Receiving/Costing

Receiving/Costing Screen can now be maximized.

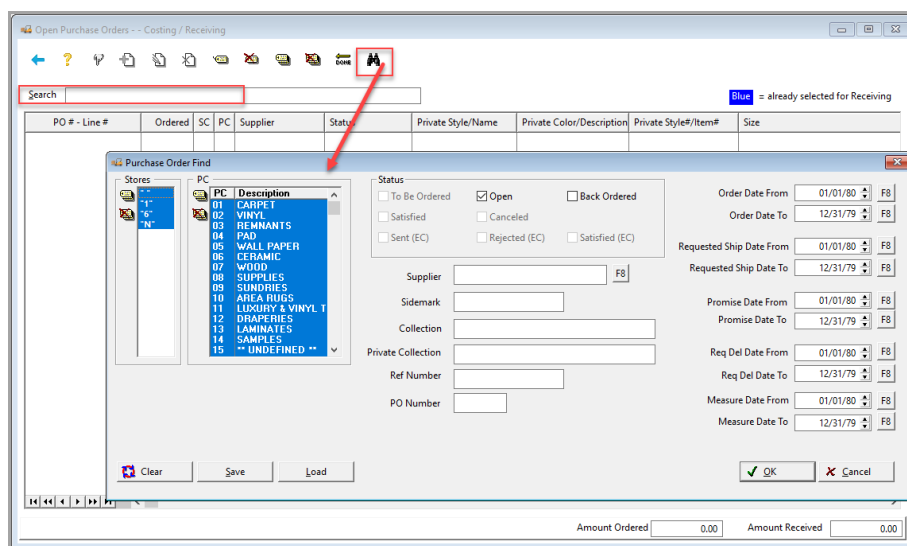


CTRL + T will move down to the next line when tagging.

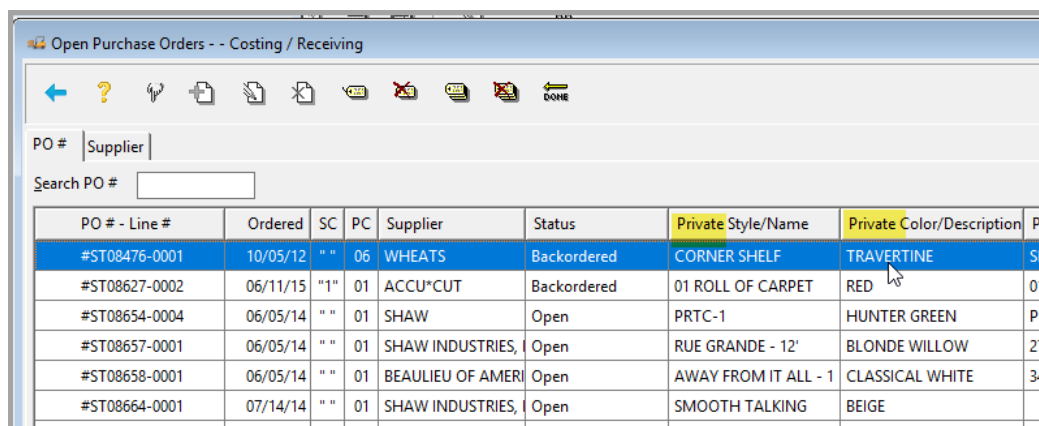
A Tag All button  has been added to the import screens for Cost from Invoice.



[RFMS Smart Search and Find](#) have been added to the Open Purchase Orders window.



Style and Color column headers have been relabeled to Private Style and Private Color.



PO # - Line #	Ordered	SC	PC	Supplier	Status	Private Style/Name	Private Color/Description	P
#ST08476-0001	10/05/12	" "	06	WHEATS	Backordered	CORNER SHELF	TRAVERTINE	SH
#ST08627-0002	06/11/15	"1"	01	ACCU*CUT	Backordered	01 ROLL OF CARPET	RED	01
#ST08654-0004	06/05/14	" "	01	SHAW	Open	PRTC-1	HUNTER GREEN	P1
#ST08657-0001	06/05/14	" "	01	SHAW INDUSTRIES,	Open	RUE GRANDE - 12'	BLONDE WILLOW	27
#ST08658-0001	06/05/14	" "	01	BEAULIEU OF AMERI	Open	AWAY FROM IT ALL - 1	CLASSICAL WHITE	34
#ST08664-0001	07/14/14	" "	01	SHAW INDUSTRIES,	Open	SMOOTH TALKING	BEIGE	

The Supplier Style and Supplier Color have been added to the Cost from Invoice screen.

Invoice Date	Cost	Beg Length	Sidemark	Supplier Style	Supplier Color
	\$20.79	50.00	CG704084	IMPORTED2SUPPLIERSTYLE	IMPORTEDCOLOR
	\$20.79	450.00	CG704085	ANCIENT WONDERS	
	\$20.79	450.00	CG704085	ANCIENT WONDERS	
	\$31.50	10.00	CG704102	*SUPPLIER STYLE HEAD ATTACH	SUPPLIER COLOR
	\$31.50	10.00	CG704102	*SUPPLIER STYLE HEAD ATTACH	SUPPLIER COLOR
	\$31.50	10.00	CG704102	*SUPPLIER STYLE HEAD ATTACH	SUPPLIER COLOR

When Uncosted Inventory is transferred to another store, a new inventory record is created. When the original inventory was costed, the new record would stay uncosted. The new record now gets costed.

When consolidating during the Receive from Invoice process, the consolidation routine will include criteria that were matched on Item Name and Description.

The User who Received the Inventory and the Date it was received are now included on the Receiving/Costing screen.

Users will now be able to exit Add/Edit Payable screen and return to Receiving/Costing screen during the costing process, if additional changes are necessary. Nothing will post to journal until the user clicks OK in the Payable screen.

Add/Edit Payable

Supplier: DOC U. MENT F8 Invoice #: TEST FOR CANCEL

Trans Date: 05/25/18 Invoice Date: 05/25/18 F8

Days Until Due: 0 Status:

Due Date: 05/25/18 F8 Date Paid:

Discountable: 0.00 Check #:

Non Discountable: 203.74 Checking Acct.:

Invoice Total: 203.74 Proj. Disc. Amount: 0.00

Disc Rate: 0.0000% Proj. Check Amount: 203.74

SC	Account Code	Sub	Amount	Comment
"1"	140	13	203.74	

A/P Detail

Insert
Change
Delete
F7 Copy
Notes
Remit

OK Cancel

Adjustments

When Adjusting a Roll to Item, the Roll Number is now shown in the Remarks column in Item History.

Roll Inventory

Search: TEST

SC	PC	Roll #	Supplier	Style	Color	Dye Lot	Width	Beg Length
"1"	01	TEST	SUPPLIER	*PRIVATE STYLE	NEW COLOR		12.00	0.00
" "	01	#ST086300001	TEST	1111	111		12.00	
" "	01	#ST086740001	DOC U. MENT	18TH HOLE - 12'	FALLING RAIN		12.00	500.00
"N"	01	CG115	DOC U. MENT	18TH HOLE - 12'	FALLING RAIN		12.00	0.00
" "	01	DEMO ROLL	SHAW INDUSTRIES, IN	18TH HOLE - 12'	FALLING RAIN		12.00	75.00
"1"	01	CG55	DOC U. MENT	18TH HOLE - 12'	MUTINY		12.00	500.00
" "	01	CG56	DOC U. MENT	18TH HOLE - 12'	MUTINY	TEST FOR C	12.00	500.00
"N"	02	#ST085990001	TEST	ABERDEEN AXIS 12 FT	CARSWELL CLOVE / A		12.00	62.00
"1"	02	ALLOCATE	TEST	ABERDEEN AXIS 12 FT	CARSWELL CLOVE / A		12.00	0.00
"N"	02	CG130	TEST	ABERDEEN AXIS 12 FT	CARSWELL CLOVE / A		12.00	0.00
" "	02	#ST087050001	DOC U. MENT	ABERDEEN AXIS 12 FT	ROCK ISLAND SEA SH		12.00	10.00

Price: \$0.00 Quality: Mill Warranty Style #: MANAX1

Location: Sidemark: Color #: AX000

Manufacturer: MANNINGTON FLOORS Roll/Cut: Cut Invoice #: TEST FOR TEST

Supplier: DOC U. MENT Dye Lot: Invoice Date: 01/27/16

Private Supplier: CARPET ONE Date Rcvd: 01/27/16 PO #: #ST087050001

Adjustment

Adjustment Date: 05/16/18 F8

Customer Invoice #: Amount to Adjust: 10.00

New Amount Avail: 0.00

Adjustment Type: Transfer

Transfer Destination:

- ☐ Another Roll
- ☒ Item Inventory
- ☐ Remove from Inventory
- ☐ Another Store

Transfer to Item Inventory

Lading #: 01-200967-0001 F8

Pr Code: 03 F8 REMNANTS

Item #: #ST087050001

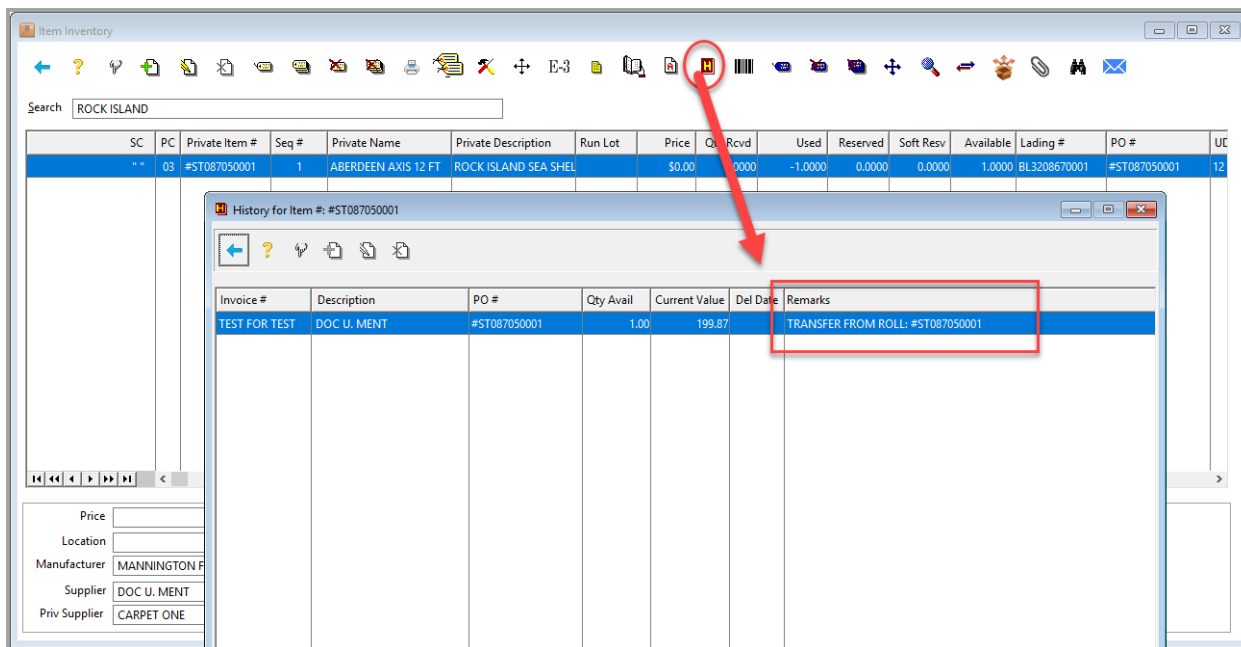
UD SER #: 12X10

Location:

Unit Price: \$0.00 F8

Comments:

OK Cancel

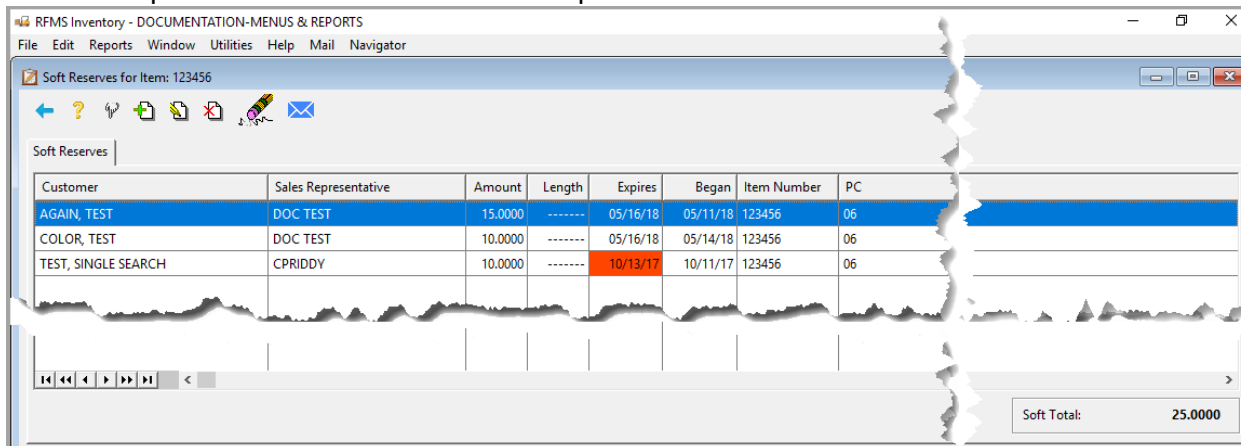


Soft Reserves

File>Roll or Item Inventory>Soft Reserves

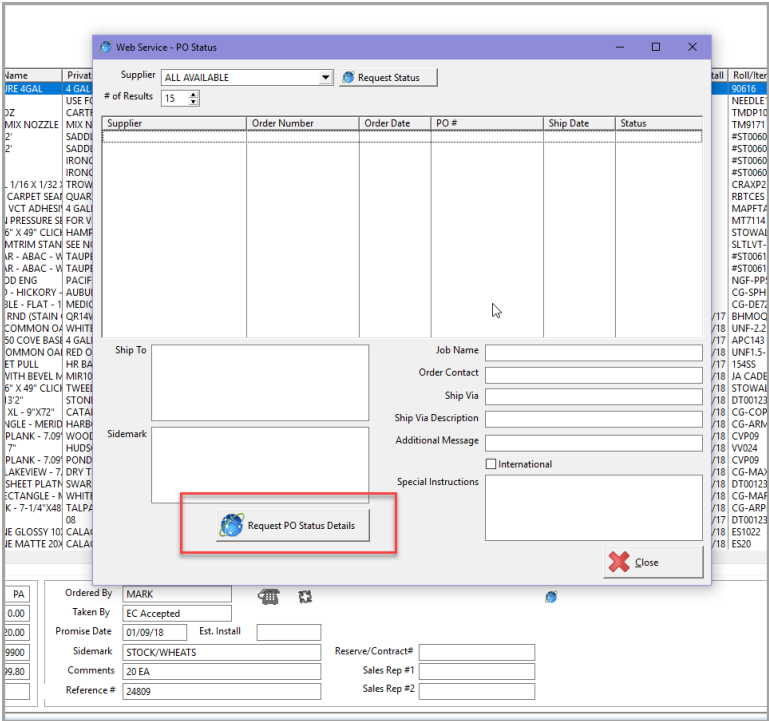


Soft Reserves now follow the Expiration Date. If the Soft Reserve Expire Date is in the past, the amount will not be part of the Soft Total and the "Expires" field will be color coded.



Web Services

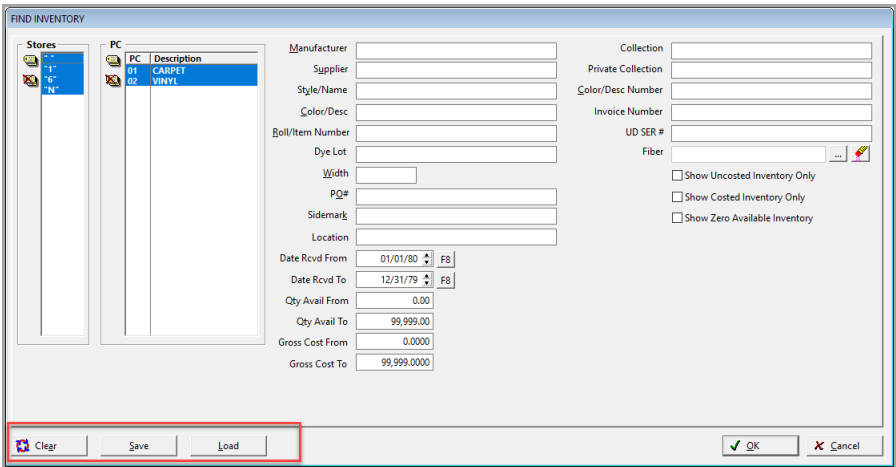
A new web service is available to B2B clients. This web service will allow user to select active suppliers and retrieve their PO status from the vendor.



Roll and Item Inventory

Standard Dot Matrix Tags in Roll and Item Inventory will be removed in a future update.

The ability to [Clear/Save/Load](#) a filter on the Roll and Item Inventory Find Screen  has been added.



FIND INVENTORY

Stores

- 1"
- 6"
- N"

PC

PC	Description
03	REMNANTS
04	PAD
05	WALL PAPER
06	CERAMIC
07	WOOD
08	SUPPLIES
09	SUNDRIES
10	AREA RUGS
11	LUXURY & VINYL TILE
12	DRAPERIES
13	LAMINATES
14	SAMPLES
15	** UNDEFINED **
16	** UNDEFINED **
17	** UNDEFINED **
18	** UNDEFINED **
19	GUM
20	PRODUCT DRIVEN OE
21	** UNDEFINED **
22	** UNDEFINED **
23	** UNDEFINED **
24	** UNDEFINED **
25	** UNDEFINED **
26	** UNDEFINED **
27	** UNDEFINED **
28	** UNDEFINED **

Manufacturer

Supplier

Style/Name

Color/Desc

Roll/Item Number

Run Lot

Width

Length

PQ#

Sidemark

Location

RFMS Barcode

Date Rcvd From 01/01/80

Date Rcvd To 12/31/79

Qty Avail From 0.0000

Qty Avail To 99,999.0000

Gross Cost From 0.0000

Gross Cost To 99,999.0000

Collection

Private Collection

Color/Desc Number

Invoice Number

UD SER #

Lading Number

Fiber

Origin

Price Code

Construction

System Ref Number 0

☐ Show Uncosted Inventory Only

☐ Show Costed Inventory Only

☐ Show Zero Available Inventory

If the Cost is changed on a Costed Roll or Item, the option to Tag the new record for printing a tag has been added.

Changing - Roll# #ST087280001 (Received from Invoice)

Store F8

Product Code 01

Manufacturer TEST

Supplier DOC U. MENT

Private Supplier TEST 2

PO # #ST087280001

Private Style CHAMPIONS

Private Color ROLL TIDE RED

Priv Style #

Style Type

Priv Color #

Color Type

Fiber Type

Quality

Backing

Dye Lot

Roll/Cut Roll

Pile Height 0.0000

Pile Weight 0.0000

Toxicity #

UD SER #

SKU

Manf SKU

Collection

Priv Collection

Roll # #ST087280001

Date Rcvd 01/27/16

Received By N/A

Invoice # TEST FOR TEST

Invoice Date 01/27/16

Location

Sidemark

Comments

Inventory User # 0.00

Price

\$17.0000	F8
\$1,125.0000	
\$0.0000	
\$0.0000	F8

Length

12.00	
Beg Length	15.00 20 SY
Used	0.00
Reserved	0.00
Available	15.00 20 SY

Unit Price \$0.00

Initial Value \$22,500.00

Roll Inventory

Changes to the gross cost will result in the creation of a new record.

Roll Number CG Roll#*** **Available**

Would you like to proceed?

☐ Tag New Record for Printing

The Private Style Number will be included on the Inventory Move Tracking Sheet for rolls.

(Original) Page 1
Printed: 05/23/18 2:11 PM

Inventory Move Tracking Sheet

Transaction # 1110

Origin Store: "N"

STORE NAME
STORE ADDRESS
FAX: 111-222-3333
NORTHPORT, AL 35476


 (T78T32T1110)

Destination Store: " "

DOCUMENTATION COMPANY
STORE ADDRESS
FAX: 111-222-3333
NORTHPORT, AL 35476

Roll/Item #	Product Code	Style/Item	Width	Length	Quantity
CG115	01 - CARPET	18TH HOLE - 12'	12.00	10.00	13.33 SY
Color #:538426		Dye Lot:	Color/Dsc:FALLING RAIN		Moved: 05/23/18
Received: _____		Old Loc: _____	New Loc: _____		Rcvd By: _____
Sidemark:TRANS FROM STORE " "		*In-Transit*		 (S133)	
Unit Ship Weight:		Line Total Ship Weight:			
Notes:					

Private Style #: 35422

The Buy/Sell Values have been added to the Item Inventory Browse Screen.

Item Inventory

Search: DOC MENT

SC	PC	Private Item #	Seq #	Private Name	Private Description	Run Lot	Price	Qty Rcvd	Used	Reserved	Soft Resv	Available	Lading #	PO #
"1"	03	02000	1	CAMEO ROSE - 13'6"	OPAL	456	\$0.00	5.0000	1.0000	0.0000	0.0000	4.0000	1234	#ST085720001
"N"	06	12345	4	GRAPHITE NO 2	ERASER PINK		\$120.00	40.0000	21.0000	0.0000	0.0000	19.0000		CG5021420001
"1"	06	123456	3	BLOGGING	PATRIOT BLUE		\$200.00	50.0000	30.0000	0.0000	0.0000	20.0000	BL3207340001	CG5021530001
"1"	06	123456	11	BLOGGING	PATRIOT BLUE		\$200.00	50.0000	20.0000	0.0000	0.0000	30.0000	BL3207420001	CG6025570003
"6"	06	123456	16	BLOGGING	BLOG FROG		\$0.00	50.0000	15.0000	0.0000	0.0000	35.0000	BL3207500001	#ST087700134
"6"	06	123456	17	BLOGGING	PATRIOT PRIDE		\$0.00	15.0000	-485.0000	0.0000	0.0000	500.0000	BL3207570001	CG6026490003
" "	06	123456	18	BASIC COLLECTION	AMERICAN PATRIOT		\$50.00	100.0000	10.0000	0.0000	0.0000	90.0000		
" "	06	123456	19	BLOGGING-TEST	AMERICAN PATRIOT		\$0.00	500.0000	ON ORDER	1.0000	0.0000	499.0000		#ST087950001
" "	06	123456	29	BLOGGING	CRIMSON WIN		\$200.00	50.0000	-85.0000	0.0000	0.0000	135.0000	BL3207900001	CG7040890002
" "	06	123456	30	BLOGGING	BLOG FROG		\$200.00	50.0000	10.0000	0.0000	0.0000	40.0000	BL3208080001	CG6027820001
" "	06	123456	31	BLOGGING	CRIMSON WIN		\$0.00	100.0000	-60.0000	0.0000	0.0000	160.0000	BL3208090001	CG6027820002
" "	06	123456	32	BLOGGING	BLOG FROG		\$0.00	50.0000	100.0000	-50.0000	0.0000	0.0000	BL3208130001	CG6027140003
" "	06	123456	33	BLOGGING	BLOG FROG		\$200.00	50.0000	10.0000	0.0000	0.0000	40.0000	BL3208170001	CG6027810001
" "	06	123456	34	BLOGGING	CRIMSON WIN		\$0.00	100.0000	50.0000	0.0000	0.0000	50.0000	BL3208180001	CG6027810002

Price: \$0.00

Location: TEST

Manufacturer: TEST

Supplier: DOC U. MENT

Priv Supplier: TEST 2

Units: EA

UD SER #

Invoice #

Inv Date: 05/13/16

Date Rcvd: 05/13/16

Lading #

PO #

Sys Ref #

Run Lot

Comments

Gross Cost: \$150.0000

Net Cost: \$150.0000

Freight: \$0.0000

Sidemark: CEMENT MAN, INC

Width: 0

Length: n

There are 100 EA per BX

There are 10 BX available

Roll Inventory History



The Customer Name column name has been changed to Description.

History for Roll #: TEST

Status	Invoice #	Line	Description	Del Date	Trans Date	Beg Length
Adjustment		0	*TRAN FROM STORE "1"	06/19/17	06/19/17	0.00

Item Inventory History



The Supplier column name has been changed to Description.

History for Item #: #ST087050001

Item #	Seq #	Trans Date	Trans Type	Qty	Unit Cost	Invoice #	Description	PO #	Qty Avail	Current
#ST087050001	1	05/16/18	Adjustment	1.0000	199.8700	TEST FOR TEST	DOC U. MENT	#ST087050001	1.00	

The Delivery Date is now displayed on the Item Inventory History Browse screen. The value is pulled from the Order Line.



Notes:

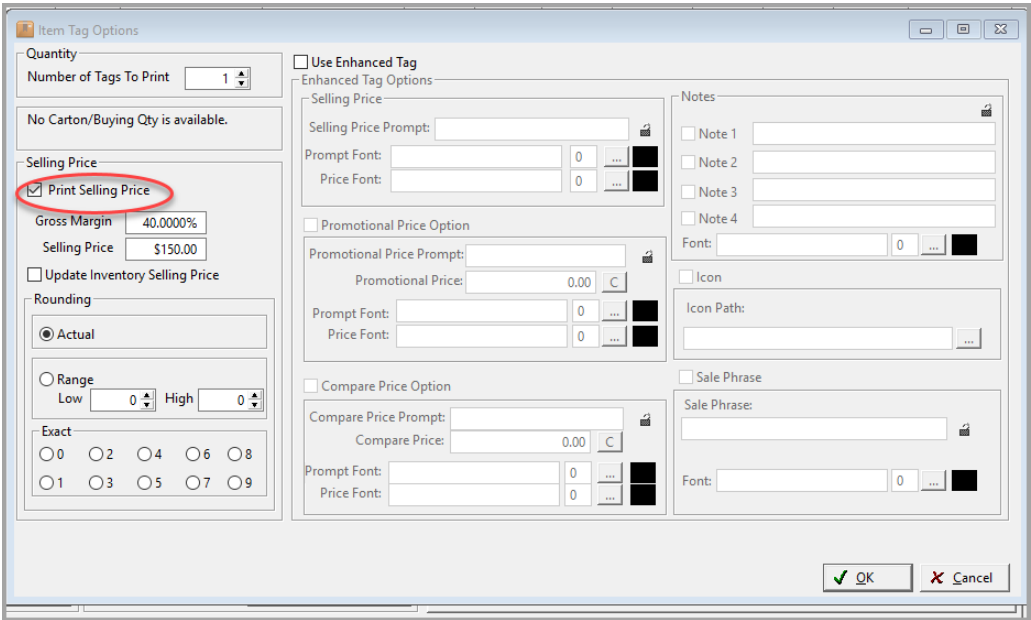
The Line Delivery Date is the date the Delivery Ticket was printed.

History for Item #: 123456

Trans Date	Trans Type	Qty	Unit Cost	Invoice #	Description	PO #	Qty Avail	Current Value	Del Date	Remarks
12/04/15	Delivered	5.0000	150.0000	CG502130	MENT, DOC U.		45.00	6,750.00	12/04/15	
12/04/15	Delivered	5.0000	150.0000	CG502130	MENT, DOC U.		40.00	6,000.00	12/04/15	
01/08/16	New	50.0000	150.0000	TEST678	TEST	#ST087110001	40.00	6,000.00		
01/08/16	Costed	50.0000	150.0000	TEST678	TEST	#ST087110001	40.00	6,000.00		COSTED
01/08/16	Consolidate	40.0000	150.0000		*CONSOLIDATION TO	#ST087110001	80.00	12,000.00		CONSOL
05/12/16	Consolidate	80.0000	150.0000		*CONSOLIDATION FROM	#ST087110001	0.00	0.00		CONSOL
05/12/16	Consolidate		150.0000		*CONSOLIDATION FROM	#ST087110001	0.00	0.00		CONSOL

Automatically Print Tags After Receiving

If [Automatically Print Tags After Receiving](#) is set to Yes, then it will now follow the Print Selling Price checkbox on the Item Tag Options screen.



Landscape Item Inventory Tag

Tag will always print the unit of measurement.

CERAMIC-STONE


(06ZLC1622-0408-2)

ZLC1622-0408

MANUFACTURER: LATICRETE INT'L, INC
SUPPLIER: EMISER TILE LLC
NAME: 1600 NON-SANDED GROUT
DESCRIPTION: MIDNIGHT BLACK
RUN LOT:
ID #:
PO #: WH0020670001
LOCATION:
SKU #: ZLC1622-0408-2
ITEM SEQ #: 2
DATE RCVD: 05/03/18
SIDEMARK: TEST ESTIMATES

CERAMIC-STONE


(06SG1X3MB)

SG1X3MB

MANUFACTURER: B & F CERAMIC
SUPPLIER: B & F CERAMIC
NAME: SOHO GLOSSY 1X3 MINI
DESCRIPTION: WHITE
RUN LOT:
ID #: 0.90 SF PER SHEET
PO #: DT0000220010
LOCATION:
SKU #:
ITEM SEQ #: 1
DATE RCVD: 01/12/17
SIDEMARK: YATES, AMY

EA

EA

Zebra Inventory 4x6 Tag

Pricing has been enlarged from 8pt font to 15pt font. Price will also show on the left side of unit instead of right.

CARPET
 Mill: ASHLEY
 Style: 13012617
 Color: COLOR
 Order # / Line # Size Store
 CG704182-1 12.00 X 3.00 **


 01#ST089550001

 Supplier: ASHLEY
 Dye Lot:
 Sidemark:
 Invoice #:
 PO #: #ST089550001
 Location:
 Style #: 130126
 Fiber:
 Color #: COLOR
 Beg. Length: 10' 0"
 Date Rcvd: 12/06/17


 12.00 4175104006

ACTUAL SIZE MAY VARY

\$75.00 SY
\$8.33 SF

#ST089550001

Inventory Move

In Customer Orders when Inventory is requested to be moved, Adjustments  may be made on the amount available on Requested or In-transit Inventory.

Reports

Reserve Report

[Reports>Reserve Report](#)

The Print Preview box is now sticky.

Inventory Balance Report

[Reports>Inventory Balance Report](#)

The Location column has been added to the CSV.

	A	B	C		Q	R	S	T	U
1	Descriptic	Store	Sort 3		Qty Avail	Qty Resv	Grs Cost	Grs Value	Location
2	Roll Coste	" "	1	SW	1.3333	1	31.5	42	TRAIN
3	Roll Coste	" "	1	SW	-36	0	6.6699	-240.12	W4
4	Roll Coste	" "	1	M	200	0	5.85	1170	A1
5	Roll Coste	" "	1	M	200	0	5.85	1170	A1
6	Roll Coste	" "	1	M	13.3333	0	5.49	73.2	
7	Roll Coste	" "	1	MC	200	0	5.85	1170	A1
8	Roll Coste	" "	1	MC	200	0	6.3	1260	A1
9	Roll Coste	" "	1	MC	200	0	5.85	1170	A1

Account Payable

Add/Edit Payables

File>Accounts Payable>Add/Edit Payables

Functions are now locked down to keep two users from editing the same payable.

On the Accounts Payable Browse screen, the ability to sort by Status and Invoice Total has been added.

Search: TEST

Supplier	Invoice #	Inv. Date	Due Date	Status(+)	Check #	Check Acct.	Paid Date	Invoice Total	Discountable
1099 SUPPLIER	TEST MICR	08/18/16	08/18/16	Paid	5	106	08/18/16	500.00	0.00
DOC U. MENT	TEST FOR KL	09/09/16	09/09/16	Paid	1	103	01/16/17	7,500.00	0.00
TEST	TEST FOR KL	09/09/16	09/09/16	Paid	76882	110	06/14/17	1,150.00	0.00
TEST	TESTING	10/24/16	10/24/16	Paid	76882	110	06/14/17	7,688.35	0.00
DOC U. MENT	DATE TEST	01/16/17	01/16/17	Paid	1	103	01/16/17	15.00	0.00
TEST	CC123	03/14/17	03/14/17	Paid	76882	110	06/14/17	14,795.13	0.00
TEST	TEST FOR 06	04/05/17	04/05/17	Paid	76882	110	06/14/17	15,000.00	0.00
TEST	TESTING 123	04/12/17	04/12/17	Paid	76882	110	06/14/17	138.60	0.00
DOC U. MENT	TEST BATCH JOE	06/13/17	06/13/17	Paid	76882	110	06/14/17	9,353.80	0.00
DOC U. MENT	TESTING AGAIN	06/13/17	06/13/17	Paid	76882	110	06/14/17	20,074.52	0.00
DOC U. MENT	TEST TEST TEST	06/13/17	06/13/17	Paid	76882	110	06/14/17	22,500.00	0.00
DOC U. MENT	TEST543	06/13/17	06/13/17	Paid	76882	110	06/14/17	76.85	0.00

Discountable: 0.00
Non Discountable: 500.00

Discount Rate: 2.00%
Transaction Date: 08/18/16

Origin: Post Payable
Applied To OE: ☐
Edited After Costing: ☐

Search: TEST

Supplier	Invoice #	Inv. Date	Due Date	Status	Check #	Check Acct.	Paid Date	Invoice Total(+)	Discountable
1099 SUPPLIER	TEST MICR	08/18/16	08/18/16	Paid	5	106	08/18/16	500.00	0.00
TEST	181202	01/02/18	01/02/18	Void	VOID	110	01/02/18	500.00	0.00
TEST	PAY ONLINE	01/18/18	01/18/18	Paid	ONLINE	110	01/18/18	500.00	0.00
ALABAMA POWER	TEST TEST TEST	12/23/14	12/23/14	Paid	76780	110	12/23/14	550.00	0.00
CAIN & BULTMAN	TEST 123	10/02/15	10/02/15	Paid	76882	110	06/14/17	750.00	0.00
DOC U. MENT	TESTING ONCE A	09/05/17	09/05/17	Paid	76890	110	12/06/17	828.00	0.00
DALTILE	TEST123	05/15/15	06/14/15	Paid	ONLINE	110	07/21/15	978.50	0.00
TEST	OL TEST	04/05/18	04/05/18	Open				1,000.00	1,000.00
DOC U. MENT	REMIT TEST	05/21/18	05/21/18	Paid	76897	110	05/21/18	1,000.00	0.00
TEST	TEST FOR KL	09/09/16	09/09/16	Paid	76882	110	06/14/17	1,150.00	0.00
TEST	EFT TEST	05/19/15	05/19/15	Paid	76847	110	05/19/15	1,500.00	0.00
TEST	ONLINE TEST	05/19/15	05/19/15	Paid	76847	110	05/19/15	1,500.00	0.00

Discountable: 0.00
Non Discountable: 500.00

Discount Rate: 2.00%
Transaction Date: 08/18/16

Origin: Post Payable
Applied To OE: ☐
Edited After Costing: ☐

Stores have been added to the Find screen. If a store is on an AP it will be included in the filter even if there are other stores on that AP.

The 'Find Payables' window includes the following fields and options:

- Supplier: [Text Field] F8
- Invoice #: [Text Field]
- Invoice Date From: 01/01/80 F8
- Invoice Date To: 12/31/79 F8
- Trans. Date From: 01/01/80 F8
- Trans. Date To: 12/31/79 F8
- Due Date From: 01/01/80 F8
- Due Date To: 12/31/79 F8
- Date Paid From: 01/01/80 F8
- Date Paid To: 12/31/79 F8
- Check # From: 0
- Check # To: 999999
- ☐ Paid Online
- Act Code: 000 F8
- Tied To: [Text Field]
- ☐ Open Payables Only
- Origin:
 - ☒ Post Payable
 - ☒ Banking
 - ☒ Providers
 - ☐ Edited After Costing
 - ☒ Claims
 - ☒ Costing
 - ☒ Payroll
 - ☒ Service PO
- Buttons: Clear, Save, Load, OK, Cancel

Suppliers

A GST Number field has been added to the Supplier Information screen.

The 'Supplier Information' window includes the following fields and options:

- Supplier: A-1 SHARPENING
- Address: [Text Field]
- City, Prov., PC: [Text Field]
- Contact Name: [Text Field]
- Contact Phone: [Text Field]
- Fax Number: [Text Field] F8 - Copy
- Pay To: A-1 SHARPENING
- Address: 1508 GREENSBORO AVENUE
- City, Prov., PC: TUSCALOOSA, AL 35401
- Contact Name: [Text Field]
- Contact Phone: 758-7923
- Fax Number: [Text Field]
- License Information:
 - Contractor: [Text Field]
 - Begin: [Text Field] F8
 - End: [Text Field] F8
 - Specialty: [Text Field]
 - Begin: [Text Field] F8
 - End: [Text Field] F8
 - Self Ins. Cert.: [Text Field]
 - Begin: [Text Field] F8
 - End: [Text Field] F8
 - Workman Comp.: [Text Field]
 - Begin: [Text Field] F8
 - End: [Text Field] F8
- Account #: TESTING123
- Tax ID Number: [Text Field]
- Terms (Days): 0
- Discount %: 0.00
- Purchased (Gross Past Year): 0.00
- Purchased (Net Past Year): 0.00
- E-Mail: [Text Field]
- Load: 0.0000
- Pay Status: OK to Pay
- ☐ Do Not Accrue
- ☐ Inactive
- ☐ Do Not Print Tax Document
- Other Information:
 - Order Desk: [Text Field]
 - Customer Service: [Text Field]
 - District Manager: [Text Field]
 - Credit Dept: [Text Field]
 - Sales Rep Phone: [Text Field]
 - Sales Rep Cell: [Text Field]
 - Sales Rep EMail: [Text Field]
 - Remittance EMail: [Text Field]
- Buttons: EFT INFO, OK, Cancel

Reports

A/P Paid by Account Code or Check

Accounts Payable>A/P Reports>A/P Paid by Account Code or Check

The Remittance information has been added to the report.

Page No: 3
05/21/18
11:42AM

DOCUMENTATION-MENUS & REPORTS
Monthly Bills Paid By Check Number
From: 0 To: 0

Supplier	Invoice Number	Inv. Date	Paid Date	GL Act.	Sub Code	Gross Amount	Disc. Taken	Net Amount
** Check Number: 76884								
DOC U. MENT	170703	07/03/17	07/26/17	140	01	99.90		
Test for Check Number								
** Check Total:						99.90	0.00	99.90
** Check Number: 76892								
DOC U. MENT	DD1	12/06/17	12/06/17	699	00	20.00		
DOC U. MENT	DD2	12/06/17	12/06/17	699	00	25.00		
DOC U. MENT	DD3	12/06/17	12/06/17	699	00	30.00		
** Check Total:						75.00	0.00	75.00
** Check Number: 76897								
DOC U. MENT	REMIT TEST	05/21/18	05/21/18	118	00	1,000.00		
This is the Remittance Advice Note								
** Check Total:						1,000.00	0.00	1,000.00
Account #: 116 TEST FOR OFX								
** Check Number: 1								
DOC U. MENT	SC-151105-01	11/05/15	11/05/15	116	00	150.00		
DOC U. MENT	SC-151105-01*VD-001	11/05/15	11/05/15	116	00	-150.00		

Pay To, Pay To Addresses, Pay To City and State, and Tax Id have been added to the CSV.

	R	S	T	U	V
PayTo		PayToAddress1	PayToAddress2	PayToCityState	TaxID
LOWES BUSINESS ACCOUNT		P.O. BOX 530970		ATLANTA, GA 30353-0970	
84 LUMBER COMPANY		P.O. BOX 365		EIGHTY FOUR, PA 15330-0365	
AVERITT EXPRESS, INC.		P.O. BOX 3145		COOKEVILLE, TN 38502-3145	

Payables to Inventory Comparison

Accounts Payable>A/P Reports>Payables to Inventory Comparison

The Purchase Order Number has been added to the Payables to Inventory Comparison report.

Page No: 1
05/24/18
02:40PM

DOCUMENTATION-MENUS & REPORTS
Payables/Inventory Comparison Report

*** Marks Mismatched Items

Supplier: ABBEY
Invoice #: 1234
PO # ST0000130001

Act. Code	PC	Inventory Amount	Payable Amount
140	01	9,027.78	9,027.85
		9,027.78	9,027.85

Supplier: IVC-US INC.
Invoice #: 180118
PO # CG3025470004

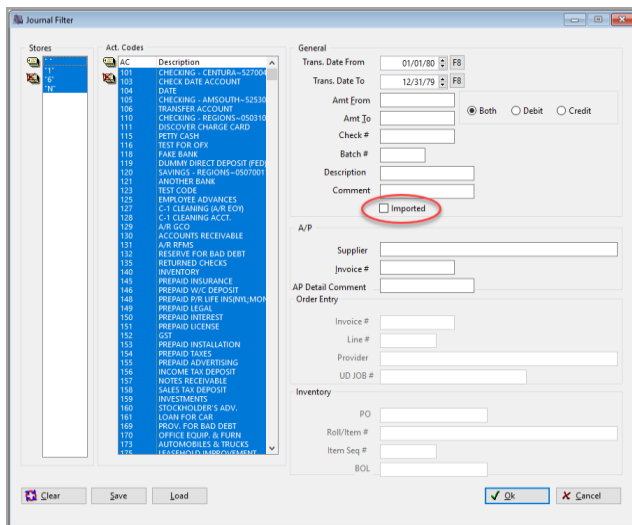
General Ledger

Import Journal

File>General Ledger>View Journal>Import

Records are now recorded as Imported.

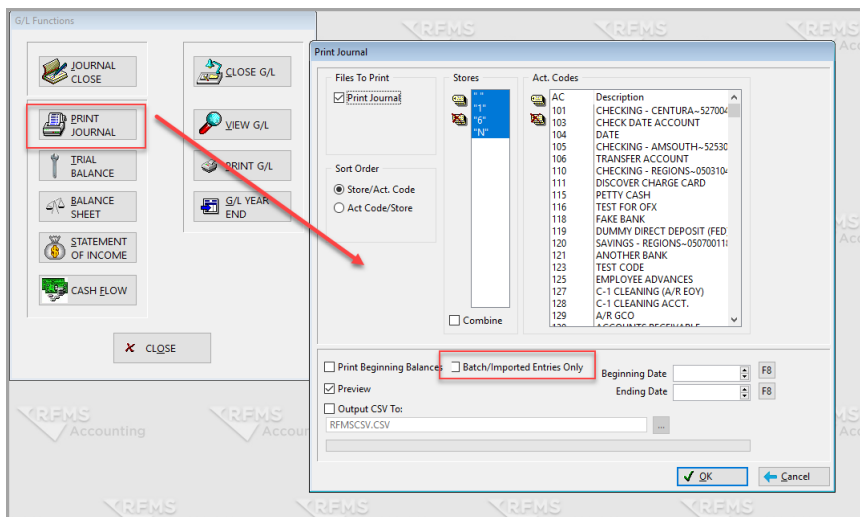
The journal filter now allows filtering on the imported.



General Ledger Functions

File>General Ledger>General Ledger Functions>Print Journal

Batch/Imported Entries Only has been added to the Print Journal screen.



An asterisk (*) has been added to indicate an entry was imported.

Page No: 1
04/12/18
11:27AM

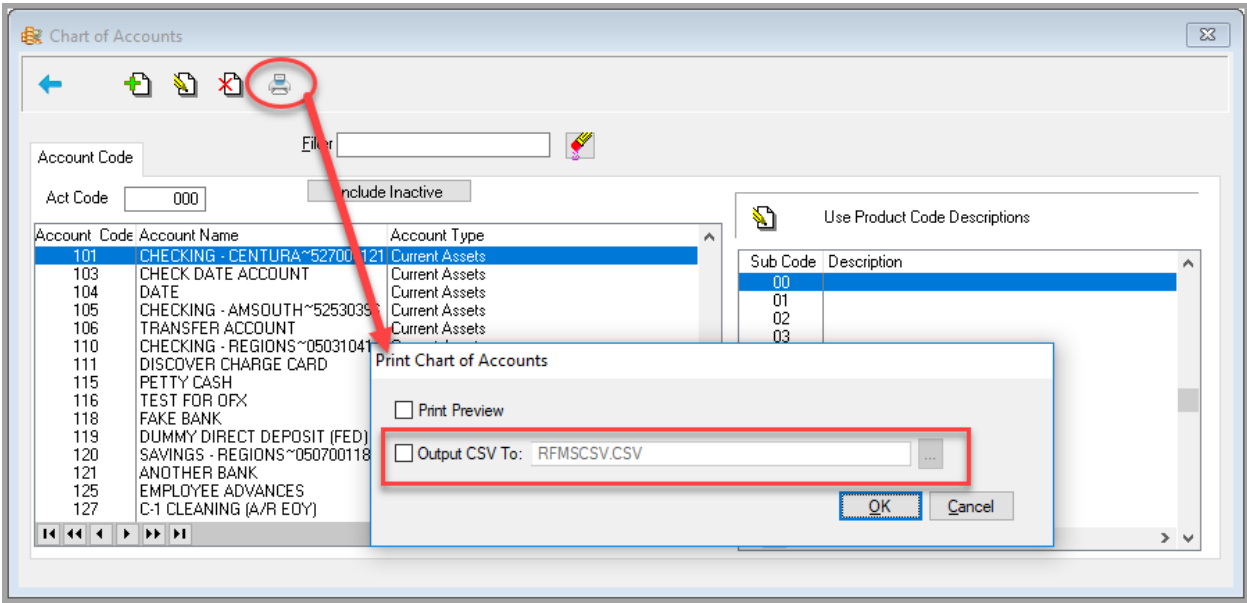
Trans Date	Account	Sub	Store	Debit	Credit	
04/12/18	679	00	"1"	100.00	0.00	*
04/12/18	679	00	"1"	0.00	100.00	*
				<u>100.00</u>	<u>100.00</u>	

* Indicates Imported

Chart of Accounts

File>General Ledger>Chart of Accounts>Print Chart of Accounts 

The ability to send the Chart of Accounts to a CSV has been added.



Balance Sheet

File>General Ledger>General Ledger Functions>Balance Sheet

The Balance Sheet for Year End will now show the Current Profit/Loss on it instead of having it zeroed out if the General Ledger has already been closed.

Statement of Income

File>General Ledger>General Ledger Functions>Statement of Income

Variance Columns have been added to show the difference per line between the current year and the past year.

Page No: 1
05/24/18
2:51PM

DOCUMENTATION-MENUS & REPORTS
STATEMENT OF INCOME
FINAL - G/L CLOSE
FOR STORE: Combined

	December 2010--December 2011		December 2009--December 2010		*----- Variance -----*		*----- Year To Date -----*	
	Amount	Percent	Percent	Amount	Amount	Percent	Percent	Amount
INCOME								
SALES	3,028,917.47	103.86%	103.94%	2,300,745.61	728,171.86	-0.08%	103.92%	719,620.12
DISCOUNTS TO CUSTOMERS	-665.79	-0.02%	-0.07%	-1,454.14	788.35	0.04%	-0.12%	-801.37
CREDIT DISCOUNTS	-4,874.06	-0.17%	-0.22%	-4,803.07	-70.99	0.05%	-0.12%	-841.79
SALES TAX EXPENSE	-107,088.56	-3.67%	-3.66%	-80,953.89	-26,134.67	-0.01%	-3.68%	-25,479.84
NET SALES	2,916,289.06	100.00%	100.00%	2,213,534.51	702,754.55	0.00%	100.00%	692,497.12
COST OF SALES								
COST OF MATERIALS	1,227,251.24	42.08%	44.05%	975,161.11	252,090.13	-1.97%	39.69%	274,884.18
FREIGHT	65,704.42	2.25%	2.30%	50,977.83	14,726.60	0.05%	2.10%	14,544.91

Banking

Add/Edit Checks

File>Banking>Add/Edit Checks

A Missing Check Report has been added to the Add/Edit Checks Browse Screen.

CHECKING - REGIONS~0503104147 CK110

Missing Checks Report

Search Check #

Check. #	Date	Payee	Supplier	Check Amt.	Deposit Amt.
ONLINE	09/15/17	EFT SUPPLIER	EFT SUPPLIER	190.00	14
076888	09/18/17	SHAW INDUSTRIES, INC	SHAW INDUSTRIES, INC	12,284.81	14
Dep	11/13/17	DEPOSIT (S00042)	Receipt 5 To 9 (0007) (007)		14
076889	12/06/17	DOC U MENT	DOC U. MENT	625.00	

Find Missing Checks for: CHECKING - REGIONS~0503104147 CK110

Check Date From 01/01/80 F8 Check Date To 12/31/79 F8

Options

☒ Print Preview

Print Exit

Page No: 1
05/21/18
11:55AM

DOCUMENTATION-MENUS & REPORTS
Missing Checks Report
CHECKING - REGIONS~0503104147 CK110
From: 01/01/80 To: 12/31/79

Starting Date: 01/01/80
Ending Date: 12/31/79
Starting Check Number: 56,910
Ending Check Number: 76,897
Number of Checks Missing: 3
Missing Check Numbers: 75984
75985
75986

Reconcile Date has been added to the Browse Screen. This is set as the statement date for the reconciliation period if the transaction is cleared in the reconcile procedure. If it is cleared when entered (Transfers/Bank Charges) then it gets today's date.

CHECKING -

Search Check #

Check. #	Date	Payee	Supplier		Check Amt.	Deposit Amt.	Balance	Reconcile Date
076884	07/26/17	DOC U MENT	DOC U. MENT	R	99.90		14,751,449.90	04/30/18
Dep	07/26/17	TRANSFER 116 TO 110	EFT XFER	R		99.90	14,751,350.00	04/30/18
076885	08/14/17	SUPPLIER PAYEE	SUPPLIER	R	666.44		14,752,016.44	04/30/18
076886	08/14/17	SUPPLIER B	SUPPLIER B	R	155.19		14,752,171.63	04/30/18
076887	08/14/17	CONNIE BUTLER DESIGNS	CONNIE BUTLER DESIGNS	R	462.00		14,752,633.63	04/30/18
ONLINE	09/15/17	EFT SUPPLIER	EFT SUPPLIER	R	5,000.00		14,757,633.63	04/30/18
ONLINE	09/15/17	EFT SUPPLIER	EFT SUPPLIER	R	190.00		14,757,823.63	04/30/18
076888	09/18/17	SHAW INDUSTRIES, INC	SHAW INDUSTRIES, INC	R	12,284.81		14,770,108.44	04/30/18
076889	12/06/17	DOC U MENT	DOC U. MENT	R	625.00		14,770,733.44	04/30/18

The Find Screen has been modified to allow for searching a date range for reconciled items.

Banking Filter

Check Date From F8
Check Date To F8
Check # From
Check # To
Supplier F8
Payee F8
Amount
Rec. Date From F8
Rec. Date To F8

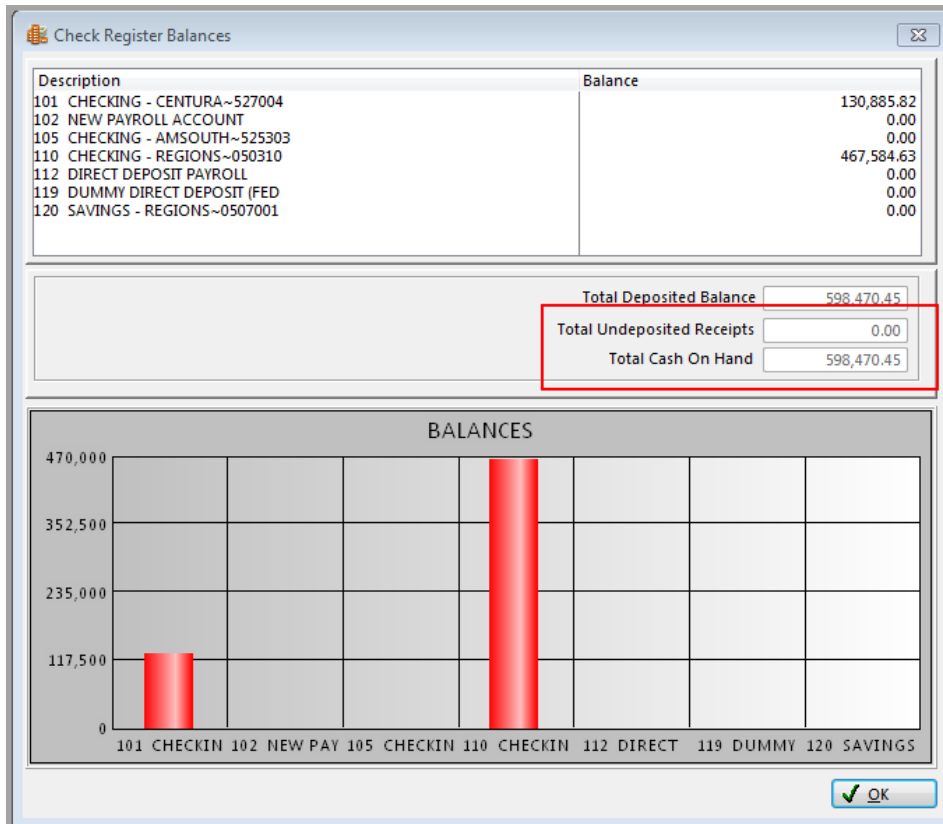
Transaction Type
☒ All
☐ Checks
☐ Deposits
☐ Bank Charges
☐ Transfers
☐ Voids
☐ Online Payments

OK Cancel

Show Bank Balances

Banking>Show Bank Balances

Total Undeposited Receipts and Total Cash On Hand have been added to the screen.



Month End

A/R Reports

File>Month End>A/R Reports

The Customer Type has been added to the CSV.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
1	Report Ty	Store	Invoice N	nt	Disc_Amt	Main											Customer Type	
2	D	" "	ST000014	20	0	0											DOCUMENTATION	
3	D	" "	CG502062	20	0	0	ANDERSO										CONSUMER CLUB	
4	D	" "	CG302591	20	0	0											BUILDER/GEN CON	
5	D	" "	CG302592	20	0	0											BUILDER/GEN CON	
6	D	" "	CG302596	20	0	0											ARCHT/SPECIE	

Human Resources

Tax Updates (18.0.1)

Illinois Personal Exemptions has been increased from \$2000 to \$2225.

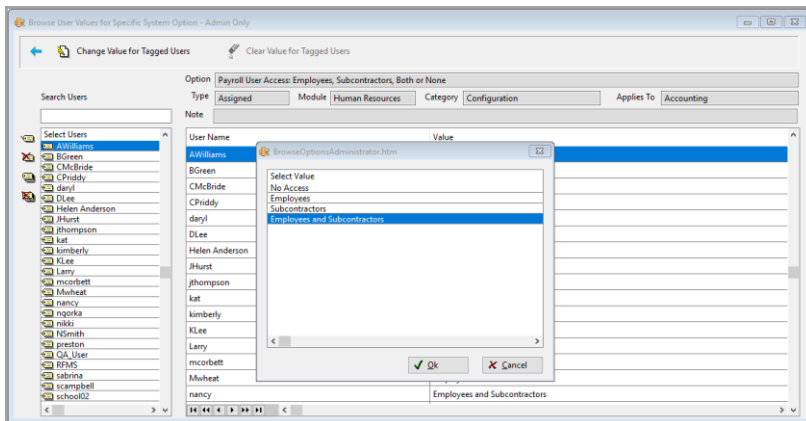
System Options

Payroll User Access Employees, Subcontracts, Both or None

>Utilities>System Options>Human Resources>Accounting
Category -Configuration

Type-Assigned

This system option will assign permissions to user available to process payroll. The choices are No Access, Employees, Subcontractors, and Employees and Subcontractors



Tax Tables

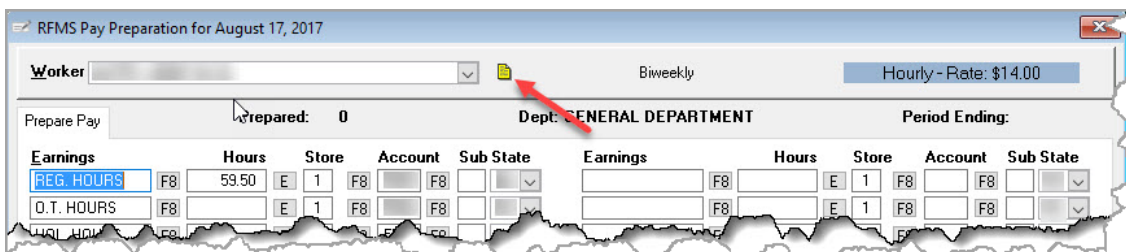
Kentucky Withholdings have been updated.

New Mexico Withholdings have been updated.

Ontario and Prince Edward Island have been updated for Payroll on or after 07/01/2018.

Prepare Pay

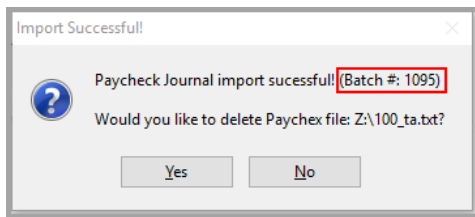
The Prepare Pay screen now has access to the Worker Notes.



Import Journal – Paychex

File>Prepare Pay>Import Journal – Paychex

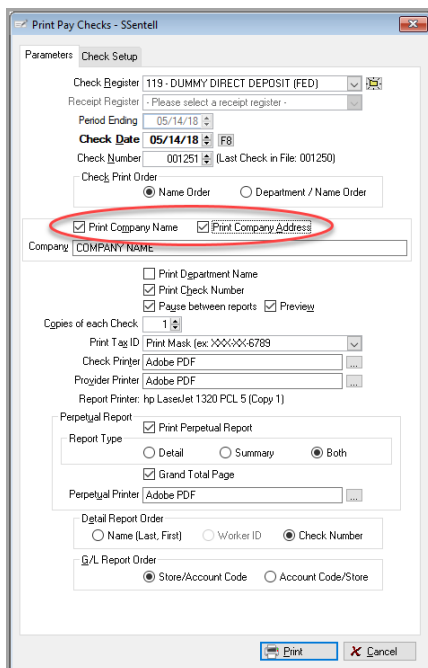
Imported Vendor Pay, such as Paychex, will now display the Batch Number upon successful import.



Company Address on Pay Stub

Prepare Pay

The ability to print the Company Address on the pay stub has been added.

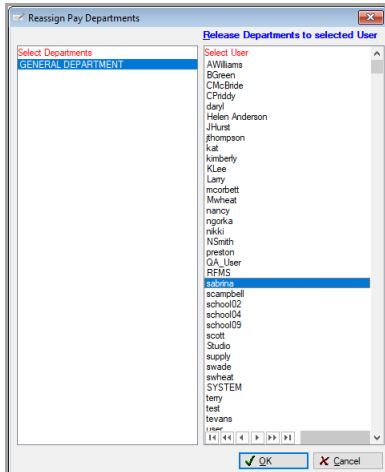


Release Departments to Another User

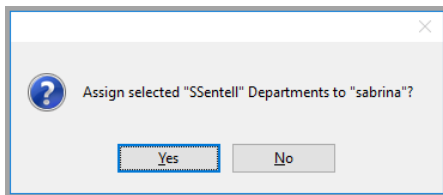
File>Prepare Pay>Release Department(s) to Another User

In previous version, this function was named Release Workstation to another User.

The user will now select the department to send to another user and then select the user.



A message will appear to double check the assignment.



Worker Information

File>Worker Information

The Business Name has been added to the Personnel Record screen for Subcontractors.

The mobile telephone number has been added to the Personnel Record screen.

Changing a Personnel Record

General Information | Dates and Leave Time | State & Local Information | Personal Deductions | Perpetual | Licenses

☐ Active ☒ Provider ☐ Union ☐ Annualized Federal Tax ☐ AutoPay
☒ Scheduler ☐ Cleaning ☐ Apprentice ☒ Post Provider through HR

Worker ID: 341 / *Leave at zero for automatic number* Marital: Married
 First Name: DOLLAR Pay Type: Salary + Commission (W-2)
 Last Name: BILL, DOLLAR Employee Type: Full Time
 SS Number: 689562314
 Hour Rate: \$0.00
 Pay Cycle: Weekly
 Comp. Code: 5348 CERAMIC INSTALLER
 City: TUSCALOOSA (F8) Federal Dependents: 6
 State: AL Zip: 35404
 Department: GENERAL DEPARTMENT
 Telephone: 205-562-0258 Mobile:
 Sex: Male
 Job Category: -None-
 Driver's License: Pay Status: 000-OK to Pay
☐ Do not Accrue
 Email:
☐ Email Stop

OK Cancel

The ability for a Canadian database to assign Workman's Comp has been added to the Worker Information General Information tab.

Changing a Personnel Record

General Information | Dates and Leave Time | State & Local Information | Personal Deductions | Perpetual | Licenses | Subcontractor

Worker's Compensation Codes

Search Code:

Code	Description	Rate
5183	PLUMBING, GAS	7.4100%
5348	CERAMIC INSTALLER	10.1300%
5437	CARPENTRY INSTALL	9.0900%
5478	INSTALLER-CARPET,VINYL	9.1000%
5606	EXECUTIVE SUPERVISOR	3.5400%
8017	SALESMEN/WAREHOUSE	3.1500%
8810	OFFICE/CLERICAL	0.3400%

Annualized Federal Tax: ☐ AutoPay: ☐
 Post Provider through HR: ☐
 Marital: Married
 Pay Type: Subcontractor (T5018)
 SS Number: 428-57-7337
 Hour Rate: \$0.00
 Pay Cycle: Weekly
 Comp. Code: Not Applicable
 Federal Dependents: 0
 Department: GENERAL DEPARTMENT
 Ethnicity: -None-
 Job Category: -None-
 Pay Status: 000-OK to Pay
☐ Do not Accrue

A tab for Business Name on the Browse Workers screen will appear if filtered by subcontractors.

Browse Workers

Worker ID | Last Name | SS Number | Business Name | Sequence #

Search Business Name:

Worker ID	Last Name	SS Number	Business Name	Sequence #
1	555-08-5444	EMPLOYEE, TEST		1

EMPLOYEE, TEST
 50 STANDING PINES
 NORTHPORT, AL 35476
 Telephone: 2053331721
 Pay Type: Subcontractor (1099)
 Birth Date:
 Hired: 09/13/94 23 years
 Terminated:
 Department: GENERAL DEPARTMENT
 Ethnicity: -None-
 Job Category: -None-
 Email:
☒ Active ☒ Provider
☐ Union ☐ Scheduler
☐ Cleaning ☐ Apprentice

Provider Rate Matrix

Utilities>Provider Rate Matrix

The ability to use the [Copy Browse feature](#) has been added to the Provider Rate Matrix Browse screen.

Reports

Worker Information

Reports>Work Information

The Business Name has been added to the Subcontractor CSV.

MARSHALL, DYLAN											
	A	B	C	D	E	F	G	H	I	J	
1	Worker	Address1	Address2	City	State	Zip	Business Name	Telephone	Active	Birth Date	Pay
2	ESTRADA HERNANDEZ, JOSE	11327 MAGNOLIA WOOD AVENUE		NORTHPORT	AL	35479		239-919-9685	T	19870730	Sub
3	FIELDS, SALLY	2200 RODEO DRIVE		ALICEVILLE	AL	35442			T		Sub
4	FLOORING WHOLESALE INC.	P.O. BOX 287		BROWNSBORO	AL	35742		205-479-5258	T		Sub
5	JONES, BORRY	2020 MAIN AVE		BUTLER	AL	36906		205-877-0000	T		Sub

Quarterly Report

941 Quarterly Report

The last form of the 941 Quarterly Report that deals with FUTA and SUTA has been more accurately labeled "940 Quarterly Report"

Page No. 1	DOCUMENTATION-MENUS & REPORTS									
05/23/18	940 Quarterly Report									
3:19PM	FROM: 01/01/18 TO: 03/31/18									
	Taxable Wages	Employer Over Limit	Taxable Employer	Employer Rate	Employer Liability	Employee Over Limit	Taxable Employee	Employee Rate	Employee Liability	Total Liability
FUTA Tax	37,127.73	15,000.00	22,127.73	0.6000%	132.77	37,127.73	0.00	0.0000%	0.00	132.77
suta-AL	34,977.05	0.00	34,977.05	4.0769%	1,425.98	0.00	34,977.05	0.0850%	29.73	1,455.71

Sales Reports

Material Analysis

The Bin Location, PO Number/PO Sidemark, and Supplier Invoice Date have been added to the csv.

O	BP	BQ	BR	BS	BT	BU	BV	BW	BX	BY
Addr1	ShipAddr2	SoldCoun1	ShipCoun1	Sup_Colle	UOM	InvStore	&UD Date	Bin Locati	PO Number	Inv Date
BANK STREET	JEFFERSON	JEFFERSON		SY						
DOVE CREEK AV	TUSCALOOC	TUSCALOOSA		SY	" "			TEST FOR NEW	20160127	
EST	TUSCALOOC	TUSCALOOSA		EA						
EST	TUSCALOOC	TUSCALOOSA		EA						
EST	TUSCALOOC	TUSCALOOSA		EA						
EST	TUSCALOOC	TUSCALOOSA		EA						

Sales

Open Orders

File>Sales>Open Orders

The status of Open has now been changed to None.

The Job # has been added as a column to the CSV.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
1	Store	Order Dat	Pr Code	Invoice N	Line N																					
2	" "	20160314	1	CG602603		127.87	1847.669					DOCUMENT "1"		TEST												
3	"1"	20170623	1	CG704149		1308	0					DOCUMENT "1"		HIDE COMP GEN WO LINES												
4	"6"	20160318	1	RD12345		9.62	0					STORE 6 "6"		DOC TEST												
5	"6"	20160318	6	RD12345		99.62	0					DOCUMENT "6"		DOC TEST												
6	"N"	20160920	3	CG602748		0.5	0					DOCUMENT "N"														
7	"N"	20160922	1	CG602750		2.81	0					DOCUMENT "N"														
8	"N"	20160105	6	CG602716		0	100					DOCUMENT "N"														
9	"N"	20160105	6	CG602717		0	0					STORE NA "N"														
10																										

Sales Information Report

File>Sales>Sales Information

The ability to [Save/Load/Clear filters](#) has been added to this report.

Profitability

Job Cost Analysis Report

File>Profitability>Job Cost Analysis

The Service Price and Main/Member have been added to the CSV. These columns only are populated when Detail/Extended is selected on the parameters screen.

AI	AJ	AK	AL	AM	AN	AO
omm_Dc	Comm_Pe	Profit_Aft	Profit_Aft	ServicePrice	UD Main	
0	0	-26756.4	-717.934	124.2		
0	0	0	0	0		
0	0	-1995.2	-246.321	0		
90.59	10.507	450.22	52.218	0		
32.07	1.25	224.79	8.76	597.5		
0	0	0	0	0		
286.03	7	1202.75	29.434	1557.5		
174.67	16.75	778.71	74.675	82.8		

Orders/Quotes Profit Report

File>Profitability>Orders/Quotes Profit Report

The ability to [Save/Load/Clear](#) filters has been added to this report.

Orders Profit Report

Use: ☒ Orders ☐ Quotes

Order Date Range: Start Date: 05/01/18 End Date: 05/31/18

Sort Order: ☒ Customer Type / Invoice Number ☐ Invoice Number ☐ UD JOB # / Invoice Number ☐ Salesperson / Invoice Number ☐ Salesperson / Customer Type ☐ Salesperson / UD JOB # ☐ Customer / Invoice Number ☐ Billing Group / Invoice Number

Print Options: ☐ Break after Sort Changes ☐ Print Summary Only ☒ Print Preview ☒ Print greenbar

Select Printer: hp LaserJet 1320 PCL 5 1 copies

Report Options: ☐ Print only orders with GP% between: 0.00 % and 100.0 % ☐ Merge Freight / Overhead with material costs. ☐ Print extended costs ☐ Print only UNDELIVERED Orders ☐ Print Balance Due ☐ Use overhead margin of 0.00 % for UNDELIVERED orders.

Stores: "1" "6" "N"

Customer Types: 01TEST ARCHT/SPECIFIER BUILDER/GEN CON CARPET DEALER CLEANER/RESTORE CONSUMER CLUB CORPORATIONS DESIGNER DOCUMENTATION INSTALLER NA: BUTLER NA: HBTC NA: HOUSE DOC NA: PCS NA: SERVPRO NA: UBUILDIT PAINT CONTRACT

Sales People: ANDREW BEN BRENDA CPRIDY DOC TEST FRED LOVE GORDON JEFF THOMPSON JEMECHIA KIMBERLY LEE MARK MIKE TERRY WHEAT

Output CSV To: RFMSCSV.CSV

Filter parameters apply to primary/original quotes only. Related quotes are not included in report totals and subtotals.

Clear Save Load Print Cancel

Marketing

Top Customers

File>Marketing>Top Customers

The Email field has been add to the CSV file.

	A	B	C	D	L	M	N
1	Store	Ranking	Customer Sold St	Zip	SubSort		Email
2	" "	1	MENT, DO AL	35442	MENT, DOC U.		test@test.com

Claims Report

The ability to page break on the Salesperson is now available if sorted by Salesperson.

The screenshot shows the 'Claims Report' window. In the 'Sort By' section, the following options are listed: Customer Type / Invoice Number, Invoice Number, UD JOB # / Invoice Number, Salesperson / Invoice Number (selected and circled in red), Salesperson / Customer Type, Salesperson / UD JOB #, Claim Against, Ship To Name, and Ship To Addr1. In the 'Print Options' section, the following options are listed: Print Preview (checked), Include Voided Claims, Include Claim For Information, Output CSV To: RFMCSV.CSV, Include Ship To Information, Include Notes, and Break on Salesperson (checked and circled in red). The 'Sales People' list includes: ANDREW, BEN, BRENDA, CRISDY, DOC TEST, FRED LOVE, GORDON, JEFF THOMPSON, KIMBERLY LEE, MARK, MIKE, and TERRY WHEAT. The 'Customer Types' list includes: DITEST, ARCHT/SPECIFIER, BUILDER/GEN CON, CARPET DEALER, CLEANER/RESTORE, CONSUMER CLUB, CORPORATIONS, DESIGNER, DOCUMENTATION, INSTALLER, NA: BUTLER, and NA: HBTIC.

Schedule Pro

Work Order

The Work Order in Schedule Pro now prints the Primary and (if applicable) the secondary installer name.

05/23/18
2:56PM

Page 1
Printed By:
SSentell

WORK ORDER

Sold To DOC U. MENT 123 PAPER STREET ALICEVILLE, AL 35442		Install At DOC U. MENT 123 PAPER STREET ALICEVILLE, AL 35442	
Order Number CG502141	Order Date 12/02/15	PO Number TEST STRANGE ADDRESS	Tphone 1 2051234567

Area	PC Style/Item	Color/Description	Inventory #	Units	Width	Length	Ship Wt.	Quantity	Rate	Control #
Color Number: NO 2										
	06 GRAPHITE NO 2	PENCIL YELLOW	12345	BX	0.5	0.5		40.00		NIS05S1541
	81 CPT.(BASIC) GLUEDOWN		CPBA-G	SF				40.00	0.350	F3A0A5Y6B
	81 COMPUTER GENERATED			EA				1.00		CSJ1400J2D

Balance to be collected: \$4,342.83

Standard Message prints on every work order

Installers: DOCUMENT CREW, WORKER

Sales Representative: DOC TEST

Work Ticket

The Color Number will now print on the Work Ticket

WORK TICKET

Ship To MENT, DOC U. 123 PAPER STREET 2486 COUNTY RD 46 ALICEVILLE AL 35442 Tphone 1 2051234567 Tphone 2 Order Number CG502130 UD JOB # TEST FOR IPM UD REFERENCE PROMPT	Store DOCUMENTATION COMPANY Depot SUBCONTRACTORS Customer MENT, DOC U. Salesperson DOC TEST Primary Crew TEST Secondary Crew Install Dates 12/04/15 to 12/04/15 Time Slot ANYTIME Balance Due \$2,180.22 Labor Total \$
--	---

Date Time	Job Type Product Code	Roll / Item # W x L	Style Color	Description Crew	Qty Rate
12/04/15 - 12/04/15	SPECIAL SERVICES	123456	BLOGGING		5.00 EA
8:00 AM - 5:00 PM	06 CERAMIC		PATRIOT BLUE	TEST	\$0.00
Color Number: 1973					
SKU: 555510GRT220U					Manuf. SK
Work Order Areas & Line Notes: Area: Qty: 5 EA					
12/04/15 - 12/04/15	SPECIAL SERVICES	00015	GROUT NON-SANDED 10	COMPUTER GEN.	10.00 EA

When Print Work Order Areas is checked, the Area Qty will now Print on the Work Ticket.

Work Ticket Report Window

Print Options

☒ Print Work Order Areas	☒ Print Scheduler Job Notes
☒ Print Work Ticket Footer	☒ Print Scheduler Line Notes
☒ Print Signatures	☒ Print Order Entry Custom Notes
☒ Print Labor For Each Line	☒ Print Order Entry Internal Notes
☒ Use Provider Record Rate if Exists	☒ Print Order Entry Line Notes
☒ Print Labor Total	☒ Print Work Order Custom Notes
☒ Print Balance Due	☒ Print Work Order Line Notes
☒ Combine Split Lines Back Together	
☒ Print For Tagged Lines Only	
☐ Encrypt Labor	☒ Preview
☒ Print Color Number	☐ Output To CSV
☒ Print SKU	☐ Save to PDF History Table
	☐ Email PDF

Print **Cancel**

WORK TICKET

Ship To MENT, DOC U.
123 PAPER STREET
2486 COUNTY RD 46
ALICEVILLE AL 35442

Tphone 1 2051234567
Tphone 2

Order Number CG502130
UD JOB # TEST FOR IPM
UD REFERENCE PROMPT

Store DOCUMENTATION COMPANY
Depot SUBCONTRACTORS
Customer MENT, DOC U.
Salesperson DOC TEST
Primary Crew TEST
Secondary Crew

Install Dates 12/04/15 to 12/04/15
Time Slot ANYTIME

Balance Due \$2,180.22 **Labor Total** \$0.00

Date Time	Job Type Product Code	Roll / Item # W x L	Style Color	Description Crew	Qty Rate	Labor
12/04/15 - 12/04/15	SPECIAL SERVICES	123456	BLOGGING		5.00 EA	
8:00 AM - 5:00 PM	CERAMIC		PATRIOT BLUE	TEST	\$0.00	\$0.00
Color Number: 1973 SKU: 555510GRT220U						Manuf. SKU: OC0028
Work Order Areas & Line Notes: Area: Qty: 5 EA						
12/04/15 - 12/04/15	SPECIAL SERVICES	00015	GROUT NON-SANDED 10 POUND 555510GRT220U	COMPUTER GEN.	10.00 EA	
8:00 AM - 5:00 PM	CERAMIC		#220 STEEL	TEST	\$0.00	\$0.00
SKU: 555510GRT220U						Manuf. SKU: OC0028
Work Order Areas & Line Notes: Area: COMPUTER GEN. Qty: 10 EA						

The SKU can now be printed on the Work Ticket

Work Ticket Report Window

Print Options

☒ Print Work Order Areas	☒ Print Scheduler Job Notes
☒ Print Work Ticket Footer	☒ Print Scheduler Line Notes
☒ Print Signatures	☒ Print Order Entry Custom Notes
☒ Print Labor For Each Line	☒ Print Order Entry Internal Notes
☒ Use Provider Record Rate if Exists	☒ Print Order Entry Line Notes
☒ Print Labor Total	☒ Print Work Order Custom Notes
☒ Print Balance Due	☒ Print Work Order Line Notes
☒ Combine Split Lines Back Together	
☒ Print For Tagged Lines Only	
☐ Encrypt Labor	☐ Preview
☐ Print Color Number	☐ Output To CSV
☒ Print SKU	☐ Save to PDF History Table
	☒ Email PDF

Print **Cancel**

WORK TICKET

Ship To COOPER, GARY
816 BURBACK BLVD.
HOMEWOOD AL 35209

Store DON'S CARPET ONE
Depot DEPOT ONE
Customer COOPER, GARY
Salesperson CPRIDY
Primary Crew GREG HARRINGTON
Secondary Crew
Install Dates 09/07/17 to 09/07/17
Time Slot MIXED
Balance Due \$2,033.40 Labor Total Z3F3600F4A

Cell Phone 205-632-9715
Home
Order Number CG7V009F
Sub/Lot
Reference 816 BURBACK BLVD.

Date Time	Job Type Product Code	Roll / Item # W x L	Style Color	Description Crew	Qty Rate Labor
09/07/17	CARPET	STAIRS	STAIRS		12.00 EA
8:00 AM - 5:00 PM 81	CARPET INSTALLATION			GREG HARRINGTON	\$3.00 Y9Z3600Z3Z
09/07/17	CARPET		ABOUT TIME		600.00 SF
8:00 AM - 5:00 PM 01	CARPET	12.0 x 50.00	BALSA	GREG HARRINGTON	\$0.00 J9U0UX4F11

SKU: UH563HP 1200 16

If [Add Scan Bar Codes to Selected Forms](#) is set to Yes, a bar code will now print at the bottom of the Work Ticket with or without the Print Signatures option checked.

WORK TICKET

Ship To MENT, DOC U.
123 PAPER STREET
123 PAPER STREET
ALICEVILLE AL 35442
Tphone 1 205-123-4567
Tphone 2
Order Number CG502153
UD JOB #
UD REFERENCE PROMPT DOC TEST

Store DOCUMENTATION COMPANY
Depot SUBCONTRACTORS
Customer MENT, DOC U.
Salesperson DOC TEST
Primary Crew TEST
Secondary Crew
Install Dates 01/19/16 to 01/19/16
Time Slot ANYTIME
Balance Due \$0.00 Labor Total \$537.50

Date Time	Job Type Product Code	Roll / Item # W x L	Style Color	Description Crew	Qty Rate Labor
01/19/16 - 01/19/16	CERAMIC	FT-ST	FLOOR-TILE STRAIGHT	BRKFST	250.00 SF
8:00 AM - 5:00 PM 86	CERAMIC			TEST	\$2.15 \$537.50

Work Order Areas & Line Notes: Area: BRKFST Qty: 250 SF

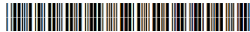
Materials Accepted: Provider _____ Date _____

Materials Returned: Warehouse _____ Date _____

Job Completed: Customer _____ Provider _____ Date _____

05/24/18 8:32 AM

DOCUMENTATION COMPANY



1

Quick Schedule

File>Quick Schedule

The ability to tag Work Ticket lines to print from Quick Schedule has been added. Clicking Tag All then Print Work Ticket will sort tagged jobs by Crew Name before batch printing

Tag Work Ticket Lines

Line #	DC	PC	Job Type	Style	Color	Description	Crew Name	Qty	Units	Line Status	Install Date	Start Time	End Time
1		07	WOOD	PRIVATE ITEM N	PRIVATE DESCR			10.00	SF	NONE	03/03/16	8:00 AM	5:00 PM
2		06	SPECIAL SERVICES	GRAPHITE NO 2	ERASER PINK			1.00	BX	CUT	03/03/16	8:00 AM	5:00 PM

Primary Qty has been added to the Browse Screen.

Quick Schedule

Update Tagged Scheduled Jobs with New Values

Primary Crew: TEST F8 Update

Time Slot: F8 Update

Stop: UD Field 1 UC1 UC2 UC3 UC4 Update

Totals

UD Field 1 - UC1: 0 Occupied: 4

UD Field 1 - UC2: 0 Not Occupied: 96

UD Field 1 - UC3: 109 OK / NA: 9

MORNING: 6

AFTERNOON: 2

Total # of Jobs Scheduled: 109

Order #	Store	Start Date	End Date	Time Slot	Stop	Job Status	Primary Crew	Primary Qty	Customer	UD JOB #	Ship To Name	Ship To Address	City	State
N		05/01/17	05/01/17	ANYTIME		CONTINUED	BOOTH, JAMES	CARPET INSTAL	IMP					
N		10/05/18	10/05/18	MORNING		CONTINUED	ANBERSON	CARPET INSTAL						
N		01/28/17	01/28/17	ANYTIME		CONTINUED		CARPET INSTAL	WIZARD		OZ WIZARD	123 THRONE ROOM	EMERALD CITY	OZ
N		03/22/17	03/22/17	ANYTIME		CONTINUED	ANBERSON	MEASURE 1 BA	MEASURE					
N		04/20/17	04/20/17	ANYTIME		CONTINUED	ANBERSON	CARPET INSTAL	TEMP					
N		05/30/17	05/30/17	MORNING		CONTINUED	ANBERSON	CARPET INSTAL	TEMP CARPET					
N		05/30/17	05/30/17	AFTERNOON		CONTINUED	BOOTH, JAMES	CERAMIC 1 SF	TEMP CERAMIC					
N		05/30/17	05/30/17	ANYTIME		CONTINUED	DOCUMENT	DELIVERY 1 BA	TEMP DELIVERY					
N		05/03/18	05/03/18	ANYTIME		CONTINUED		0121458782123456	LAMINATES 250	LAMINATE JOB				
C0201464		05/15/18	05/15/18	ANYTIME		START		CERAMIC 244	CHAMPION, LIN	2504 TWIN MAN	CHAMPION, LIN	2504 TWIN MANOR	NORTHPORT	AL
C0203304		05/01/18	05/01/18	ANYTIME		CONTINUED	ANBERSON	NO PRIMARY C	RANDALL, DEBBE		RANDALL, DEBBE	CASH & CARRY	AL	154
C0203498		04/21/17	04/21/17	1:59		ONE DAY COM	EVANS, TONY	CARPET INSTAL	KEVIN	1438 WESTLAN	WILLS, KEVIN	1438 WESTLAN	COCKER	AL
C0202569		02/20/17	02/20/17	ANYTIME		CONTINUED	DOCUMENT	CARPET INSTAL	CUSTOMER, MA	BILLING GROUP	CUSTOMER, MA	MAIN ADDRESS	MAIN	AL
C0202569		02/13/17	02/13/17	ANYTIME		CONTINUED	DOCUMENT	NO PRIMARY C	CUSTOMER, MA	BILLING GROUP	CUSTOMER, MA	MAIN ADDRESS	MAIN	AL
C0409989		05/15/17	05/15/17	ANYTIME		CONTINUED	EVANS, TONY	NO PRIMARY C	CUSTOMER, MA	NOTES SAMPLE	CUSTOMER, MA	28021 CHOCTAW	NORTHPORT	AL
C0401067		04/18/18	04/20/18	ANYTIME		COMPLETED		CARPET INSTAL	CUSTOMER, MA	GROSS NET		TEST ADDRESS 1	THOMASVILLE	AL
C0502005		05/11/18	05/11/18	ANYTIME		CONTINUED	ANBERSON	CARPET INSTAL	CUSTOMER, MA			CUSTOMER, MA	MAIN ADDRESS	MOUNDVILLE
C0502007		05/11/18	05/11/18	ANYTIME		CONTINUED	EVANS, TONY	CARPET INSTAL	AARON, CARLTO		AARON, CARLTO	29 TERRWOOD	TUSCALOOSA	AL
C0502021		05/18/18	05/18/18	ANYTIME		CONTINUED	ANBERSON	NO PRIMARY C	LOOKUP, TAXI		LOOKUP, TAXI		DENVER	CO
C0502075		05/18/17	05/18/17	ANYTIME		CONTINUED	ANBERSON	NO PRIMARY C	BITS N BYTES	MISC PRODUCT	BITS N BYTES	123 TEST	TUSCALOOSA	AL
C0502081		02/17/18	02/17/18	ANYTIME		CONTINUED	TEST	NO PRIMARY C	CUSTOMER, MA			CUSTOMER, MA	TEST ADDRESS 1	THOMASVILLE

Weekly Grid

File>Weekly Grid

Landscape printout of simple grid includes colored availability dots

Landscape printout of detailed grid includes colored availability dots.

Landscape printout of detailed grid includes colored Material triangles.

Alerts

File>Alerts

A Find screen has been replaced the Filter section, and the Find and Reset buttons on the Alerts Browse for more efficient filtering. Users will be able to filter by Stores, Job Types, Sales People, Dates, Alert Types, Order Information, and Alert Information. The ability to [Save and Load filters](#) has also been added.

Order Entry Alerts & Tracking Notes

Auto Update All Scheduled Quantities for All Edited RFMS Order Quantities

Auto Delete All Related Scheduled Lines for All Deleted RFMS Order Lines

Auto Delete All Scheduled Jobs for All RFMS Voided Order Alerts

Delete All Alerts for Job Costed Orders

Alerts & Tracking Notes

Search Order Number

Type: TRACKING NOTE

Store Order #

Alerts Filter

Stores

Dates

UD ED Date: 01/01/80 F8

Action Date: 01/01/80 F8

Order Date: 01/01/80 F8

Next Action Date: 01/01/80 F8

Alert Type

☒ All

☒ Line Added

☒ Line Deleted

☒ Line Cut/Reserved

☒ Order Voided

☐ All Alerts

☒ Line Edited

☒ Line Qty Edit

☒ To Be Scheduled

☒ Tracking Notes

Job Types

CARPET INSTALLATION

CERAMIC

DELIVERY

EXPEDITING

LAMINATES

MEASURE

NEW JOB TYPE

NIGHT JOB

PAINT/FINISH

Sales People

ANDREW

BEN

BRENDA

CPRIDDY

DOCK TEST

FRED LOVE

GORDON

JEFF THOMPSON

JAMES SILVIA

Order Information

Job Number

Order Number

Customer

Phase

Block

Tract

Lot

Alert Information

Action

Action By

Next Action

Next Action By

Clear

Save

Load

OK

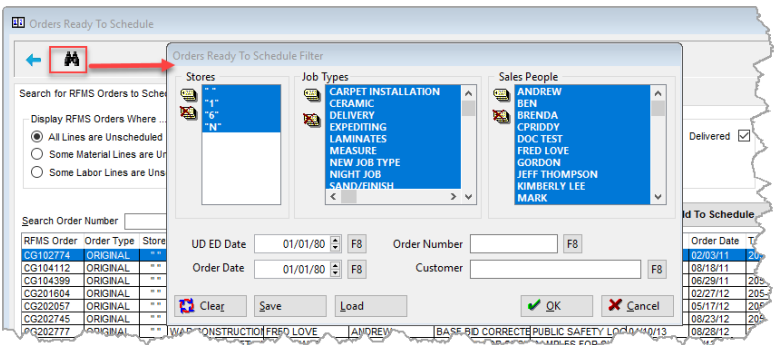
Cancel

Orders Ready to Schedule

File>Orders Ready to Schedule

The ability to use the [Copy Browse feature](#) has been added to the Orders Ready to Schedule Browse screen.

A Find screen has been added to the Orders Ready to Schedule screen for more efficient filtering. Users will be able to filter by Stores, Job Types, Sales People, etc. The ability to [Save and Load filters](#) has also been added.



Reports

Daily Scheduling Report

Reports>Daily Scheduling Report

Edited By and the Reason it was edited have been added to this report.

JOBS EDITED REPORT - LAST 7 DAYS					
ALL JOB STATUSES					
Order Number	Store	Customer	Crew	Style	DATE: 05/17/18
Job Type	Depot	Ship To Name	Warehouse Prep	Color	
THURSDAY 05/17/18					
CG502086	DOCUMENTATION COMPANY	4707 ASHLEY HILL CIRCLE	NO CREW ASSIGNED	TOILET DISCONNECT	
SPECIAL SERVICES EA	IN HOUSE	AL			
Edited By:	Reason for Edit:				
Scheduler Line Note:					
CG502086	DOCUMENTATION COMPANY	4707 ASHLEY HILL CIRCLE	NO CREW ASSIGNED	MESA VERDE 13	
SPECIAL SERVICES SF	IN HOUSE	AL		CORNSILK LT CRM	
Edited By:	Reason for Edit:				
Scheduler Line Note:					

Location has been added to the Material Status with PO Info report.

MATERIAL STATUS REPORT with PO INFO

ALL STORES
ALL DEPOTS
ALL CREWS
ALL JOB TYPES
ALL CUSTOMERS
ALL SALESPERSONS
ALL CITIES
DATE: 05/24/18 to 12/31/19

ALL JOB STATUSES

Order Number Job Type	Customer Ship To Name	Crew Warehouse Prep Promise Date / Install Date	Style Color Supplier	PO Reference PO Sidemark PO Comments	Qty Material Status Location
WEDNESDAY 05/30/18					
CG50078 CARPET INSTALLATION SF	123 TEST AL	TEST 05/30/18	PLACE YOUR BETS MOCCASIN		NONE
CG50078 VINYL	123 TEST AL	TEST 05/31/18	TALK OF THE TOWN - 12		NONE
CG8 0015 CARPET INSTALLATION SF	22345678902234567890326345678 22345678902234567890326345678	012345678921234567893182345678 05/31/18	*PRIVATE STYLE PRIVATE COLOR SUPPLIER		11.97 RESERVED LOCATION
CG8 0021 CARPET INSTALLATION SF	ADDRESS # 1 NEW AL	012345678921234567893182345678 05/31/18	CPT-(APT)-GLUEDOWN WCO		100.00 NONE

Total & Analysis Report

Tracking Option 1 and 2 and their summaries can now be output to CSV.

Schedule Pro Reports - Totals & Analysis

☐ Output to CSV File

Totals & Analysis Reports

Sort By: CREW (Tracking Reports only)

Page Break: DEPOT

☐ Include Scheduler Job Notes (Tracking Reports Only)

☐ UD TRACKING TABLE 1 DESCRIPTION

☐ UD TRACKING TABLE 1 DESCRIPTION SUMMARY

☐ UD TRACKING TABLE 2 DESCRIPTION

☐ UD TRACKING TABLE 2 DESCRIPTION SUMMARY

☐ Date Discrepancies with Order Entry (Portrait)

☐ Totals by Salesperson (Landscape)

☐ Totals by Crew (Landscape)

☐ Totals by Product Codes (Portrait)

☐ Weekly Availability By Job Type (Portrait)

☐ Weekly Quantities Scheduled By Job Type (Portrait)

☐ Weekly Quantities By Crew (Portrait)

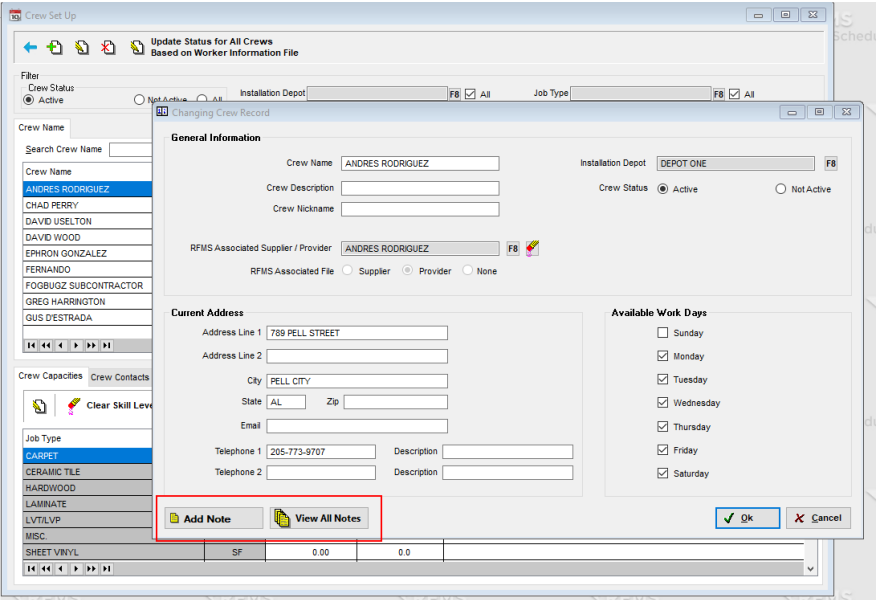
☐ Weekly Number of Jobs By Crew (Portrait)

Utilities

Crews

Utilities>Set Up>Crews

The Add Notes and View All Notes buttons have been added to the Add/Edit Crew screen.

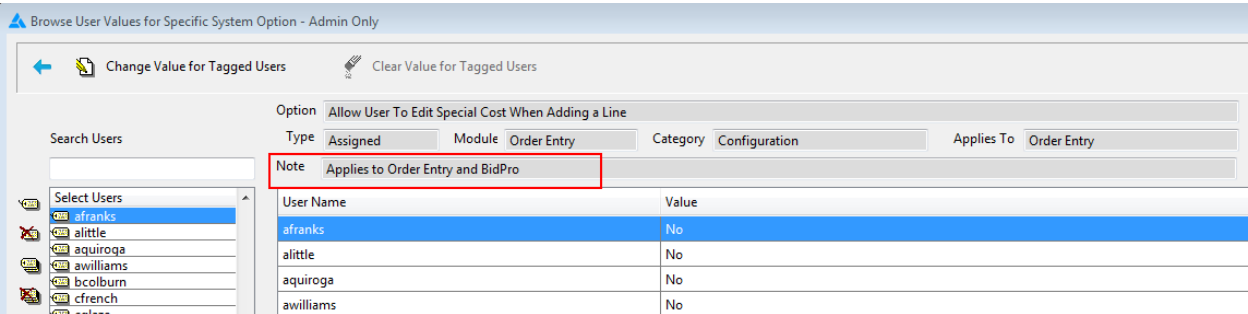


BidPro

System Options

[Allow User to Edit Special Cost When Adding a Line](#)

A note has been added to the system option that states the option applies to Order Entry and BidPro.



Estimates

RFMS Smart Search

[RFMS Smart Search](#) has been added to the Estimate Browse Screen in BidPro. The fields it is looking at are

- Estimate Number
- Customer Name
- Project Name
- Model
- Sales Rep 1
- Sales Rep 2

Job Estimates

Smart Search Limited to : Order Stores Visible to User " ", "1", "6", "N" | Both Estimate & Template | Unexported Only | Primary Only

Search TEST

Store	Estimate #	Sub	Date	Last Export	Customer Name	Project Name	UD MODEL
" "	JE000168	001	02/01/08		LUNSFORD, BILL	ALSTON HALL UA#032-07	TEST
" "	JE100025	001	05/07/08		DOUG HOLLYHAND REAL	MCKENZIE COURT PHASE	TLW TEST
" "	JE100030	001	05/07/08		DOUG HOLLYHAND REAL	MCKENZIE COURT PHASE	TLW TEST
" "	JE100056	001	09/30/11		TEST 2012, LINK		MODEL
"N"	JE100181	001	02/08/13		NUMBER ONE, CUSTOMER	NUMBER ONE, CUSTOMER	TEST
"I"	JE100191	001	04/09/13		NOT IN FILE, CUSTOMER	NOT IN FILE, CUSTOMER	TEST CUSTOMER
"I"	JE100193	001	05/03/13		BAMA CONSTRUCTION CO	*****CREDIT HOLD*****	TEST CONTRACT P
"I"	JE100194	001	05/03/13		BAMA CONSTRUCTION CO	*****CREDIT HOLD*****	TEST INACTIVE COI
"I"	JE100200	001	06/11/13		DISCOUNT LEVEL, CUSTO	DISCOUNT LEVEL, CUSTO	MODEL
"I"	JE100205	001	06/23/14		DELOZIER, KIM	CUSTOMER, BRANCH	BILL/SHIP TEST
" "	JE100235	001	08/18/15		CUSTOMER, MAIN	CUSTOMER, MAIN	CP TEST
" "	JE100240	001	08/18/15		DISCOUNT LEVEL, CUSTO	DISCOUNT LEVEL, CUSTO	CP TEST
" "	JE100243	001	10/02/15		DISCOUNT LEVEL, CUSTO	DISCOUNT LEVEL, CUSTO	PRICE LEVEL TEST
" "	JE100245	001	11/17/15		MENT, DOC U.	MENT, DOC U.	TEST
" "	JE100247	001	11/17/15		MENT, DOC U.	MENT, DOC U.	TEST 3
"I"	JE100250	001	12/17/15		CUSTOMER LAST NAME,	CUSTOMER LAST NAME,	TEST
" "	JE100254	001	03/14/16		DOCUMENT, TECHNICAL	DOCUMENT, TECHNICAL	TEST
" "	JE100260	001	05/04/16		MENT, DOC U.	MENT, DOC U.	MODEL
" "	JE100264	001	10/31/16		OZ, WIZARD	OZ, WIZARD	IA TEST
"I"	JE100265	001	03/15/17		CUSTOMER, INACTIVE	PLEASE ENTER, PLEASE	J
"I"	JE100271	001	04/17/17		CUSTOMER, BRANCH	CUSTOMER, BRANCH	LIFESTYLE
"I"	JE100272	001	04/27/17		CUSTOMER LAST NAME,	CUSTOMER LAST NAME,	KRISTIE TEST

Customer Information
MENT, DOC U.
123 PAPER STREET
ALICEVILLE, AL 35442
PH: 2051234567

Project Information
MENT, DOC U.
123 PAPER STREET
ALICEVILLE, AL 35442

Material 0.00
Services 0.00
Misc Charges 0.00
Total 0.00

Sales Rep 1 DOC TEST
Sales Rep 2
UD JOB #
UD MODEL TEST

Indicates there is a Note for the Estimate - Indicates the Estimate is designated as a Template

Find Screen



Customer Address and Project Address have been added to the Find screen.

Estimate Lines

Lines now display pad locks indicating locked pricing like Order Entry/Quotes.

Line	Area	PC	Item #	Style / Name	Color / Description	Units	Qty	Cost	Actual Price	Total	GP %	Qty	Cost	Allowed Price	Total	Difference	Current
1	BASEMENT	01		CHAMPIONS	ROLL TIDE RED	SF	0.00	0.0000	0.00	0.00	---	0.00	0.0000	0.00	0.00	0.00	0.00
2	BR/HALL	06	BRDNT	BRANDON TILE - 12	SESAME	SF	15.00	0.0000	3.87	58.05	---	0.00	0.0000	0.00	0.00	0.00	0.00
3	BR 1	01		BLACK AS NIGHT	SEA WITCH	SY	0.00	0.0000	0.00	0.00	---	33.33	0.0000	25.00	833.25	833.25	0.00

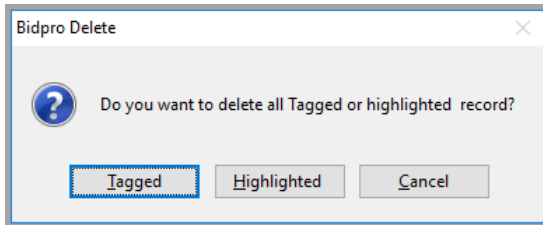
To Be Determined has been added to Products for use on lines in BidPro. It will follow the same functionality as it does in Order Entry.

Adjust Total

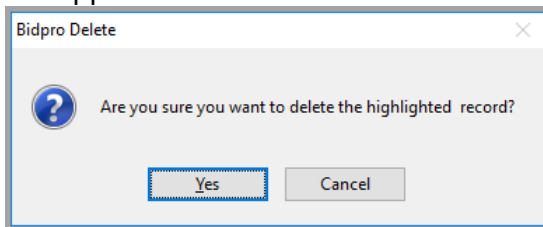
Adjust Total will now modify Miscellaneous Charges and Taxes in BidPro if there are rounding differences as it does in Order Entry.

Multi Line Delete

If the highlighted record is tagged and there are more than one tagged records the following message will appear.



If the highlighted record is not tagged or there are not multiple records tagged the following message will appear.



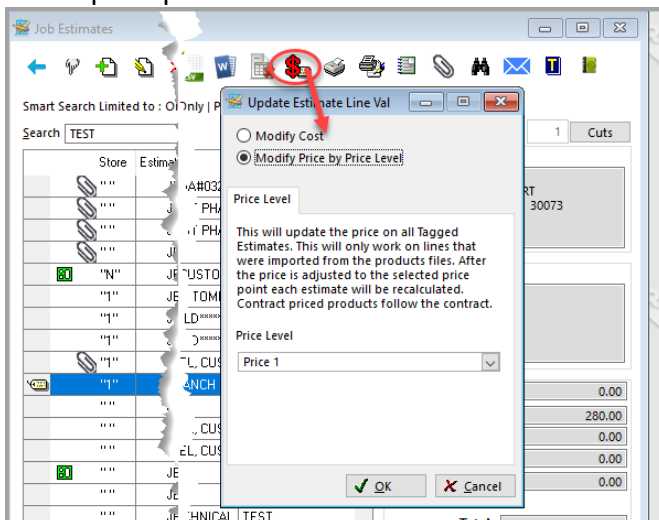
Notes:

Delete will also remove Comments and Attachments.

Update Cost for Tagged Estimates



There is now a selection called Modify Price by Price Level. This will update the tagged estimates lines to the price point selected. This will not affect a line with Contract Pricing.



A search field has been added to the Select Area screen.

Changing Line Item (JE100056)

Estimate Line

Line # F8 ☐ Use Tax Line ☐ Status completion

Area F8

Select Product

Product F8 CARPET

Style F8

Color

Unit

☒ Use Actual Only

☐ Update Allowed Costs when Product is Selected

☒ Update Actual Costs when Product is Selected

☐ Override Selling price

Line is Unreferenced

Note: Unreferenced Lines Not Allowed

Select Area

Area

Area

- CONTRACT PRICE
- COURT TEMPLATE
- DECK
- DEN
- DR
- DRESSING
- ENTIRE BUILDING
- ENTIRE BUILDING ALTERNATE
- ENTRY 1
- ENTRY 2
- EXTRA 1
- EXTRA 2
- FOYER
- FR
- GARAGE
- GYM
- HALL 1
- HALL 2
- HALL 3
- HALL/FOYER
- HARDWOOD
- HOBBY
- KIT/BRFST
- KIT/DR/FOYER

The Occupied field has been added to the Estimate screen and is exported to Order Entry.

Changing Record

Job Estimate

Estimate # 001 F8 Estimate Date F8 Start Date F8

Store F8 Measure Date F8 End Date F8

Customer

DISCOUNT LEVEL, CUSTOMER
225 30TH AVE E
TUSCALOOSA, AL 35404

Project

DISCOUNT LEVEL, CUSTOMER
225 30TH AVE E
TUSCALOOSA, AL 35404

Overage

Sales Per 1 F8 100.00% Tphone 1 UD MODEL

Sales Per 2 F8 0.00% Tphone 2 Job Name

Cust Type F8 Job Phone UD JOB #

Tax Status

PO Number

UD HEADER LABEL 1

UD HEADER LABEL 2

Overhead Margin

☐ Overhead % By Line

Base ☐ Material ☐ Both ☐ Services

Margin

Total Overhead

Gross Profit

Default GP

☒ Update Line GP's

☒ Apply Markup

Totals

Materials	0.00
Services	0.00
Misc Charges	0.00
Sales Tax	0.00
Misc Tax	0.00
Total	0.00

Use Tax

Line Number **Area** **Style** **Color** **PC** **Item #** **Style / Name** **Color / Description** **Units** **Qty** **Cost** **Actual Price** **Total** **GP %** **Qty** **Cost**

****Unreferenced Products are Shown in Red****

Main Info Additional Info

Lines: 0
Total Difference: 0.00

Special Cost

If [Allow User to Edit Special Cost When Adding a Line](#) is set to yes, then the Special Cost Comment field will now appear on the record just like in Order Entry.

Changing Line Item (JE100264)

Estimate Line

Line # ☐ Use Tax Line Start Date UD LINE LABEL 1
 Area Completion Date UD LINE LABEL 2

Original Product Info

TELL ME A STORY
 TEST2
 GLASS SLIPPER
 BX
 DOC U. MENT
 Original Actual Cost:

Select Product

Product CERAMIC
 Item Name
 Item #
 Desc
 UD SER #
 Unit 0" X 0"

☒ Use Actual Only
☐ Update Allowed Costs when Product is Selected
☒ Update Actual Costs when Product is Selected
☐ Override Selling price

Note: Unreferenced Lines Not Allowed

Actual Ship

Quantity ☐ Bill Qty
 Cost Special Cost Comment
 Use Tax
 Freight
 Load
 Overhead 3.7500%
 Price
 Total

If there is a special PO Comment, then when exported the cost and comment will come over to the order lines in the Special PO Info field.

Customer Order - CGB 0041

Original Order

Order # Store Order Date Iphone 1

Sold To OZ, WIZARD
 123 THRONE ROOM
 EMERALD CITY, OZ 123456
 County: MUNCHKIN LAND

Ship To OZ, WIZARD
 123 THRONE ROOM
 EMERALD CITY, OZ 123456
 County: MUNCHKIN LAND

Sales Rep #1 100.00%
 Sales Rep #2 0.00%
 Time Slot

Line # Style Product Code Roll/Item Number Color/Description Status Group

Group	PC	Roll/Item #	Style / Item Name	Color / Description	Width
01			HORSE OF ANOTHER DORTHY GALE		30.00
06	CP/BA-S	TEST2	TELL ME A STORY	GLASS SLIPPER	0

Changing Customer Order Line - Invoice CGB 0041

Line Number

Product Code CERAMIC
 Item Number *(F8) has been replaced by selecting source from buttons on the right.*
 Item Name
 Description
 UD SER #
 Unit Products
 Item Width
 Item Length
 Bill Quantity Ship Quantity
 Bill Price Ship Price
 Total Ship % of Bill
 Status
 Group

Order Line Assignment

Overhead

Special PO Info

Special PO Cost

Comment
 Cost

Line Group: NONE

\$651.45

If there is not a comment, the export will check against the product cost and if there is a difference then it will import the cost and add the comment "Cost Change (BidPro)" to the Special PO Info fields.

Original Order

Order # CG8 0042 F8 Store F8 Order Date 06/11/18 F8 iPhone 1 205-123-4567

Sold To: MENT, DOC U, 123 PAPER STREET, ALICEVILLE, AL 35442, County: PICKENS

Ship To: MENT, DOC U, 123 PAPER STREET, ALICEVILLE, AL 35442, County: PICKENS

Sales Rep #1 DOC TEST 100.00%
Sales Rep #2 0.00%
Time Slot -None-

Line # Style Product Code Roll/Item Number Color/Description Status Group

Search Line Number 0000

Group	PC	Roll/Item #	Style / Item Name	Color / Description	Width
06	TEST2	TELL ME A STORY	GLASS SLIPPER		0

Line Group: NONE

Notes Available Reference Line OK Cancel

Special PO Info

Special PO Cost

Comment: Cost change(BidPro)
Cost: 15.0000
OK Cancel

GP % Gross Cost Freight Load Overhead Use

10.00% 15.0000 10.0000 10.0000 0.0000 ...

\$583.35

Commissions

Users can import commissions splits from customers as well as add commission splits to salespeople in BidPro. It is no longer limited to 50/50. This will export over to Order Entry. This feature follows the same switch settings as order entry has.

Baseline

When Exporting an Estimate to Order Entry, a baseline is created.

Printing Estimates

A check box has been added to Print Name (First, Last).

Printing Estimate JE100247 - 001

General
 Report Style: Blue Boxes ☐ Use Lines to Separate Estimate Lines ☐ Print for Overage ☐ Save Current Format Settings as the Default

Report Header - Section 1
 Letterhead: None Logo: None V:\Sbbb91e7c13fa1999e6092106be1 F8 Company Addresses: None Addr 1: Store Ship To Addr 2: User Defined

Report Header - Section 2
 Estimate Date: Left Second Title: Horizontal Estimate #: Centered

Report Header - Section 3
☒ Customer & Project Titles Customer Title: User Defined-Customer Title Project Title: User Defined-Project Title

Report Header - Section 4
 Field 1: Tphone 1 Field 2: Job Phone Field 3: UD JOB # Field 4: UD MODEL Field 5: ESTIMATE Number Field 6: Salesperson 2 Field 7: UD HEADER LABEL Field 8: UD HEADER LABEL

Line Detail to Print
☒ Line Detail ☒ Area ☒ Quantity ☒ Style/Item
☒ Zero Total Lines ☒ Price ☒ Units ☒ Color/Disc
☒ Line Notes ☒ Total ☒ Length x Width ☒ Manufacturer

Estimate Totals to Print
☐ Hide All Totals ☒ Total Details ☐ Combine Service/Material/Misc Totals ☐ Product Code Totals Footer: User Defined

Additional Items to Print
☐ Estimate Pictures ☐ Line Pictures ☐ Name (First, Last) ☒ Custom Note ☒ Standard Note
☐ Cover Page (Rich Text Format Document)
☐ Approval Signature (Rich Text Format Document)

Printer Options
☒ Preview Copies: 1 Paper Size: Letter Portrait Printer: hp LaserJet 1320 PCL 5

User Defined Fields
User Defined Company Address 1
 Test Company
 123 Main Street
 Main, USA 12345
 Phone
 Email
User Defined Company Address 2
 Test Company 2
 123 Not Main Street
 Main, USA 12345
 Phone
 Email
User Defined Footer Text
 Arial 8
 This is the user defined footer text.

Email Options
 Attachments:
 Subject:
 File Name:
 Configure EMail EMail PDF

Grouping
 Sort: NONE ☒ Subtotal By Area

Print Close

ESTIMATE Date 11/17/15 JE100247-001

User Defined-Customer Title		User Defined-Project Title	
DOC U. MENT 123 PAPER STREET ALICEVILLE, AL 35442		DOC U. MENT 123 PAPER STREET ALICEVILLE, AL 35442	
Tphone 1 2051234567	UD JOB #	ESTIMATE Number JE100247-001	UD HEADER LABEL 1
Job Phone	UD MODEL TEST 3	Salesperson 2	UD HEADER LABEL 2

Product Templates

When selecting from a product template, users can decide to update the Estimate Line totals or leave them 0 based on the Update Totals check box.

Utilities

Range Edit

A check box has been added to the Range Edit screen to exclude Contract Pricing when updating products.

The screenshot shows the 'General Range Edit' window. At the top, there's a title bar and a menu bar with 'Edit Lines' and 'Edit Estimate'. Below the menu bar, there's a section for 'Select Product to Edit' with fields for 'Old Product', 'Change To', 'Style/Item/Service Name', 'Style/Item/Service #', 'Color/desc', 'Supplier', 'UD SER #', and 'UNIT'. A note below this section states: 'Note: Only products that match on PC, Style Name, Item Number (Items Only), Color/Desc, and Supplier will be updated. Fields Updated: PC, Style, Color, Supplier, Item #, UD SER #. Use F8 buttons and import product information from the products module to ensure a complete match for referenced lines. Store fields are only relevant if Store Specific Pricing is being used.' Below this is a 'Change This Field' section with radio buttons for 'Full Product Information' and 'Actual Width', 'Actual Length', 'Actual Qty', 'Actual Price', 'Actual GP%', 'Area', 'UD LINE LABEL 1', and 'UD LINE LABEL 2'. The 'Full Product Information' option is selected. Below this is a 'Filter records to be updated based on the following conditions:' section with various input fields for 'Starting Style/Name', 'Ending Style/Name', 'Starting Item Number', 'Ending Item Number', 'Starting Color', 'Ending Color', 'Starting Supplier', 'Ending Supplier', 'Start UD SER #', 'End UD SER #', 'Customer', 'Project', 'Starting Estimate Num', 'Ending Estimate Num', 'Estimate Date From', and 'Estimate Date To'. At the bottom, there's a checkbox labeled 'Exclude Contract Pricing' which is checked and highlighted with a red circle. The window also has a 'Preview Estimates' button and 'OK' and 'Exit' buttons.

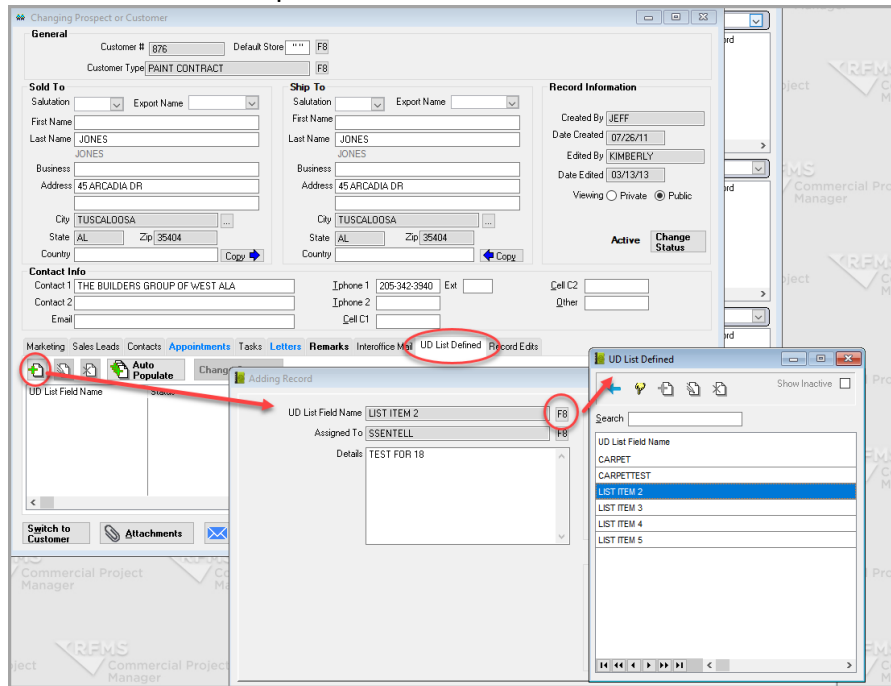
CMM

Prospects and Customers

The ability to filter by Ad Campaign has been added to the Prospects & Customers screen.

The screenshot shows the 'Prospects & Customers' window. At the top, there's a title bar and a menu bar with 'Add Item for Tagged', 'Export Tagged', 'Mail Merge Tagged', and 'Mail Merge'. Below the menu bar, there's a 'Prospect & Customer Filters' section with various input fields for 'Name', 'Region', 'Address', 'City', 'Cus #', 'Customer Type', 'Prospect Type', 'Ad Source', 'Ad Campaign', 'Salesperson', 'Created By', 'Edited By', 'Edit Date', 'Private', 'Active', 'Public', 'Inactive', 'Prospects', 'Customers', and 'All'. The 'Ad Campaign' field is highlighted with a red box. Below the filters is a table with columns: 'Customer Name', 'Type', 'Address 1', 'Address 2', 'City', 'State', 'Business', and 'Tphone 1'. The table contains several rows of customer data. To the right of the table, there's a 'Sold To' section with input fields for 'JONES', '45 ARCADIA DR', 'TUSCALOOSA', and 'AL 35404'. Below this is a 'Ship To' section with input fields for 'JONES', '45 ARCADIA DR', 'TUSCALOOSA', and 'AL 35404'.

When adding/editing a prospect or customer on the User Defined List tab, the User Defined List Field Name now has a dropdown menu.



Projects

The ability to use the [Copy Browse feature](#) to Materials & Services, Scheduled Lines, Providers & Other Expenses browse screen. It has also been added to the Search All records screen.

E-Commerce

System Options

Allow Do Not Import List for Deleted Records from Catalog - System Option

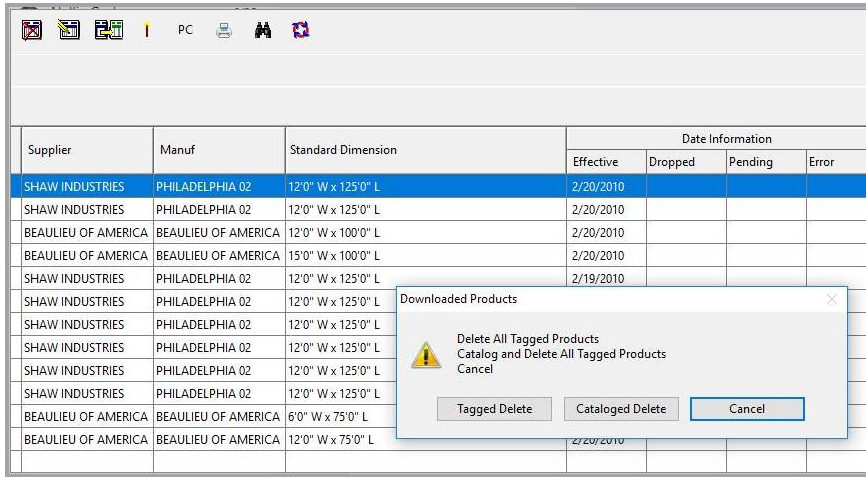
>Utilities>System Options>E-commerce>Product Catalog
Category Configuration

Type- Can be Global, Assigned or User

This option when set to yes gives the user the ability to Make a DO NOT IMPORT list of products that the user does NOT wish to see again from that vendor.

If the option is set to Yes, it allows the Tagged Delete, Cataloged Delete and Cancel options to appear when the Delete Tagged Products .

If the option is set to No, the tagged products will only be able to be deleted.



The Tagged Delete button deletes All Tagged products but does NOT add the products to the DO NOT IMPORT LIST.

If the products are Cataloged Delete, then the next time the product comes in it will not be viewed in the EC Download Screen for Import. The products will stay on the "DO NO IMPORT List until it is cleared from the list.

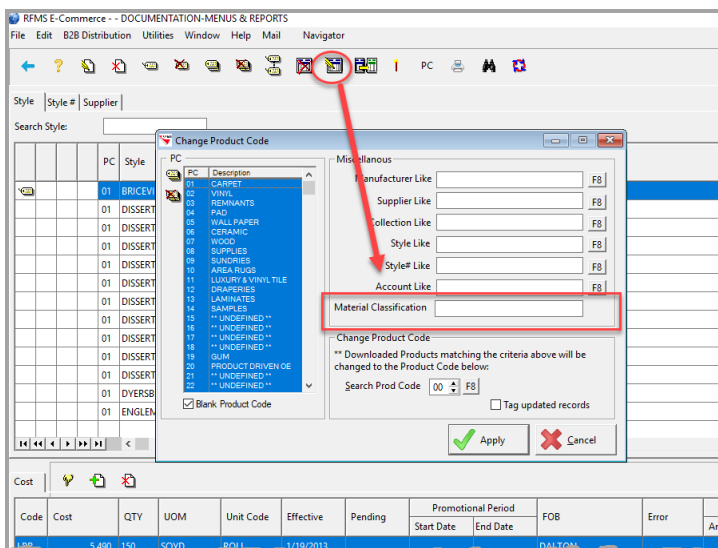
Cancel button will cancel the Delete.

Product Catalog Download

File>Product Catalog Download>Range Edit Product Codes



Material Classification has been added to the Range Edit screen.



E-Commerce Invoice Screen can now go full screen.

The Post Import Report CSV now shows Inactive date, Date to, Date From, Type Column, and Import Date.

EC 850s

The notification that EC 850s are in the upload folder has been added to Inventory in addition to the products module.

Inventory

Purchase Orders

The status of EC Inventory is now represented by color coding.

- Yellow=850 sent, No 855 but Yes to 997
- Aqua=850 sent and 855 Update flagged
- Red=850 sent and 855 status is Item is on hold-contact CSR

A Color Key has also been added at the bottom right for quick access to what the colors mean.

Supplier Orders

Search

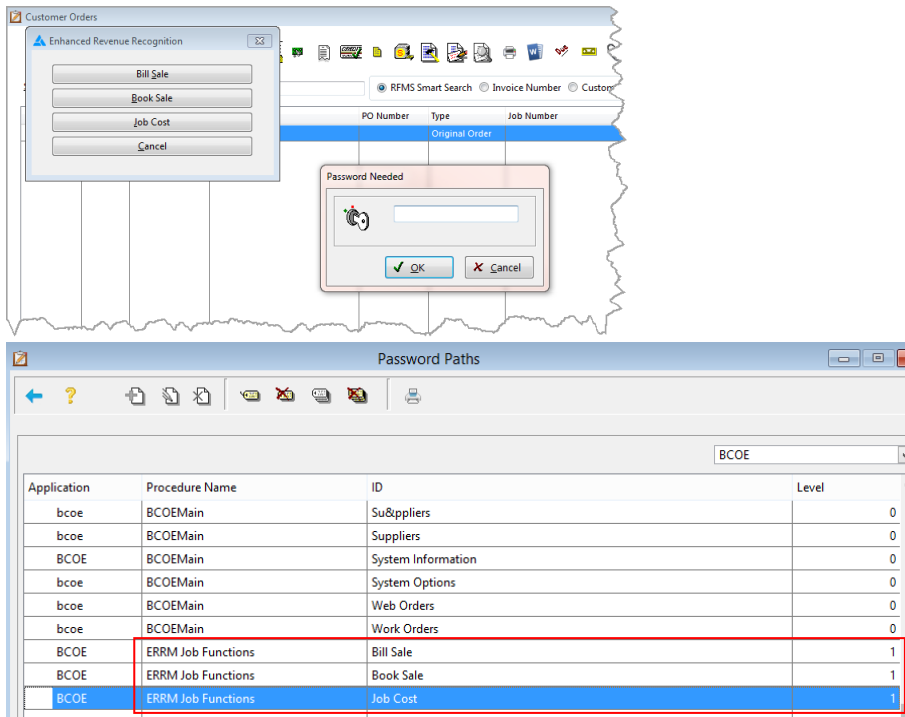
PO # - Line #	Ordered	SC	Supplier	Status	Private Style / Name	Private Color / Description	Promise Date	Length	Qty-Ord	Qty-Rcd
D7018184-0005	8/7/23/20	86	EMISER TILE LLC	Open	RANCHO - 120x4	FARM	8/7/23/20	2.00	1550	0.00
D7018187-0001	8/7/23/20	81	DOSE HOUSE RETAIL	Open	BILLS ROCK - 12"	PURE CHOICE	8/7/23/20	35.00	60.00	0.00
D7018195-0001	8/7/23/20	14	LA JOLLA MARINE COMPANY	Bookmarked	FLICKER & LIZZY BIRD 2000	LA JOLLA GRAY	8/7/23/20	0.00	3.00	0.00
D7018188-0001	8/7/23/20	87	THE R.A. SEBEL COMPANY	Open	SIGNATURE BRENTWOOD VEL	CHENAMORE	8/7/23/20	0.00	2,126.25	0.00
D7018189-0004	8/7/23/20	87	ROBERT RICHARDSON FL	Open	BIRM GOLF QTR INDR (STAY) OREAW - WHITE GOLF		8/7/23/20	1.00	520.00	0.00
D7018189-0005	8/28/23/20	86	ROBERT RICHARDSON FL	Open	ROBERT RICHARDSON FL		8/7/23/20	1.00	176.00	0.00
D7018189-0001	8/28/23/20	86	EMISER TILE LLC	Open	EMISER TILE LLC		8/7/23/20	0.00	4.00	0.00
D7018189-0001	8/28/23/20	87	EMISER TILE LLC	Open	EMISER TILE LLC		8/7/23/20	0.00	1,173.25	0.00
D7018182-0004	8/7/23/20	86	EMISER TILE LLC	Open	ACCOLOR NON-SAND GRAY	BIRCH	8/7/23/20	0.00	1.00	0.00
D7018185-0002	8/7/23/20	86	B & F CERAMIC	Open	VALENCIA STONE 120x24	MARBLE BRG2	8/7/23/20	2.00	81.00	0.00
D7018185-0003	8/7/23/20	86	EMISER TILE LLC	Open	POWER GROUT BIRCH 48X96	BIRCH	8/7/23/20	0.00	1.00	0.00
D7018185-0004	8/7/23/20	86	EMISER TILE LLC	Open	POWER GROUT BIRCH 48X96	BIRCH	8/7/23/20	0.00	1.00	0.00
D7018185-0005	8/7/23/20	86	EMISER TILE LLC	Open	ACCOLOR NON-SAND GRAY	MOIST	8/7/23/20	0.00	1.00	0.00
D7018182-0001	8/7/23/20	86	EMISER TILE LLC	Open	GATEWAY ROCKS EQUATOR NOISE		8/7/23/20	2.00	155.00	0.00
D7018184-0001	8/7/23/20	86	EMISER TILE LLC	Open	CHENAMORE - 120x4	ORA	8/7/23/20	2.00	104.00	0.00
D7018184-0002	8/7/23/20	86	BUILDING PLASTIC, INC.	Open	URBAN TEXTURES 36	18.54 GLOSS WHITE	8/7/23/20	0.50	47.50	0.00
D7018184-0003	8/7/23/20	86	BUILDING PLASTIC, INC.	Open	URBAN TEXTURES 36	18.54 GLOSS WHITE	8/7/23/20	0.50	10.00	0.00
D7018184-0004	8/7/23/20	86	BUILDING PLASTIC, INC.	Open	URBAN TEXTURES 36	18.54 GLOSS COOL GRAY	8/7/23/20	0.50	15.00	0.00
D7018184-0005	8/7/23/20	86	EMISER TILE LLC	Open	POWER GROUT DELOREAN H	DELOREAN GRAY	8/7/23/20	0.00	1.00	0.00
D7018184-0006	8/7/23/20	86	EMISER TILE LLC	Open	POWER GROUT DELOREAN H	SILVERADO	8/7/23/20	0.00	1.00	0.00

ERRM

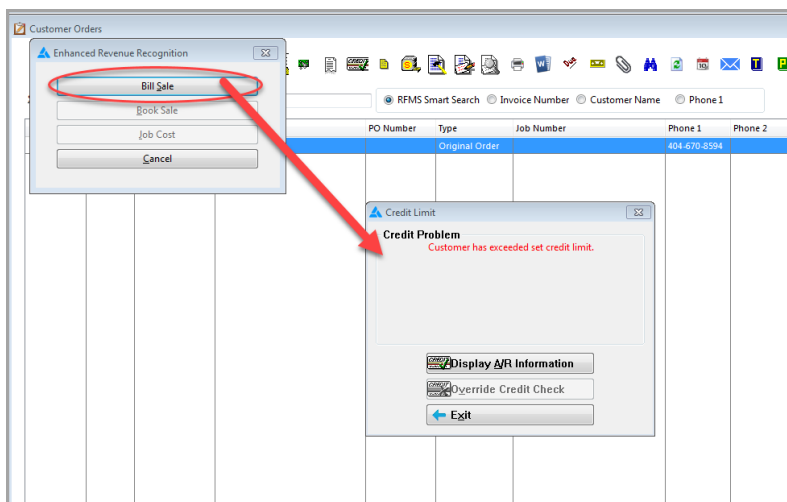
Order Entry

Billed and Booked have been added to the Delivery Date Options on the Find screen.

The ability to password protect the billing/booking screen has been added.



If [Allow Credit Check at Job Costing](#) is set to Yes, then a credit check will be done at billing.



Delivery Ticket can now be saved in the PDF History .

Store	Order No	Delivered	Customer Name	PO Number	Type	Job Number
100	CG800009		PRIDDY, CARLYN		Original Order	

PDF History				
		View PDF		
Date Created	Time Created	Created By User	Created By Machine	Description
03/15/18	9:17 AM	CPRIDDY	TUS-CARLYN-VM	Delivery Ticket

Delivery Tickets can now be emailed.

Confirm Delivery Ticket

Delivery Ticket

Ticket Date: 03/15/18 F8

 NOTE: Booking and Job Cost Dates must be on or after the latest Delivery Ticket Date for this Order

Copies: 1

☐ Print Line Notes
☐ Edit Delivery Ticket Instructions
☒ Print Job Number
☐ Select Lines to Deliver
☒ Print Line Weight
☐ Print Green Bar
☒ Print Total Weight
☒ Email PDF
☒ Print Carton Qty
☒ Preview
☐ Save To PDF History

Destination: HP554684 (HP Photosmart D110 series) (from ...)

 Print  Cancel

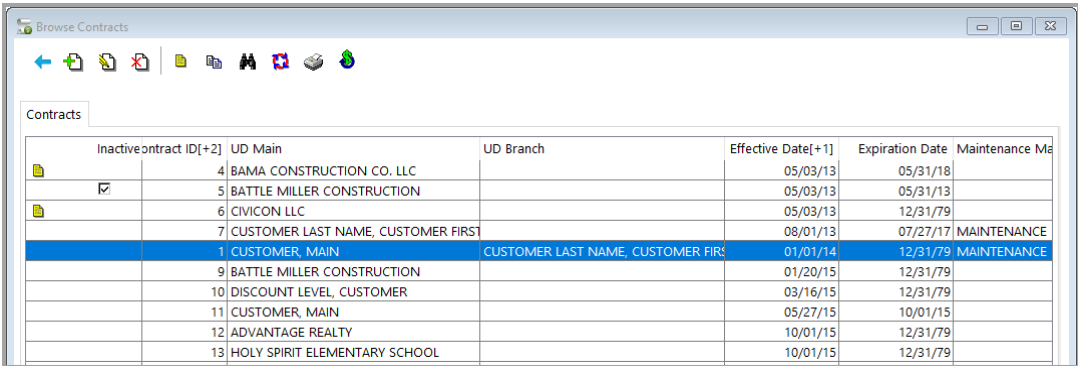
Accounting

The Sales Representative is now included on the CSV for the WIP Material and the WIP Labor reports.

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Store	Invoice No	Sold To	Bill Group (User Defi	Order Dat	Est Del Da	Del. Ticke	PC	RollItemN	Item Seq	N Amount		Salesman1
2	100	CG700090	ABEL, PETER		20170615		20170615	11	59244	1	100		SALLY JONES
3	100	CG700137	ABOS, MONIKA		20171013		20171013	1	CG700137	0	53.32		CLARENCE PHIFER
4	100	31103'	ABOVE THE CLOUDS		20170525		20170921	1	31103'000	0	99.99		CPRIDDY
5	100	CG700096	ABOVE THE CLOUDS		20170622		20170622	1	#ST001910	0	54.89		BILLY SMITH

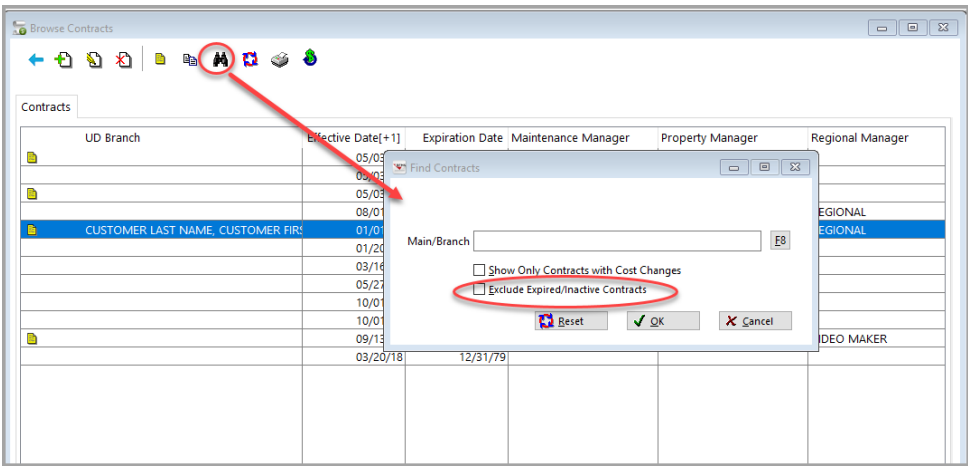
Contract Pricing

On the Contract Browse screen, the ability to sort by Contract ID, Effective Date, Expiration Date, Maintenance Manager, Property Manager, and Regional Manager has been added.



Inactive Contract ID[+2]	UD Main	UD Branch	Effective Date[+1]	Expiration Date	Maintenance Manager
4	BAMA CONSTRUCTION CO. LLC		05/03/13	05/31/18	
5	BATTLE MILLER CONSTRUCTION		05/03/13	05/31/13	
6	CIVICON LLC		05/03/13	12/31/79	
7	CUSTOMER LAST NAME, CUSTOMER FIRST		08/01/13	07/27/17	MAINTENANCE
1	CUSTOMER, MAIN	CUSTOMER LAST NAME, CUSTOMER FIRST	01/01/14	12/31/79	MAINTENANCE
9	BATTLE MILLER CONSTRUCTION		01/20/15	12/31/79	
10	DISCOUNT LEVEL, CUSTOMER		03/16/15	12/31/79	
11	CUSTOMER, MAIN		05/27/15	10/01/15	
12	ADVANTAGE REALTY		10/01/15	12/31/79	
13	HOLY SPIRIT ELEMENTARY SCHOOL		10/01/15	12/31/79	

On the Find screen, a check box to exclude Expired/Inactive Contracts has been added.



Find Contracts

Main/Branch:

☐ Show Only Contracts with Cost Changes

☒ Exclude Expired/Inactive Contracts

Buttons: Reset, OK, Cancel

When you print Notes, the Contract Name will now show.

05/25/18
11:33AM

DOCUMENTATION COMPANY
112 MAIN ST
ANYWHERE, USA 55555
(205) 123-4456

Type: Contract Pricing Note for CUSTOMER, MAIN

Notes: Test for note

On the Edit Contract screen, you can now sort on the columns.

The screenshot shows the 'Edit Contract' window. At the top, there are fields for 'UD Main' (CUSTOMER LAST NAME, CUSTOMER F), 'UD Branch', 'Maintenance Manager' (MAINTENANCE), 'Property Manager' (PROPERTY), and 'Regional Manager' (REGIONAL). There are also date fields for 'Effective Date' (08/01/13) and 'Expiration Date' (07/27/17), both with 'F8' buttons. An 'Inactive' checkbox is present, and an 'Add Contract Note' button is at the bottom right of the header section.

Below the header is a section titled 'Contract Lines' with a toolbar containing icons for adding, deleting, and editing lines. A table of contract lines is displayed below the toolbar:

Line #	PC	Style[+2]	Style Num	Color[+1]	Color Num	Contract Price	Unit	Margin	Cost
2	01	HORSE OF ANOTHER COLOR	369852	LOLLIPOP GUILD	987654	5.88	SY	-155.1020%	15.00
3	01	ISLAND FUN	900SUN	NIGHT SKY	989	0.00	SY	0.0000%	150.00
1	01	PRIVATE STYLE	PRIVATE STYLE	PRIVATE COLOR	PRIVATE COLO	28.13	SY	4.0171%	27.00
4	01	CAMERON	CA	VARIOUS COLORS		45.00	SY	48.9200%	22.99

At the bottom of the window are 'OK' and 'Cancel' buttons.

Customer Relationship column has been added to the Customer Browse.

The screenshot shows the 'Select Customer' window. It has a search bar for 'Customer Name' and 'Customer Number'. Below the search bar is a table of customer data. A red box highlights the new 'Relationship' column.

Customer Name	Business	Tphone 1	Tphone 2	City	Customer Type	Relationship	Customer #
22345678902234567890326345678	80 CHAR	2055561234	2052222222	ALABASTER	CONSUMER CLUB	Client	3,387
A.R.C.		205-556-7686		COTTONDALE	BUILDER/GEN CON	Prospect	2
AARON, CARLTON				TUSCALOOSA	PAINT CONTRACT	Prospect	1,622
ADVANTAGE REALTY	ADVANTAGE	2051115555	205-345-3444	TUSCALOOSA	CONSUMER CLUB	Prospect	5
AMASON AND ASSOCIATES		205-345-9626		TUSCALOOSA	BUILDER/GEN CON	Prospect	403
AMERICAN CHOICE REAL ESTAT		205-758-2163		TUSCALOOSA	ARCHT/SPECIFIER	Prospect	409
ANDERSON MGMT. CO.		205-556-2800		TUSCALOOSA	CONSUMER CLUB	Member	6
ANDERSON, HELEN		6155799927		BOLIGEE	ARCHT/SPECIFIER	Prospect	3,471

On the right side of the window, there is a 'Sold To' section with the following information:

Sold To
AARON, CARLTON
29 TERRIWOOD
TUSCALOOSA, AL 35401

Property Connect

A setting has been added to allow the users to set the cutoff time for the next days' installation. Default time is 3:30 pm.

If current time is after the Cut Off time, when entering an order, the user will not be able to select the current date, or the next day's date. The system will default to 2 days from the current date.

Property Management V x
localhost/PropertyConnect/admin.html

YOUR FLOOR STORE
Sample Slogan - Web Ordering System

Users Global Settings

Global Settings

Domain User admin

Order Type NOT SET

Show Preferred Time ☐

Hide Quantities And Line Totals ☐

Hide Lines With Zero Quantity ☒

Hide Bldg/Unit ☐

Overwrite Bldg/Unit to Address Line 2 ☐

Always combine and append similar lines for order ☒

Cut-Off Time for Tomorrow Installation 3:00 PM

The email response that is sent from Property Connect can now be edited by the user in the EmailResponse.html file.

Test Email sends a copy of the custom email to the user.

Cut-Off Time for Tomorrow Installation 3:30 PM

Use Email ☒

Email Host smtp.office365.com

Email Port 587

Use SSL ☒

Email Username [REDACTED]

Email Password [REDACTED]

From Address [REDACTED]

CC Address [REDACTED]

Test Email

Save

Pricing & Tagging

The GWFusionBaseStyle value will only be used for roll products.

NHMS

Utilities

Archive & Delete

Utilities/Archive & Delete Project Versions

Archiving a project version now deletes all unused plans and takeoffs.

Browsing Home Buyers

Update Misc. Charge/Credit

Browsing Home Buyers/Home Buyer Selectors/Miscellaneous Charges and Credits



A form has been added for adding or updating Miscellaneous Charges and Credits

Order Entry

Customer Orders

CA recycle fee now calculated when NHMS order imported and created.

NHMS Import

Order Entry>Utilities>NHMS Import

Line Status for Inventory has been changed to Lines Status for Material.

Browse Lines to Import for Home Buyer: NHMS HOMEBUYER

Tag By Category ☒ Tag By Product ☐ Transfer Selected Lines to Order Entry

Transfer Settings

Transfer Type ☒ New Order ☐ Append To Order

Order Number Store Builder

Line Status for Material ☒ None ☐ Gen PO

Line Status for Labor ☒ None ☐ Assigned

Do Not Transfer Costs ☐ Do Not Transfer Prices ☐

Create Lines In Order Of: Field Separator:

Utilities

NHMS Settings

Utilities>NHMS Settings>Integration

Line Status for Inventory has been changed to Lines Status for Material.

Update NHMS System Settings

General Products Project Management Design Center Integration Integration - Notes Integration - Order Lines Private RFMS Measure

RFMS ORDER ENTRY NHMS SCREEN DEFAULTS

Line Status for Material ☒ Open ☐ Gen PO

Line Status for Labor ☐ Open ☒ Assigned

FIELD MAPPING: SELECT THE NHMS DATA TO EXPORT INTO THE LISTED RFMS ORDER ENTRY FIELDS

Sold To First Name Ship To First Name

Sold To Last Name Ship To Last Name

Sold To Address 1 Ship To Address 1

Add Product

Utilities>Add Product

A checkbox to not add products that already exist has been added.

Globally Add New NHMS Product Specifications

Select Project Versions to Add To

☒ Draft ☐ Contract ☐ All

Active Only ☒ Not In NHMS ☐

Store Code Product Code

Project Name V# Version Name W L Units Cost Private Color Private Color # SKU

Alternate Installation 3 ☐ 0.00 F8

Alternate Installation 4 ☐ 0.00 F8

Alternate Installation 5 ☐ 0.00 F8

Alternate Installation 6 ☐ 0.00 F8

Alternate Installation 7 ☐ 0.00 F8

Alternate Installation 8 ☐ 0.00 F8

Alternate Installation 9 ☐ 0.00 F8

Alternate Installation 10 ☐ 0.00 F8

Group

Calculate Total Based On

☒ Category Defaults ☐ Entered GPs ☐ Entered Totals

☒ Automatically Set Installations Offered

☐ Do Not Add If Product Already Exists

Add New Product Specifications

The Category drop-down list is based on which project versions are tagged.

Globally Add New NHMS Product Specifications

Select Project Versions to Add To

☒ Draft ☐ Contract ☐ All

only ☒ Store Code F8

15 ☐ Product Code F8

Search Project

Project Name	V#	Version Name	Units	Cost	Private Color	Private Color #	SKU
NEW VERSION	4	TESTING AGAIN	SY	18.99	AZTEC	500210	
TEST FOR 14.1	1	TEST 1	SY	11.99	COLLOSSUS	5000005	

Set Labors, GPs, Totals and Installations Offered

Offer Labor

Normal ☐ 0.00

Alternate Installation 1 ☐ 0.00

Alternate Installation 2 ☐ 0.00

Alternate Installation 3 ☐ 0.00

Alternate Installation 4 ☐ 0.00

Alternate Installation 5 ☐ 0.00

Alternate Installation 6 ☐ 0.00

Alternate Installation 7 ☐ 0.00

Alternate Installation 8 ☐ 0.00

Alternate Installation 9 ☐ 0.00

Alternate Installation 10 ☐ 0.00

Set Category & Group

☒ Flooring ☐ Flooring FBA ☐ Windows

☐ Options ☐ Options OBI

Category

Group

Calculate Total Based On

☒ Category Defaults ☐ Entered GPs ☐ Entered Totals

☒ Automatically Set Installations Offered

☐ Do Not Add If Product Already Exists

OPS Connect

Ops Connect can run via FTP or SFTP.